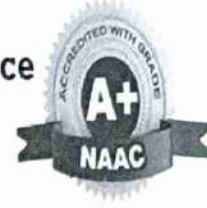




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5.1.5. QnM.

Student Grievances

(A.Y. 2023-24)

Lataw

Principal

Mahatma Education Society's
Pillai's HOC College of Arts,
Science and Commerce
HOC Educational Campus,
Rasayani, Tal. Khalapur,
Dist. Raigarh, PIN-410 207.





Mahatma Education Society's
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CRITERION V

5.1.5: Student Grievances

INTERNAL COMPLAINT COMMITTEE

Academic Year: 2023 - 2024



Mahatma Education Society's

College Code: 870

PILLAI HOC COLLEGE OF ARTS, SCIENCE & COMMERCE

Pillai HOCL Educational Campus, HOC Colony, Rasayani, Via. Panvel, Dist. Raigad. Pin 410207

Tel: 02192 - 669000 / 01 / 02 / 03 / 04 / 05 / 06 / 07 / 08 / 09 Website : www.phcasc.ac.in Email : phcasc@mes.ac.in

(NAAC Accredited 'A+' Grade, CGPA - 3.26 in Cycle 2 & ISO 9001:2015 Certified)

Affiliated to the University of Mumbai, Approved by Government of Maharashtra

Mahatma Education Society's
PILLAI HOC COLLEGE OF ARTS, SCIENCE AND COMMERCE, RASAYANI

Date : 20 JUNE 2023

SUB : CONSTITUTION OF INTERNAL COMPLAINTS COMMITTEE

In compliance with the Supreme Court Judgment, circular from Mumbai University no: CONCOL/24/ of 2014-15 dated 12/11/2014 and guidelines particularly against sexual harassment of women at work places (Prevention, Prohibition and Redressal), Act Sexual Harassment 2013) as per the guidelines of UGC.

A Committee against Sexual Harassment Internal Complaints Committee consisting of following members is being constituted for three academic years from 2023-24 to provide a healthy and congenial atmosphere to the staff and students of the College.

Names	Designation	Contact nos	Email address
Ms. Arushi Dube	Presiding Officer	9321599018	arushidube@mes.ac.in
Ms. Babita Panda	Teaching staff	9861281719	babitapanda@mes.ac.in
Ms Kalavati Upadhaya	Teaching staff	7506675332	kalavati@mes.ac.in
Mr. Balaji Nagarajan	Non -Teaching staff	9167725369	rjacob@mes.ac.in
Ms Deepthi Nobin	Non -Teaching staff	8693049529	dnobin@mes.ac.in
Ms. Manaswai Pedhavi	Student Representative	7249116718	manaswiap22hba@student.mes.ac.in
Mr. Sail Ahire	Student Representative	9834926344	sailaa22hmcom@student.mes.ac.in
Mr. Rohit Gupta	Student Representative	9699745711	rohitrg22hbsc@student.mes.ac.in
Ms. Suchita Joshi Secretary, Vanwasi Kalyan Ashram	Member - NGO	9767544070	---

The committee has to meet at least once in every semester to monitor the status of complaints received and also to suggest preventive measures to curb the harassment to the women in the campus.

Lataw
Dr. Lata Menon
Principal

Sl. No.	Name of the Complainant	Address	Phone No.	Date of Complaint	Status
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					



Mahatma Education Society's
Pillai HOC College of Arts, Science and Commerce
Pillai HOCL Educational Campus, Rasayani
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(ISO 9001: 2015 Certified)



Date : 26/06/2023

NOTICE

All the students (Boys & Girls) and the staff members (Male & Female) are hereby informed that as per the directives received from various statutory bodies our college has constituted Internal Complaints Committee of our institute with the following members for the academic year 2023-24:

Names	Designation	Contact nos	Email address
Ms. Arushi Dube	Presiding Officer	9321599018	arushidube@mes.ac.in
Ms. Babita Panda	Teaching staff	9861281719	babitapanda@mes.ac.in
Ms Kalavati Upadhaya	Teaching staff	7506675332	kalavati@mes.ac.in
Mr. Balaji Nagarajan	Non -Teaching staff		
Ms Deepthi Nobin	Non -Teaching staff	8693049529	dnobin@mes.ac.in
Ms. Manaswai Pedhavi	Student Representative	7249116718	manaswiap22hba@student.mes.ac.in
Mr. Sail Ahire	Student Representative	9834926344	sailaa22hmcom@student.mes.ac.in
Mr. Rohit Gupta	Student Representative	9699745711	rohitrg22hbsc@student.mes.ac.in
Ms. Suchita Joshi Secretary, Vanwasi Kalyan Ashram	Member - NGO	9767544070	---

The above committee has been constituted to take preventive measures for curbing the menace of sexual harassment, gender discrimination or harassment of any nature to the girls students as well women employees.

All the students and staff member are hereby informed that if they are facing any kind of eve teasing, sexual harassment or harassment of any nature should report to any of the above committee members immediately so as to enable the committee to take immediate action against the accused person in accordance with the directives issued by the various authorities.

Further all the students (Boys & Girls) and employees (Male & Female) are hereby informed that sexual harassment is a criminal offense and the victim can approach to the local police station and lodge criminal complaint against the accused student or male employee. The accused person will have to be dealt by the prevailing criminal law and will be held responsible for all the consequences. The contact details of the local police station is given below.

Rasayani Police Station

Phone numbers : 02192 250 133

Address : V5PF+689, Ambivali Tarf Wankhal, Maharashtra 410220



Ms. Arushi Dube

Presiding Officer

Copy to Warden, Pillai HOC Girls Hostel, Rasyani with a request to put up the above notice on the notice board of the hostel for the information of hostel students.

