



Mahatma Education Society's
Pillai HOC College of Arts, Science and Commerce
Pillai HOCL Educational Campus, Rasayani
NAAC Accredited with A+ Grade in Cycle 2
(ISO 9001: 2015 Certified)



6.1.2. QIM.

Decentralization and Participative Management (A.Y. 2023-24)

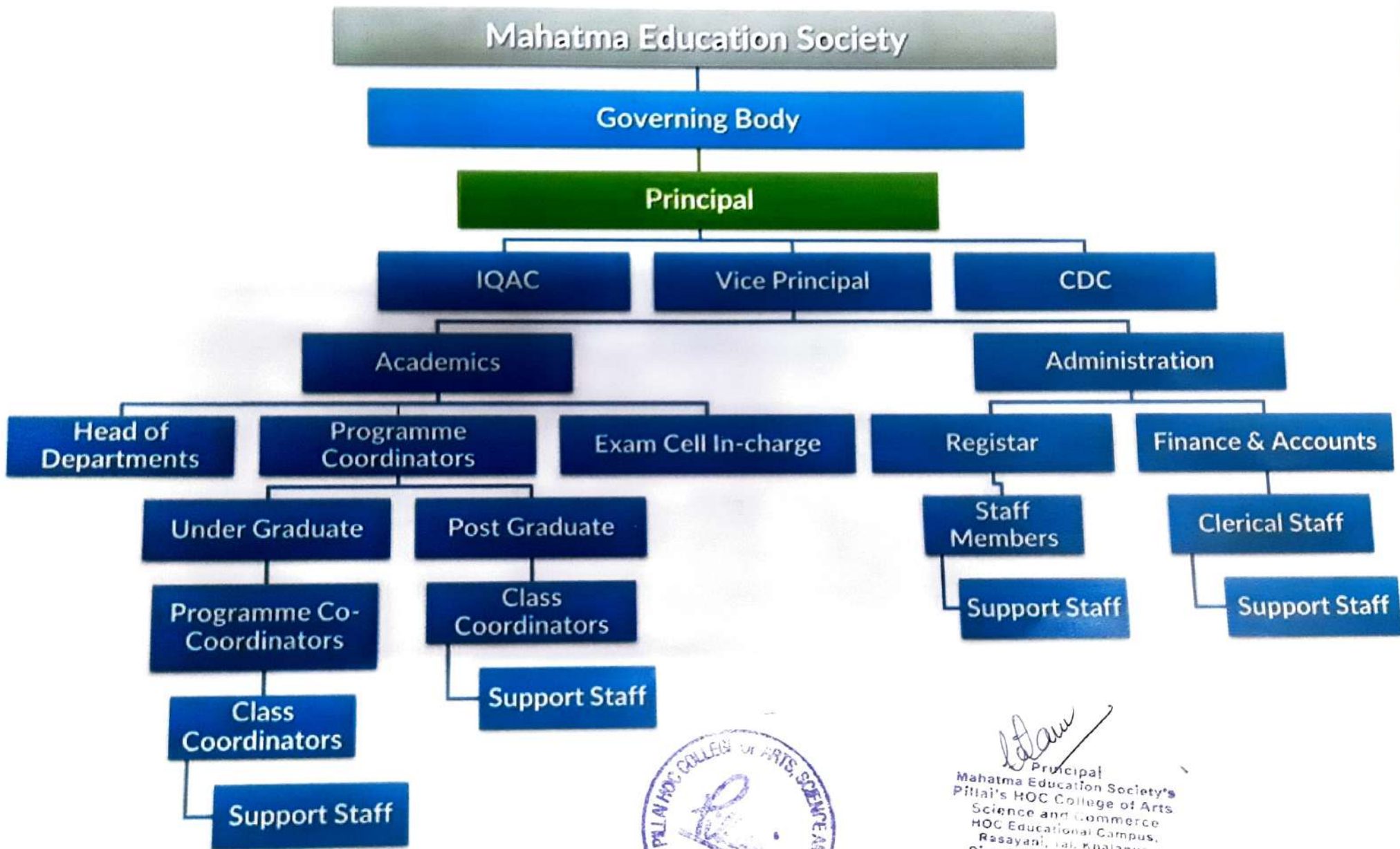


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PRINCIPAL
Mahatma Education Society's
Pillai HOC College of
Art, Science & Commerce
Pillai, HOC Educational Campus
Rasayani, Taluka - Khalapur
Dist. Raigad, Pin- 410 207

