



Mahatma Education Society's  
**Pillai HOC College of Arts, Science and Commerce**  
Pillai HOCL Educational Campus, Rasayani  
NAAC Accredited with A+ Grade in Cycle 2  
(ISO 9001: 2015 Certified)



# 6.3.1. QIM.

## Staff Welfare Measures (A.Y. 2023-24)



*Katam*

**PRINCIPAL**  
Mahatma Education Society's  
Pillai HOC College of  
Art, Science & Commerce  
Pillai HOC Educational Campus  
Rasayani, Taluka: Khalapur  
Dist. Raigad, Ptn- 410 207

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Date: February 17, 2023

To,

The Principal

Pillai HOC College of Arts, Science & Commerce,

Rasayani

Reference – Leave Application for Pre Ph. D. Course work.

Respected Sir,

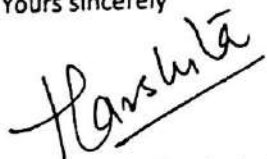
I, Harshita Parmindar Singh, working as faculty at Pillai HOC College of Arts, Science & Commerce, Rasayani, writing this letter to inform you that I am pursuing Ph.D. at M.J.P. Rohilkhand University, Bareilly and for this, Pre Ph.D. course work, duration of six months is commencing from February 20, 2023. So I request you to please sanction me study leave to attend the same. Furthermore, I will be completing all work assigned to me before my last working day.

Additionally, please find the enclosed copy of my Ph.D. admission letter. In case of any queries, I will be available by phone and email provided.

Looking forward to your reply.

Thanking you,

Yours sincerely



Ms. Harshita Parmindar Singh

Contact – 9769101811

Email – [hsingh@mes.ac.in](mailto:hsingh@mes.ac.in)



28/02/24

To,

The Principal,  
PHCASC, Rasayani

Subject:- Request for On Duty leave for PhD Course work.

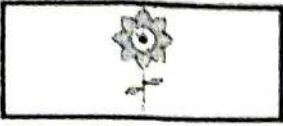
Dear Mam,

As I enrolled for PhD in Sydenham College, Mumbai (Homi Baba State University), I have been instructed to attend Course work every Friday and Saturday starting from 24/02/24 for a period of 2 months. The course will be in hybrid mode, when it will be offline I will physically attend the lectures and during online sessions I would attend it from our college. As this is mandatory process to start my PhD work.

I shall also share the details of the course work and other related documents. Kindly consider this request and kindly grant permission for the same.

Yours faithfully,  
Paulani Rao

OD for  
offline course work  
till April '24 end.  
Cweek by  
schedule of  
course work  
to be submitted  
for approval



Lata Menon <latak@mes.ac.in>

## Maternity Leave Application

Ashwini Hanumant Khillari <kashwini@mes.ac.in>

Wed, Jan 31, 2024 at 10:39 AM

To: UNMESH ANANT PATIL <unmeshpatil@mes.ac.in>, Binil Kumar <bkumar@mes.ac.in>, Deepthi Nobin <dnobin@mes.ac.in>, Balaji Nagarajan <balajinagarajan@mes.ac.in>

Cc: Lata Menon <latak@mes.ac.in>

Dear Sir/Ma'am  
Good Morning

My name is Ashwini Khillari from Bsc IT/CS department working as a lecturer in Pillai HOC College of Arts, Science and Commerce. Herewith I'm attaching maternity leave application from 1st January 2024 to 31st May 2024 and delivery certificate for your reference.  
Kindly take into consideration.

Thanking You

Regards,  
Ashwini Khillari

DOI: - 01/11/2019

CL: - 08

SL: - 10

Maternity leave sanctioned  
from 1<sup>st</sup> Jan 2024 to  
31<sup>st</sup> March 2024  
Lata  
31/01/24

## Application for Flexi hours'

To,  
Principal,  
PHCASC.

Dear Madam,

I am writing this to state that I have been working as an Assistant Professor in Pillai HOC College of Arts, Science and Commerce since June 12, 2022 and would like to draw attention to my current situation .

I was blessed with a beautiful baby boy on November 09, 2020 but the physical growth of my child needs special attention on my part as he is suffering from Muscular Distrophy. His treatment involves Physiotherapy sessions, Neurotherapy sessions and Accupressure sessions and also requires my physical presence for maximum time. Considering the distance from my place (Chembur) to Rasayani , the Management and Principal has been kind enough to be supportive through these difficult times.