Contact Internal Complaints Committee, First floor (PHCASC)



Mahatma Education Society's
Pillai HOC College of Arts, Science and Commerce
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Date : 10/07/2023

NOTICE

All the members of the Internal Complaints Committee are hereby informed to attend a meeting which will be held on **14-07-2023** at 3.00 p.m on the following agenda in Principal's Conference room.

Agenda 1 - Discussion about Vishakha Guidelines (1997)

Agenda 2 - Planning of activities related to women.

Agenda 3 - Report on cases relating Sexual harassment for the academic year 2022-23

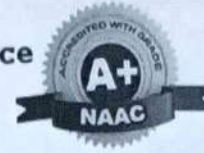
Agenda 4 - Any other matter of relevance with the permission of the chair person.

Ms Arushi Dube

Presiding Officer

CC to :

Ms. Arushi Dube	
Ms. Babita Panda	<i>Babita Panda</i>
Ms Kalavati Upadhaya	<i>Kalavati</i>
Mr. Balaji Nagarajan	
Ms Deepthi Nobin	<i>Deepthi</i>
Ms. Manaswai Pedhavi	<i>Manaswai</i>
Mr. Sail Ahire	<i>Sail</i>
Mr. Rohit Gupta	<i>Rohit Gupta</i>
Ms. Suchita Joshi Secretary, Vanwasi Kalyan Ashram	<i>Suchita Joshi</i>



Minutes of the meeting of the Internal Complaints Committee (ICC) on Sexual Harassment of women at workplace in PHCASC

The first meeting of this committee of ICC to review the cases of sexual harassment at PHCASC was held on **14-07-2023** at 3.00 p.m on the following agenda in Principal's Conference room.

Following members of ICC attended the meeting:

Names	Designation
Ms. Arushi Dube	Presiding Officer <i>A</i>
Ms. Babita Panda	Teaching staff <i>Babita Panda</i>
Ms Kalavati Upadhaya	Teaching staff <i>Kalavati</i>
Mr. Balaji Nagarajan	Non -Teaching staff
Ms Deepthi Nobin	Non -Teaching staff <i>Deepthi</i>
Ms. Manaswai Pedhavi	Student Representative <i>Manaswai</i>
Mr. Sail Ahire	Student Representative <i>Sail</i>
Mr. Rohit Gupta	Student Representative <i>Rohit Gupta</i>
Ms. Suchita Joshi Secretary, Vanwasi Kalyan Ashram	Member - NGO <i>Suchita Joshi</i>

Ms. Arushi Dube was in the chair. She welcomed all the members present.

Agenda 1 - Discussion about Vishakha Guidelines (1997)

Ms. Arushi Dube discussed about the Prevention of Sexual Harassment Act, 2013 (POSH) including all its legalities and the duties of an Employer in preventing such

untoward incidences at the Work place. This replaced the earlier Vishaka Guidelines passed by Supreme Court in 1997 Bhanwari Gang-rape Case.

Agenda 2 - Planning of activities related to women

Ms. Babita Panda conducted a brainstorming session regarding the types of programmes or events to be conducted in college related to women.

Agenda 3 - Report on cases relating Sexual harassment for the academic year 2022-23

Ms. Dipti Nobin reported that **no complaint of sexual harassment** has been received from any woman of this institute.

The Chairperson , Ms. Arushi Dube conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every semester on a regular basis or earlier, if need arises.



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Date : 25-09-2023

NOTICE

All the members of the Internal Complaints Committee are hereby informed to attend a meeting which will be held on **27-09-2023** at 3.00 p.m on the following agenda in principal conference room.

Agenda 1 - Planning Campaign on "Dignity of Women" - NSS

Agenda 2 - Report on cases relating Sexual harassment for the academic year **2023-2024**
(ODD)

Agenda 3 - Any other matter of relevance with the permission of the chairperson.

Ms Arushi Dube

Presiding Officer

CC to :

Ms. Arushi Dube	
Ms. Babita Panda	<i>Babita Panda</i>
Ms Kalavati Upadhaya	<i>Kalavati</i>
Mr. Balaji Nagarajan	
Ms Deepthi Nobin	<i>Deepthi</i>
Ms. Manaswai Pedhavi	<i>Manaswai</i>
Mr. Sail Ahire	<i>Sail.</i>
Mr. Rohit Gupta	<i>Rohit Gupta</i>
Ms. Suchita Joshi Secretary, Vanwasi Kalyan Ashram	<i>Suchita Joshi</i>



Minutes of the meeting of the Internal Complaints Committee (ICC) on Sexual Harassment of women at workplace in PHCASC

The first meeting of this committee of ICC to review the cases of sexual harassment at PHCASC was held on **27-09-2023** at 15:00 hrs in Principal conference room

Following members of ICC attended the meeting:

Names	Designation	Signature
Ms. Arushi Dube	Presiding Officer	
Ms. Babita Panda	Teaching staff	
Ms Kalavati Upadhaya	Teaching staff	
Mr. Balaji Nagarajan	Non -Teaching staff	
Ms Deepthi Nobin	Non -Teaching staff	
Ms. Manaswai Pedhavi	Student Representative	
Mr. Sail Ahire	Student Representative	
Mr. Rohit Gupta	Student Representative	
Ms. Suchita Joshi Secretary, Vanwasi Kalyan Ashram	Member - NGO	

Ms. Arushi Dube was in the chair. She welcomed all the members present.

Agenda 1 - Planning Campaign on "Dignity of Women" - NSS

Ms. Kalavati Upadhaya proposed to organise a Campaign on "Dignity of Women" on 5th October 2023 for women under NSS unit in association with Internal Quality Assurance cell (IQAC) of Pillai HOC college of Arts, Science and Commerce, Rasayani. Activity to be undertaken: (Awareness Campaigns: Support Services: Community Engagement:).

Agenda 2 - Report on cases relating Sexual harassment for the academic year 2022-23 (ODD)

Ms. Babita Panda reported that **no complaint of sexual harassment** has been received from any woman of this institute.