Index

Sr. No.	Title
1	Organogram
2	Composition of statutory committees



[Signature]
 Principal
 Mahatma Education Society's
 Pillai's HOC College of Arts
 Science and Commerce
 HOC Educational Campus,
 Rasayani, Tal. Kthalapur,
 Dist. Raviad, PIN - 410 207



Mahatma Education Society's
Pillai HOC College of Arts, Science and Commerce
Pillai HOCL Educational Campus, Rasayani
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Date: June 7, 2023

CONSTITUTION OF COLLEGE GRIEVANCE REDRESSAL CELL

As per the circular DSD/05/05 of 2019 dated May 14, 2019 issued by the University of Mumbai. The college has established the **College Grievance Redressal Cell (CGRC)** to provide a Mechanism for redressal of students' grievances and ensure transparency in admission, administration, academic, prevention of unfair practices and other related issues.

The composition of CGRC is as follows:

1	Dr. Lata Menon (Principal)	Chairperson
2	Mr. Sumeet Mhatre	Member
3	Dr. Sheeba S Rajan	Member Secretary

The tenure of all the members of CGRC is of two years from Academic Year 2023-24 to 2024-25.

Roles and Functions of CGRC:

The CGRC shall exercise the following role and perform the following functions:

1. To receive the applications of the students from the portal available on the website of College / Institute and process them further.
2. To attend all applications relating to the grievances of the students.
3. To entertain and consider the grievances of the students. It may hear the students in person by giving opportunities of hearing.
4. To hear all the concerned parties and settle grievances as early as possible.
5. To counsel the students whenever necessary to resolve their grievances.
6. To give advice to the students through correspondence.
7. The CGRC shall not discuss any sub-judice grievances.
8. It shall make efforts to settle the disputes amicably.
9. To prepare and submit the recommendations relating to the redressal of grievances to the concerned.

10. To consider and submit recommendations and suggestions in respect of reforms in the working of various sections/units/departments/cells of the College/Institution relating to the redressal of grievances of students.

11. To prepare Minutes and Action Taken Report of the meeting of CGRC and submit it to the Director, Students' Development, University of Mumbai.

12. To prepare Annual Report regarding working of the CGRC and submit it to the Director, Students' Development, University of Mumbai.

Lata Menon

Dr. Lata Menon

Chairperson



PRINCIPAL
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Pillai HOC College of
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Pillai HOC Educational Campus
Pillai HOC, Tesuko, Kiritapuri
Pillai HOC, Pin: 410 207



Mahatma Education Society's

College Code: 870

PILLAI HOC COLLEGE OF ARTS, SCIENCE & COMMERCE

Pillai HOCL Educational Campus, HOC Colony, Rasayani, Via. Panvel, Dist. Raigad. Pin 410207

Tel: 02192 - 669000 / 01 / 02 / 03 / 04 / 05 / 06 / 07 / 08 / 09 Website : www.phcasc.ac.in Email : phcasc@mes.ac.in

(NAAC Accredited 'A+' Grade, CGPA - 3.26 in Cycle 2 & ISO 9001:2015 Certified)