I would like to put on record that considering my circumstances, I have been exempted from attendance on Thursdays and leave early (3:00 pm) on other working days . I am truly grateful to the Management and Principal for their understanding and unwavering suppoft.

Thankyou

Your's sincerely

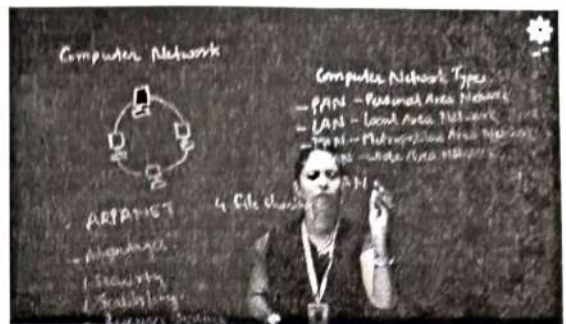


Prof. Disha Chotaliya

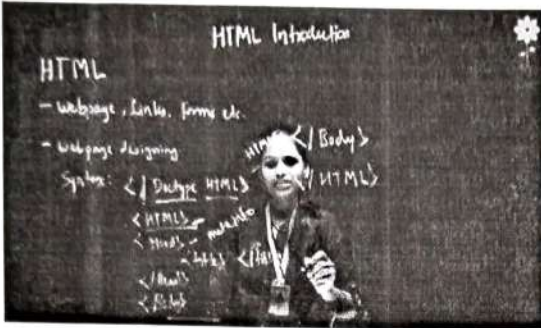




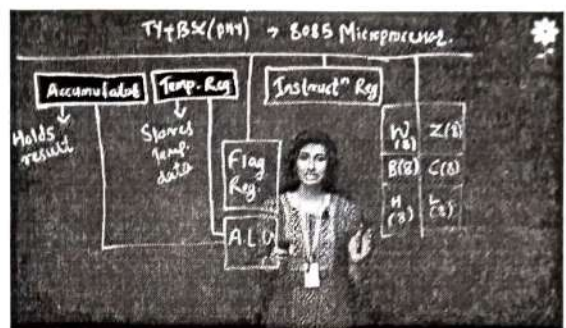
What is IT for Business Management? | Prof. Pawan Gosavi | PHCASC



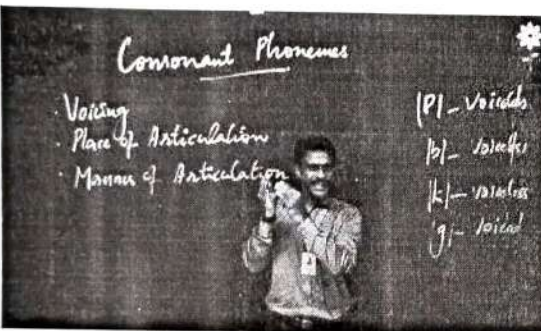
What is Computer Networks & its type? | Computer Network | Prof. Anita Mhatre | PHCASC



Introduction to HTML | Prof. Surabha Nandeshew | PHCASC



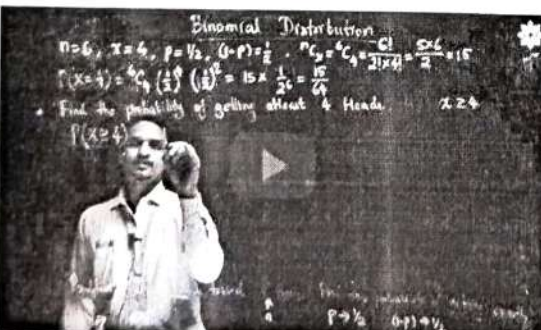
8085 Microprocessor Architecture | Prof. Koral Mahindrakar | PHCASC



Introduction to Phonetics | Prof. Sujith Basu | PHCASC



Transposition Techniques | Prof. Priyanka Sorte | PHCASC



Binomial Distribution and Its properties | Prof. Ravi Bari | PHCASC



10 steps covering full chapter of Buy back of shares and Debentures | Prof. Arushi Dube | PHCASC



*Arushi Dube*  
**Principal**  
 Mahatma Education Society's  
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 Science and Commerce  
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 Rasayani, Tal. Khalapur,  
 Dist. Raigad, PIN-410 207.