The Chairperson , Ms. Arushi Dube conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every semester on a regular basis or earlier, if need arises.



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Date : 28/11/2023

NOTICE

All the members of the Internal Complaints Committee are hereby informed to attend a meeting which will be held on **30-11-2024** at 3.00 p.m on the following agenda in Principal's Conference room.

Agenda 1 - Discuss the Directives of ICC

Agenda 2 - Plan Movie Screening on Child Marriage by Women Development Cell on 11th December 2023

Agenda 3 - To Circulate ICC members contact details to students of all programmes.

Agenda 4 - Report on cases relating Sexual harassment for the academic year 23-24.

Agenda 5 - Any other matter of relevance with the permission of the chairperson.

Ms Arushi Dube

Presiding Officer

CC to :

Ms. Arushi Dube	
Ms. Babita Panda	<i>Babita Panda</i>
Ms Kalavati Upadhaya	<i>Kalavati</i>
Mr. Balaji Nagarajan	
Ms Deepthi Nobin	
Ms. Manaswai Pedhavi	<i>Manaswai</i>
Mr. Sail Ahire	<i>Sail</i>
Mr. Rohit Gupta	<i>Rohit</i>
Ms. Suchita Joshi Secretary, Vanwasi Kalyan Ashram	<i>Suchita Joshi</i>



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Minutes of the meeting of the Internal Complaints Committee (ICC) on Sexual Harassment of women at workplace in PHCASC

The first meeting of this committee of ICC to review the cases of sexual harassment at PHCASC was held on **30-11-2024** at 15:00 hrs in Principal conference room

Following members of ICC attended the meeting:

Names	Designation	Signature
Ms. Arushi Dube	Presiding Officer	
Ms. Babita Panda	Teaching staff	
Ms Kalavati Upadhaya	Teaching staff	
Mr. Balaji Nagarajan	Non -Teaching staff	
Ms Deepthi Nobin	Non -Teaching staff	
Ms. Manaswai Pedhavi	Student Representative	
Mr. Sail Ahire	Student Representative	
Mr. Rohit Gupta	Student Representative	
Ms. Suchita Joshi Secretary, Vanwasi Kalyan Ashram	Member - NGO	

Ms. Arushi Dube was in the chair. She welcomed all the members present.

Agenda 1 - Discuss the Directives of ICC

Ms. Arushi Dube informed about the directives of ICC to its members as per the guidelines issued by Ministry of Women and Child Development, all the organizations having more than 10 personnel/officials must constitute an ICC and in this context, this

committee has been reconstituted. She described the role of ICC and said everyone has a responsibility to contribute to the cause.

The committee had discussions at length on The Handbook on Sexual Harassment of Women at Workplace, (Prevention, Prohibition and Redressal) Act, 2013 issued by Ministry of Women and Child Development and the composition of the Internal Complaint Committee must be uploaded on the website.

The Committee was also sensitized on the Supreme Court 1997 Judgment given by a three judge bench which brought out Vishaka Guidelines for the protection of Women against Sexual Harassment at the Workplaces and thereby providing a safer working environment to women folks. Special emphasis was laid on the duty of the employer to avoid such mishaps at his/her organization. This was a need of the hour since the Committee must follow the law of land while executing their duty pertaining to women protection.

Agenda 2 - Plan Movie Screening on Child Marriage by Women Development Cell 11th December 2023.

Ms. Babita Panda propose to organise movie screening on the topic Child Marriage; jointly with Women Development Cell (WDC) of Pillai HOC College of Arts, Science & Commerce, Rasayani in collaboration with Soroptimist International Bombay Chembur on 11th December 2023.

Agenda 3 - To Circulate ICC members contact details to students of all programmes.

Mr. Rakesh Jacob suggested circulating ICC members' contact details with all the Programmes and decided to be pinned up on the notice board.

Agenda 4 - Report on cases relating Sexual harassment for the academic year 2023-24

Ms. Kalavati Upadhaya reported that **no complaint of sexual harassment** has been received from any woman of this institute.

The Chairperson, Ms. Arushi Dube conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every semester on a regular basis or earlier, if need arises.



Date : 24/02/2024

NOTICE

All the members of the Internal Complaints Committee are hereby informed to attend a meeting which will be held on **28 February , 2024** at 3.00 p.m on the following agenda in Principal's Conference room.

- Agenda 1** – Plan a Workshop on Exploring Mental Health of Females on 11th March 2024
Agenda 2 - Report on cases relating Sexual harassment for the academic year 2023-24
Agenda 3 - Any other matter of relevance with the permission of the chair person.

Ms. Arushi Dube

Presiding Officer

CC to :

Ms. Arushi Dube	
Ms. Babita Panda	
Ms Kalavati Upadhayay	
Mr. Balaji Nagarajan	
Ms Deepthi Nobin	
Ms. Manaswai Pedhavi	
Mr. Sail Ahire	
Mr. Rohit Gupta	
Ms. Suchita Joshi Secretary, Vanwasi Kalyan Ashram	



Minutes of the meeting of the Internal Complaints Committee (ICC) on Sexual Harassment of women at workplace in PHCASC

The next meeting of this committee of ICC to review the cases of sexual harassment at PHCASC was held on **28 February , 2024** at 15:00 hrs in the Principal Conference Room.

Following members of ICC attended the meeting:

Name	Position	Signature
Ms. Arushi Dube	Presiding Officer	
Ms. Babita Panda	Teaching staff	
Ms Kalavati Upadhaya	Teaching staff	
Mr. Balaji Nagarajan	Non -Teaching staff	
Ms Deepthi Nobin	Non -Teaching staff	
Ms. Manaswai Pedhavi	Student Representative	
Mr. Sail Ahire	Student Representative	

Mr. Rohit Gupta	Student Representative	Rupita .
Ms. Suchita Joshi Secretary, Vanwasi Kalyan Ashram	Member - NGO	Suchita

Ms. Arushi Dube was in the chair. She welcomed all the members present.