Affiliated to the University of Mumbai, Approved by Government of Maharashtra

Composition of Internal Quality Assurance Cell – A. Y. 2023-24

Sr. No.	Name and Designation	Post
1	Dr. Lata Menon, Principal	IQAC Chairperson
2	Dr. Pragnesh Shah	Management Representative
3	Mr. Binit Kumar, Vice-Principal	Senior Administrative Officer
4	Mr. Balaji Nagarajan, Registrar	Senior Administrative Officer
5	Ms. Remya Madan Gopal	IQAC Coordinator
6	Mr. Sujith Babu	IQAC Co-Coordinator
7	Ms. Rewati Soman	Teacher Representative
8	Ms. Arushi Dube	Teacher Representative
9	Dr. Jayanta Behera	Teacher Representative
10	Mr. Sumeet Mhatre	Teacher Representative
11	Ms. Harshita Singh	Teacher Representative
12	Dr. Babita Panda	Teacher Representative
13	Dr. Archana Bhagwat	Teacher Representative
14	Mr. Ravi Bari	Teacher Representative
15	Mr. R. B. Patil	Local Representative
16	Mr. Ayush Singh	Students' Council Representative
17	Mr. Hemantkumar Kevat	Students' Council Representative
18	Ms. Tanushree Ghosh	Alumni Representative
19	Mr. Ashish Yadav	Alumni Representative

(Dr. Lata Menon)
PRINCIPAL

Mahatma Education Society's
Pillai HOCL Educational Campus
Art, Science & Commerce
Pillai HOCL Educational Campus
Rasayani, Taluka - Khalapur
Raigad - 410 207



(Ms. Remya Madan Gopal)

IQAC Coordinator

Mahatma Education Society's
PILLAI HOC COLLEGE OF ARTS SCIENCE AND COMMERCE
RASAYANI

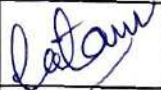
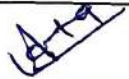

july 25, 2023

Constitution of National Service Scheme Academic Year 2023-24

The National Service Scheme (NSS) is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports. It provides opportunity to the student youth of 11th & 12th Class of schools at +2 Board level and student youth of Technical Institution, Graduate & Post Graduate at colleges and University level of India to take part in various government led community service activities & programmes. The sole aim of the NSS is to provide hands-on experience to young students in delivering community service.

Objectives of NSS:

- Understand the community in which they work
- Understand themselves in relation to their community
- Identify the needs and problems of the community and involve them in problem-solving
- Develop among themselves a sense of social and civic responsibility
- Utilize their knowledge in finding practical solutions to individual and community problems
- Develop competence required for group-living and sharing of responsibilities
- Gain skills in mobilizing community participation
- Acquire leadership qualities and democratic attitudes
- Develop capacity to meet emergencies and natural disasters Practice national integration and social harmony

Sr.	Composition	Name of the member	Signature
1.	Principal, Chairperson	Dr. Lata Menon	
2.	Staff member having social work background - Member	Mr. Sumeet Mhatre	
3	Staff member having social work background - Member	Ms. Anita Mhatre	
4	Representative of the Development Department- Member	Mr. Balaji Shivaji Puri(BDO)	

5	Representative from the Adopted Area - Member	Mr. Gopinath Jadhav	<u>गोपिनाथ</u>
6	N.S.S. Student Leader (Male) Member	Mr. Hemant Kevat	<u>Hemant</u>
7	N.S.S. Student Leader (Female) Member	Ms. Vaishnavi Khandilkar	
8	NSS Dist. Coordinator (invitee) University Representative	Mr. Mokal Tulidas	
9	N.S.S. Programme Officer, Secretary	Ms. Kalavati Upadhyay	<u>Kalavati</u>

Programme officer

Principal
Principal

**MAHATMA EDUCATION SOCIETY'S
PILLAI HOC COLLEGE OF ARTS SCIENCE & COMMERCE
Rasayani, Panvel
(NAAC Accredited A+ Grade, CGPA 3.26 in Cycle II and ISO 9001:2015 Certified)
Date: 22/06/2023**

Subject: Constitution of Committee for Prevention of Atrocities to SC/ST/OBC

In pursuant to following regulations the Committee for Prevention of Atrocities to SC/ST/OBC has been constituted for the year 2023-24 consisting of the following staff and students to prevent Atrocities to SC/ST/OBC students and staff members in the institute.

- a) The Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989
- b) According to the 1998 UGC Guidelines for the establishment of Special Cell for Scheduled Castes and Scheduled Tribes, for the universities and deemed to be Universities.