Agenda 1 - Plan a Workshop on Exploring Mental Health of Females on 11th March 2024

Ms. Arushi Dube proposed to organise a Workshop on Exploring Mental Health of Females on 11th March 2024. It was discussed that in this event, an expert resource person from this field should be called and focus on societal pressures affecting women's mental health leading to stress. Event will be for faculty members and students both.

Agenda 2 - Report on cases relating Sexual harassment for the academic year 2023-24

Mr. Balaji Nagrajan reported that **no complaint of sexual harassment** has been received from any woman of this institute.

The Chairperson, Ms Arushi Dube conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every semester on a regular basis or earlier, if need arises.



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CRITERION V

5.1.5: Student Grievances

COLLEGE GRIEVANCE REDRESSAL CELL

Academic Year: 2023 - 2024



Mahatma Education Society's
Pillai HOC College of Arts, Science and Commerce
Pillai HOCL Educational Campus, Rasayani
NAAC Accredited with A+ Grade in Cycle II
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Date: June 7, 2023

CONSTITUTION OF COLLEGE GRIEVANCE REDRESSAL CELL

As per the circular DSD/05/05 of 2019 dated May 14, 2019 issued by the University of Mumbai. The college has established the **College Grievance Redressal Cell (CGRC)** to provide a Mechanism for redressal of students' grievances and ensure transparency in admission, administration, academic, prevention of unfair practices and other related issues.

The composition of CGRC is as follows:

1	Dr. Lata Menon (Principal)	Chairperson
2	Mr. Sumeet Mhatre	Member
3	Dr. Sheeba S Rajan	Member Secretary

The tenure of all the members of CGRC is of two years from Academic Year 2023-24 to 2024-25.

Roles and Functions of CGRC:

The CGRC shall exercise the following role and perform the following functions:

1. To receive the applications of the students from the portal available on the website of College / Institute and process them further.
2. To attend all applications relating to the grievances of the students.
3. To entertain and consider the grievances of the students. It may hear the students in person by giving opportunities of hearing.
4. To hear all the concerned parties and settle grievances as early as possible.
5. To counsel the students whenever necessary to resolve their grievances.
6. To give advice to the students through correspondence.
7. The CGRC shall not discuss any sub-judice grievances.
8. It shall make efforts to settle the disputes amicably.
9. To prepare and submit the recommendations relating to the redressal of grievances to the concerned.

10. To consider and submit recommendations and suggestions in respect of reforms in the working of various sections/units/departments/cells of the College/Institution relating to the redressal of grievances of students.
11. To prepare Minutes and Action Taken Report of the meeting of CGRC and submit it to the Director, Students' Development, University of Mumbai.
12. To prepare Annual Report regarding working of the CGRC and submit it to the Director, Students' Development, University of Mumbai.

Lata Menon

Dr. Lata Menon

Chairperson



PRINCIPAL
Mahatma Education Society
Pillai HOC College of
Arts, Science & Commerce
Pillai HOC Educational Campus
Pillayani, Thakur Khatapuri
Borivli, Mumbai Pin- 410 207



Mahatma Education Society's
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Date: June 26, 2023

NOTICE

All the members of the College Grievance Redressal Cell (CGRC) are hereby informed to attend a meeting which will be held on June 27, 2023 at 3.300 p.m.

Venue: IQAC Room.

AGENDA

1. To read and confirm the minutes of the previous meeting.
2. To take cognizance of the grievances received from the students.
3. To discuss and evaluate the nature of the grievances.
4. To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
5. Any other matter with the permission of the chair.

All the members are requested to attend the meeting.

Dr Lata Menon

Chairperson, CGRC

PRINCIPAL
Mahatma Education Society's
Pillai HOC College of
Arts, Science & Commerce
Pillai HOC Educational Campus
Rasayani, Taluka Khalapur
Dist. Raigad, Pin- 410 207





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June 27, 2023

COLLEGE GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Meeting of the members of the College Grievance Redressal Cell (CGRC) was convened on June 27, 2023 at 3.300 p.m. by Dr. Lata Menon Chairperson, CGRC.

Venue: IQAC Room

The following members were present for the meeting:

- | | |
|-------------------------------|------------------|
| 1. Dr. Lata Menon (Principal) | Chairperson |
| 2. Dr. Sheeba S Rajan | Member Secretary |
| 3. Mr. Sumeet Mhatre | Member |

The agenda for the discussion were as follows:

1. To read and confirm the minutes of the previous meeting.
2. To take cognizance of the grievances received from the students.
3. To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
4. Any other matter with the permission of the chair.

Minutes:

Agenda 1. The member secretary read and confirmed the minutes of the previous meeting.

Agenda 2. There have been no instances of complaints or grievances registered.

Agenda 3 & 4. It was decided to communicate the mechanism of grievances redressal by the college Grievance and Redressal Cell to all the students through a comprehensive information link made available on the college website.

Dr Lata Menon



Chairperson CGRC

PRINCIPAL
Mahatma Education Society's
Pillai HOC College of
Arts, Science & Commerce
Pillai HOC Educational Campus
Rasayani, Taluka: Khatapu,
Dist. Raichur. Pin- 516 207



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Date: 02 January 2024

NOTICE

Subject: Meeting Regarding College Grievance Redressal Cell.

All the members of the College Grievance Redressal Cell (CGRC) are hereby informed to attend a meeting which will be held on 03 January 2024 at 3.00 p.m. in the IQAC Room.

Agenda:

1. Review of previous minutes
2. Updates on current functioning of the Grievance Cell.
3. Action items
4. Any other Business
5. Next meeting date

All the members are requested to attend the meeting.



Lata Menon

Dr. Lata Menon

Chairperson CGRC
PRINCIPAL
Mahatma Education Society's
Pillai HOC College of
Arts, Science & Commerce
Pillai HOC Educational Campus
Rasayani, Taluka Khalapur
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Date: 03 January 2024

Minutes of Meeting: College Grievance Redressal Cell

Meeting of the members of the College Grievance Redressal Cell (CGRC) was called to order by the Chairperson Dr. Lata Menon on 03 January 2024 at 3.00 p.m.

Venue: IQAC Room.

Attendees:

- | | |
|-------------------------------|------------------|
| 1. Dr. Lata Menon (Principal) | Chairperson |
| 2. Dr. Sheeba S Rajan | Member Secretary |
| 3. Mr. Sumcet Mhatre | Member |

Agenda:

1. Review of Previous Minutes
2. Updates on new Grievances Received
4. Action Items
5. Any Other Business
6. Next Meeting Date

Meeting Proceedings

1. Review of Previous Minutes:

The chairperson called the meeting to order and reviewed the minutes of the previous meeting. No corrections or amendments were suggested, and the minutes were approved as recorded.

2. Updates on current functioning of the Grievance Cell.

Each member provided updates on the status of the grievances if any received or recorded from any student regarding admission, administrative, academic, prevention of unfair practices and other related issues. It is informed that the Cell had not received any

complaints from any students regarding admission or any administrative matter during this academic year. Online PHCASC web portal was checked and no grievances were received.

3. Action Items:

Assigned members were tasked with investigating and addressing specific grievances according to their expertise and responsibilities.

Deadlines were set for follow-up actions, and responsibilities were clearly assigned to ensure timely resolution.

4. Any Other Business:

A member raised a concern regarding the effectiveness of the current grievance redressal process. It was decided to conduct a review of the existing procedures and propose any necessary improvements in the next meeting.

Another member suggested organizing an awareness campaign to inform students and staff about the grievance cell's role and how to lodge complaints effectively.

5. Next Meeting Date:

The date for the next meeting was scheduled for 02 July 2024

Meeting Adjournment: The meeting was adjourned at 04:00 pm by the Chairperson.



Dr Lata Menon

Chairperson, CGRC.

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CRITERION V

5.1.5: Student Grievances

ANTI-RAGGING COMMITTEE

Academic Year: 2023 - 2024



मन-विना कुरुषी

प्रा. मनिष र. जोशी
सचिव

Prof. Manish R. Joshi
Secretary



सत्यमेव जयते



विश्वविद्यालय अनुदान आयोग
University Grants Commission
(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)

D.O. No.1-15/2009 (ARC) pt.III

25th May, 2023/ 04 ज्येष्ठ, 1945

Respected Madam/Sir,

In pursuance to the Judgment of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009, the UGC had notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009". The Regulations are available on the UGC website i.e. www.ugc.ac.in. These regulations are mandatory for all higher educational institutions in the country.

As multiple mechanisms are required to ensure a ragging-free campus, here are some recommendations and action steps which are required to be deployed in your esteemed university and all institutions under your ambit.

A. Basic Measures:

1. Constitution of anti-ragging committee, anti-ragging squad, setting up of Anti-Ragging Cell and adequate publicity for these measures through various media are to be undertaken.
2. Mention of anti-ragging warning in the institution's prospectus and information booklets /brochures shall be ensured.
3. To create E-admission booklet or brochure, E-leaflets giving details on guidance in case of ragging to admitted students instead of print/hard copy of your institutions.
4. Updating websites of institutions with the complete address and contact details of nodal officers related to anti-ragging committee.
5. In compliance with the UGC Regulations and its 2nd Amendment regarding submission of undertaking by each student and every parent, an online undertaking in every academic year to be submitted.
6. UGC has notified 3rd Amendment in UGC Regulations on 29th June, 2016 to expand the definition of ragging by including the following:

"3. (i) Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background."

7. Installing CCTV cameras at vital points.

B. Counseling and monitoring measures

1. Regular interaction and counseling with the students can detect early signs of ragging and identification of trouble-triggers.
2. Surprise inspection at hostels, students accommodation, canteens, rest-cum-recreation rooms, toilets, bus-stands and any other measure which would augur well in preventing/quelling ragging and any uncalled for behaviour/incident shall be undertaken.

C. Creative Dissemination of the Idea of ragging-free campus

1. Events like Anti-Ragging workshops, seminars and other creative avenues to spread the idea.
2. Safety and security apps without affecting the privacy of individuals can be creatively deployed.



Manish R. Joshi

D. Using other UGC initiated measures

1. Students in distress due to ragging related incidents can call the National Anti-Ragging Helpline **1800-180-5522 (24x7 Toll Free)** or e-mail the Anti-Ragging Helpline at helpline@antiragging.in.
2. For any other information regarding ragging, please visit the UGC website i.e. www.ugc.ac.in & www.antiragging.in.
3. UGC also drives an Anti-Ragging Media Campaign through different modes and UGC has got developed the following entities to promote anti-ragging which are available on UGC website i.e. www.ugc.ac.in.
 - a. UGC has developed 05 TVCs of 30 seconds each from different perspective i.e. Parents, Victim and Offenders.
 - b. UGC has designed and distributed posters amongst Universities/Regulatory Authorities/Councils/IITs/NITs/Other educational institutions for the prominent display. (Copy attached).
 - c. UGC has consecutively organized 02 Anti-Ragging Competitions for students/faculty /general public for the wider awareness of the menace of ragging.

You are requested to adopt these steps and to implement the recommendations of the committee on "Psychosocial Study of Ragging in Selected Educational Institutions in India" (available on UGC website).