1	Mr. Sumeet Mhatre	Chairman
2	Mr. Binit Kumar	Member
3	Ms. Harshita Singh	Member
4	Mr. Balaji Nagarajan	Member
5	Mr. Yadav Dhanashree Vijay	Student Representative
6	Ms. Kadu Sayee Jitendra	Student Representative
7	Mr. Nidhi Nilesh Mahadik	Student Representative
8	Ms. Neethumol K.G	Member Secretary

The above committee shall maintain a register and record of all the complaints received from the aggrieved SC/ST/OBC students and teaching and non-teaching staff. After receipt of any complaint the Member Secretary shall call an immediate meeting of the committee to dispose off the complaint within fifteen days from the date of receipt of complaint. Taking into consideration the nature of complaint the decision should be taken in accordance with the provisions laid down in 'The Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989'.

The Committee is responsible to give extensive publicity regarding prevention of Atrocities to SC/ST/OBC staff and students in the institute. The above act shall be brought to the notice of all the staff and students by putting the copy of the same on the notice board of the institute so as to make aware all the students and staff to avoid any act of atrocity as listed in the act, which is punishable for imprisonment for a period of six month or more under provisions of IPC.

The above committee will be for the tenure of one year and will be dissolved by the directions or orders of the head of the institution.

Lata
Dr. Lata Menon
Principal

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Dist. Raigad, Pin- 410 207





Date: 07 Aug 2023

Constitution of Students' Council

2023-2024

In pursuant to directives issued in notification dated 26 October 2018, from Higher and Technical Department, Government of Maharashtra, Mumbai under section no. 99.(3) from (a) to (g) we have constituted college student committee of the following category students and NSS Programme officer, Director, Sports and Physical Education and a Senior teacher as co-ordinator of the Students' council as a permanent invitee under section 99.3 (a) to (g) of the Maharashtra Public Universities Act 2016.

List Of Students' Council Members

Sr. No	Name of the member	Department	Class	Designation/Position	Sign
1.	Dr.Lata Menon		-	Chairperson	
2.	Mr. Binit Kumar	Commerce	-	Vice-Principal	
3.	Ms. Ashwini Lad	Science	-	Faculty Coordinator	
4.	Mr. Ayush Singh	Commerce	S.Y.B.Com.(A&F)	President B.Com.(A&F) Department Representative	
5.	Mr.HemantKumar Ramchandra Kevat	Arts	T.Y.B.A.	Secretary B.A. Department Representative	
6.	Mr.DeepakKumar Umesh Mehato	Science	S.Y.B.Sc.C.S	B.Sc.C.S Department Representative	
7.	Mr.Sahil Balkrushna Gadge	Science	S.Y.B.Sc.I.T.	B.Sc.I.T Department Representative	
8.	Ms.Kalavati Upadhayay	Arts	-	NSS Programme Officer	
9.	Mr.Hardik Dave	Commerce	-	Sports and Physical	



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				Education	
10.	Ms. Ketki Gharat	Science	S.Y.B.Sc.I.T.	Cultural Representative	
11.	Mr.Shardul Shivaji Shinde	Commerce	S.Y.B.Com.(A &F)	NSS Representative	
12.	MS.Vaishnavi Jivan Jadhav	Commerce	F.Y.B.Com.(A &F)	Sports Representative	
13.	Ms.Aashta Anil Metkari	Commerce	S.Y.B.Com.(A &F)	Category Representative	
14.	Ms.Rimsha Farid Pallawkar	Commerce	S.Y.B.Com.(A &F)	Lady Representative	
15.	Mr.Durgesh Sureshchandra Pal	Science	S.Y.M.Sc. Physics	M.Sc.Physics Department Representative	
16.	Mr.Sail Anil Ahire	Commerce	S.Y.M.Com.	M.Com. Department Representative	
17.	Mr.Manish Prajapati	Science	S.Y.B.Sc.D.S	B.Sc.D.S Department Representative	
18	Ms.Sakshi Sunil Vartak	Commerce	S.Y.B.M.S	B.M.S Department Representative	
19.	Ms.Raksha Satish Tandel	Science	S.Y.M.Sc.OC	M.Sc.OC Department Representative	
20.	Ms.Priya Mangesh Mohite	Science	F.Y.M.Sc.I.T	M.Sc.I.T Department Representative	
21.	Ms.Tanvi Manoj	Arts	F.Y.B.A	B.A.M.M.C	