You are also requested to implement the revised procedure for students to file online Anti-Ragging affidavit. The student will receive an e-mail with his/her registration number. The student will forward that e-mail to the Nodal officer in his/her university/college e-mail. **(Please note that the student will not receive pdf affidavits and he/she is not required to print & sign it as it used to be in the earlier case).**

Universities/Colleges have to display the email address and contact number of the Nodal Officer of Anti-Ragging Committee of their university/college on their website and campus areas like Admission Centre, Departments, Library, Canteen, Hostel, and Common facilities, etc.

Universities and Colleges are requested to insert a mandatory column in their university/colleges admission form as per the given format:

Anti Ragging Undertaking Reference no:	<input type="text"/>
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Universities are also requested to fill online compliance on www.antiragging.in and also immediately instruct all the colleges under their purview to follow it.

With kind regards,

Yours sincerely,

(Manish Joshi)

The Vice-Chancellor of all Universities

The Principal of all Colleges



Mahatma Education Society's
Pillai HOC College of Arts, Science and Commerce
Pillai HOCL Educational Campus, Rasayani
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Date: 15th June 2023

Subject: Constitution of Anti Ragging Committee

In pursuant to following regulations the anti-ragging committee has been constituted for the year 2023-24 consisting of the following staff to prevent ragging in the institute.

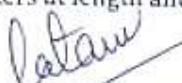
- "Maharashtra Prohibition of Ragging Act, 1999" from Govt. of Maharashtra.
- "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009".

Dr. Lata Menon	Chairperson
Rewati Soman	Member
Sumeet Mhatre	Member
Sujith Babu	Member
Harshita Singh	Member
Remya Madan Gopal	Member
Ashwini Khillari	Member
Disha Chotalia	Member
Hardik Dave	Member
Sakshi Vartak	Female Students Representative
Yash Khandelwal	Male Students Representative
Mr. Binit Kumar	Member Secretary

The Committee is responsible to give extensive publicity against ragging, monitor and oversee the performance of the Anti-Ragging Squad, solicit affidavits from parents/guardians and from students, conduct counseling sessions for senior students in the classes and for freshers at the time of admission and induction etc.

We have received UGC D. O. No. F. 1-15/2009 (ARC) pt.III, dated 25th May 2023 addressed to The Vice Chancellor, University of Mumbai directing to implement the recommendation and action steps to deploy in all the institutions for multiple mechanisms to ensure ragging free campus. The copy of the letter is attached herewith.

The committee shall discuss all the directions issued from UGC, New Delhi via their above referred letters at length and will implement all the recommendations as per the directives.


Dr. Lata Menon
Chairperson



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Pillai HOCL Educational Campus, Rasayani
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Date: 15/06/2023

Subject: Constitution of Anti Ragging Squad

In pursuant to following regulations the anti-ragging committee has been constituted for the year 2023-24 consisting of the following staff to prevent ragging in the institute
"UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009"

The following Anti-Ragging squad is constituted for the year 2023-24

1. Mr. Sadiq Shaikh
2. Dr. Archana Bhagwat
3. Dr. Richa Chauhan
4. Mr. Vineet Murli
5. Mr. Unmesh Patil

Roles and Responsibilities of Anti-Ragging Squad:

The Anti-Ragging Squad is to maintain vigil, oversight, and patrolling functions, conducting raids at vulnerable places and other Anti-Ragging measures as per the directions of the Anti-Ragging Committee.

The Squad shall work in the Consonance and Guidance of Anti-Ragging Committee.

Dr. Lata Menon
Chairperson



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Date: 26/06/2023

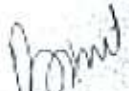
NOTICE

All the members of the Anti-Ragging Committee are hereby informed to attend a meeting which will be held on 30th June 2023 at 3.00 p.m. in the Principal's Conference room.












Agenda

1. Confirmation of Minutes of the meeting held on 10/02/2023.
2. To discuss the guidelines given by statutory authorities.
3. To discuss the addition of two first-year student representatives to this committee.
4. To discuss the addition of members in the Anti-ragging squad.
5. Procedures to be followed for anti-ragging in college premises.
6. To discuss filling up an Online Anti-ragging form for students.
7. Discussion on how to resolve the complaint, if received from any student or Parent.

All the members are requested to attend the meeting.


Mr. Binit Kumar
Member Secretary

CC to:

Dr. Lata Menon	Chairperson	
Rewati Soman	Member	
Sumeet Mhatre	Member	
Sujith Babu	Member	
Harshita Singh	Member	
Remya Madan Gopal	Member	
Ashwini Khilari	Member	
Disha Chotalia	Member	
Hardik Dave	Member	
Sakshi Vartak	Female Students Representative	
Yash Khandelwal	Male Students Representative	



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Date: 30/06/2023

MINUTES OF THE MEETING OF ANTI RAGGING COMMITTEE

A meeting of the Anti-Ragging Committee was conducted in the Principal's Conference Hall on 30th June 2023 at 3.00 p.m. The following members were present for the meeting.

Anti-Ragging Committee:

Dr. Lata Menon	Chairperson
Rewati Soman	Member
Sumeet Mhatre	Member
Sujith Babu	Member
Harshita Singh	Member
Remya Madan Gopal	Member
Ashwini Khillari	Member
Disha Chotalia	Member
Hardik Dave	Member
Sakshi Vartak	Female Students Representative
Yash Khandelwal	Male Students Representative
Mr. Binit Kumar	Member Secretary

Dr. Lata Menon was in the Chair. She welcomed all the members present.

The following points were discussed in the meeting:

Agenda 1: Confirmation of Minutes of meeting held on 10/02/2023:

Member secretary, Mr. Binit Kumar read out the minutes of the previous meeting. It was approved by the chairperson.

Agenda 2: To discuss the directions given by statutory authorities:

Mr. Binit Kumar informed the members about the directions given by the various statutory authorities like UGC, University of Mumbai; Govt. of Maharashtra for taking the preventive measures for curbing the menace of ragging.

Agenda 3: To discuss the addition of two first-year student representatives to this committee: Dr. Lata Menon, the chairperson, talked about the idea of including two first-year class representatives when the admissions process is completed and the first-year students start receiving regular lectures.

Agenda 4: To discuss regarding addition of members in the Anti-ragging squad:

Mr. Hardik Dave, informed that some of the faculty members who were the members of Anti-ragging squad, have left the college, hence, new members are included in the same as per the instructions of chairperson. The new members are- from teaching staff Ms. Richa Chauhan, Mr. Sadiq Shaikh and from non-teaching staff Mr. Unmesh Patil.

Agenda 5: Procedures to be followed for anti-ragging in college premises:

Mr. Sujith babu, has informed the committee that the parents and the new comer students are made aware at the time of orientation program that ragging and abetting ragging in the institution and its premises is not allowed under any circumstances and it is a serious offense. It was also informed that the anti-ragging committee and anti-ragging squad consisting of faculty members and non-teaching staff for the academic year 2023-24 is formed to prevent ragging. It was further discussed that, if any student is found indulging in ragging or abetting ragging will be viewed seriously and dealt with by the provisions of the criminal law. All the new comer students are therefore advised that if they are the sufferer or victim of ragging should immediately approach any member of the anti-ragging committee or anti-ragging squad to enable them to take immediate necessary action.

The committee observed that all the members of the anti-ragging squad were keenly watching the interactions between junior and senior students and appreciated their efforts.

Agenda 6: Filling up an Online Anti-ragging form for all students:

Mr. Sumeet Mhatre informed the committee: Filling up of Online Anti-ragging forms at the time of admission has been done and students of second year and third year were informed to take the screenshot of the form submitted and mail the same on phcascantiragging@mes.ac.in. It was also informed that the same shall be done at the time of admitting first year students to various programmes at our college.

Agenda 7: Resolution of complaints, if received from any student or Parent:













Mr. Binit Kumar informed the committee that, if a complaint is received from any student or parent, an immediate meeting will be called and immediate action will be a top priority, to take preventive action. He has also informed the committee has not received any complaints from any student or parent during the academic year.

The meeting ended with a vote of thanks to the chair.


Dr. Lata Menon
Chairperson


Mr. Binit Kumar
Member Secretary

ATTENDANCE RECORD 30th June 2023

NAME	DESIGNATION	SIGN
Dr. Lata Menon	Chairperson	
Rewati Soman,	Member	
Sumeet Mhatre	Member	
Sujith Babu	Member	
.Harshita Singh	Member	
Remya Madan Gopal	Member	
Ashwini Khillari	Member	
Disha Chotalia	Member	
Hardik Dave	Member	
Sakshi Vartak	Female Students Representative	
Yash Khandelwal	Male Students Representative	
Mr. Binit Kumar	Member Secretary	

Action Taken Report

As per the notice dated:26/06/2023, meeting was conducted on 30/06/2023.
The Action Taken Report is as follows-

1. Mr. Sujith babu, informed about the procedures and made students aware about the serious effects of ragging and also explained to them about the rights of the committee and what all actions will be taken against those who are indulged in such activities.
2. Online Filing up of Anti-ragging forms was conducted in all the classes.
3. Mr. Sumeet Mhatre informed that all the students have filled the affidavits as per the directives of the UGC and University.



Dr. Lata Menon
Chairperson



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Date : 01/07/2023

All students (Boys & Girls) are hereby informed that as per the directives received from various statutory bodies our college has constituted Anti Ragging Committee and Anti Ragging Squad of our institute. The following are the members of Anti-Ragging Committee:

Anti-ragging Committee		Email ID	Anti-ragging Squad	
Dr. Lata Menon	Chairperson	latak@mes.ac.in	Mr Vineet M	Member
Rewati Soman	Member	rsoman@mes.ac.in	Dr. Archana B	Member
Sumeet Mhatre	Member	smhatre@mes.ac.in	Dr. Richa C	Member
Sujith Babu	Member	sbabu@mes.ac.in	Mr. Saadiq S	Member
Harshita Singh	Member	hsingh@mes.ac.in	Mr. Umesh P	Member
Reviya M G	Member	remyagopal@mes.ac.in		
Ashwini Khillari	Member	kashwini@mes.ac.in		
Disha Chotalia	Member	dishachotaliya@mes.ac.in		
Hardik Dave	Member	hardikdave@mes.ac.in		
Ms. Sakshi Vartak	Students' Representative	vartaksakshu21hbms@student.mes		
Mr. Yash Khandelwal	Students' Representative	khandelwal.yasmah21hba@student.		
Mr. Binit Kumar	Member Secretary	bkumar@mes.ac.in		

The above committee has been constituted to take preventive measures for curbing the menace of ragging. The following kind of acts/discrimination constitutes ragging, any "Act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background".

All students are hereby informed that if they are facing any of the above-mentioned acts/discrimination they should report to any of the above committee or squad members immediately so as to enable the committee to take immediate action against the accused person in accordance with the directives issued by the various authorities.

Further all the students are hereby informed that ragging is a criminal offense and the victims can approach the local police station and lodge a criminal complaint against the accused students, if their grievances are not addressed properly at institute level. The accused person will have to be dealt with by the prevailing criminal law and will be held responsible for all the consequences. The contact details of the local police station is given below:

Rasayani Police Station

Phone numbers: 02192 250 133

Address: VSPF+689, Ambivali Tarf Wankhal, Maharashtra 410220

For Complaints Contact Anti-Ragging Cell, 1st Floor Staffroom, Entry Point


Dr. Lata Menon
Chairperson



Mahatma Education Society's
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Date: 1st December 2023

Subject: Re-Constitution of Anti Ragging Committee

In pursuant to following regulations the anti-ragging committee has been constituted for the year 2023-24 consisting of the following staff to prevent ragging in the institute.