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	Shirke		M.M.C	Department Representative	<i>M Shirke</i>
22.	Mr.Rahul Vaishnav	Commerce	T.Y.B.Com.	B.Com. Department Representative	<i>Rahul Vaishnav</i>
23.	Ms.Tanavi Musale	Science	F.Y.B.Sc.H.S	B.Sc.H.S Department Representative	<i>Tanavi</i>
24.	Ms.Shruti Kulaye	Science	T.Y.B.Sc.	B.Sc. Department Representative	<i>Shruti</i>



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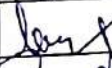


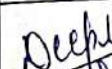
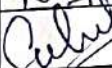

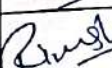
Constitution of Women Development Cell for the Academic Year 2023-24

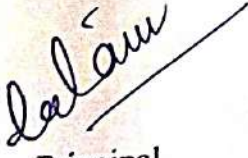
According to the Vice-Chancellor's Directions under Sec. 14 (8) of Maharashtra Universities Act 1994, the 'University Women Development Cell (UWDC) in 2008 formed with the key purpose of making the University a gender-sensitive space. It directed all its affiliated colleges to set up a 'Women Development Cell' at college level.

In compliance with this directive of the University, the Women Development Cell Pillai HOC College of arts Science and Commerce was set up under the Convenor of Dr. Babita Panda. It is an active committee comprising of staff members and students of our College, and functions with an aim to prevent sexual harassment, promote well-being of all the female students and staff members and create a gender sensitized community within campus as well as in the society.

Objectives of WDC-

- The aim and objective of the WDC is to prevent sexual harassment at workplace (colleges and university campuses) and to promote general wellbeing of female students teaching and non-teaching women staff on the university and colleges.
- The cell is also responsible to undertake the awareness programmes on gender sensitization, women rights and women empowerment in university campuses and colleges.

Sr. No	Name	Post	Signature
1	Dr. Lata Menon	Principal (Ex- Officio)	
2	Dr. Babita Panda	Convener (Member from Teaching Staff)	
3	Ms. Arushi Dube	Co- Convener (Member from Teaching Staff)	
4	Ms. Deepthi Nobin	Member (from Non-Teaching Staff)	
5	Ms. Suchita Joshi	NGO Representative	
6	Mr. Sumit Mhatre	Reserved Category Representative	
7	Ms. Rimsha Pallawkar	Student Council	


Principal

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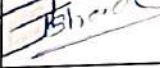
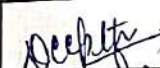
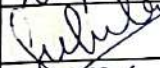

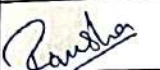
Re-Constitution of Women Development Cell for the Academic Year 2023-24

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In compliance with this directive of the University, the Women Development Cell Pillai HOC College of Arts, Science and Commerce was set up under the Convenor of Dr. Babita Panda which is now handed over to Ms. Sharadha Kadam. It is an active committee comprising of staff members and students of our College, and functions with an aim to prevent sexual harassment, promote well-being of all the female students and staff members and create a gender sensitized community within campus as well as in the society.

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Sr. No	Name	Post	Signature
1	Dr. Lata Menon	Principal (Ex- Officio)	
2	Ms. Sharadha Kadam	Convener (Member from Teaching Staff)	
3	Ms. Jyoti Shivade	Co- Convener (Member from Teaching Staff)	
4	Ms. Deepthi Nobin	Member (from Non-Teaching Staff)	
5	Ms. Suchita Joshi	NGO Representative	
6	Mr. Sumit Mhatre	Reserved Category Representative	
7	Ms. Rimsha Pallawkar	Student Council	


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