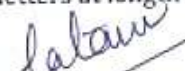
- "Maharashtra Prohibition of Ragging Act, 1999" from Govt. of Maharashtra.
- "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009".

Dr. Lata Menon	Chairperson
Rewati Soman	Member
Sumeet Mhatre	Member
Sujith Babu	Member
Harshita Singh	Member
Remya Madan Gopal	Member
Ashwini Khillari	Member
Disha Chotalia	Member
Hardik Dave	Member
Sakshi Vartak	Female Students' Representative
Nishanthini Kamraj	Female Students' Representative
Aarsh Sharma	Male Students' Representative
Yash Khandelwal	Male Students' Representative
Mr. Binit Kumar	Member Secretary

The Committee is responsible to give extensive publicity against ragging, monitor and oversee the performance of the Anti-Ragging Squad, solicit affidavits from parents/guardians and from students, conduct counseling sessions for senior students in the classes and for freshers at the time of admission and induction etc.

We have received UGC D. O. No. F. 1-15/2009 (ARC) pt.III, dated 25th May 2023 addressed to The Vice Chancellor, University of Mumbai directing to implement the recommendation and action steps to deploy in all the institutions for multiple mechanisms to ensure ragging free campus. The copy of the letter is attached herewith.

The committee shall discuss all the directions issued from UGC, New Delhi via their above referred letters at length and will implement all the recommendations as per the directives.


Dr. Lata Menon
Chairperson



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Date: 15/12/2023

NOTICE

All members of the Anti-Ragging Committee are hereby informed to attend a meeting which will be held on 18/12/2023 at 3.00 p.m, in the principal's conference room on the following agenda.

Agenda

1. Confirmation of Minutes of the meeting held on 30/06/2023.
2. To discuss the directions given by various statutory authorities
3. Induction of student representative of the Anti-ragging committee
4. To review the Action taken during the year and requirements of any new measures.
5. To discuss complaints, if received from any student or Parent
5. Any other matter with the permission of the chair.

All the members are requested to attend the meeting.


Binu Kumar
Member Secretary

CC to:

Dr. Lata Menon
Rewati Soman
Sumeet Mhatre
Sujith Babu
Harshita Singh
Remya Madan Gopal
Ashwini Khillari
Disha Chotalia
Hardik Dave
Nishanthini Kamraj
Sakshi Vartak
Aarsh Sharma
Yash Khandelwal

Chairperson 
Member 
Member 
Member 
Member 
Member 
Member 
Member 
Member 
Female Students Representative 
Female Students Representative 
Male Students Representative 
Male Students Representative 



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Date: 18/12/2023

MINUTES OF THE MEETING OF ANTI RAGGING COMMITTEE

A meeting of the Anti-Ragging Committee was conducted in the Principal's Conference room on 18/12/2023 at 3.00 p.m. The following members were present for the meeting:

Dr. Lata Menon	Chairperson
Rewati Soman	Member
Sumeet Mhatre	Member
Sujith Babu	Member
Harshita Singh	Member
Remya Madan Gopal	Member
Ashwini Khillari	Member
Disha Chotalia	Member
Hardik Dave	Member
Nishanthini Kamraj	Female Students Representative
Sakshi Vartak	Female Students Representative
Aarsh Sharma	Male Students Representative
Yash Khandelwal	Male Students Representative
Mr. Binit Kumar	Member Secretary

Dr. Lata Menon was in the Chair. She welcomed all the members present.

The following points were discussed in the meeting:

Agenda 1: Confirmation of Minutes of meeting held on 30/06/2023:

Member secretary, Mr. Binit Kumar read out the minutes of the previous meeting. It was approved by the chairperson.

Agenda 2: To discuss the directions given by various statutory authorities:

Mr. Binit Kumar informed the directions given by the various statutory authorities like UGC, University of Mumbai; Govt. of Maharashtra for taking the preventive measures for curbing the menace of ragging.

Agenda 3: Induction of student representative of the Anti-ragging committee:

The chairperson, Dr. Lata Menon welcomed Ms. Nishanthini Kamraj, F.Y. BCOM(A&F), Mr. Aarsh Sharma, F.Y.BMS, as new students' representatives of the committee as Ms. Pallavi Chandavat and Mr. Jay Thakur have successfully passed the final year examination.

Agenda 4: To review the Action taken during the year and requirements of any new measures.

All the Actions taken by the anti-ragging committee were thoroughly reviewed by the Chairperson. Which is as follows:

Work Allocation	Action Taken
Directions given by various statutory authorities	Display of banners with 24X7 toll free helpline number 1800-180-5522 of Anti-ragging in college premises.
Procedures to be followed	students were made aware about the serious effects of ragging and also explained to them about the rights of the committee and what all actions will be taken against those who are indulged in such activities.
Follow up of Activity	Online Activity was conducted in all the classes related to Filing up of Anti-ragging form.
Review about Affidavits	All the students have filled the affidavits as per directives of the UGC and University of Mumbai.

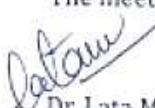
Agenda 5: To discuss complaints, if received from any student or Parent

Mr. Binit Kumar informed the committee that, if a complaint is received from any student or parent, immediate meeting will be called and immediate action will be a top priority, to take preventive action. He has also informed that the committee has not received any complaints from any student or parent during the academic year.

The representatives of newcomers in the committee Ms. Nishanthini Kamraj, F.Y. BCOM(A&F), Mr. Aarsh Sharma, F.Y.BMS have informed that they did not experience or nobody has said about any kind of harassment, ragging or any kind of untoward incident.







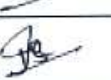

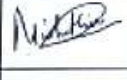
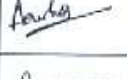




Agenda 5: Any other matter with the permission of the chair: No other matter has been raised by the committee

The meeting ended with a vote of thanks to the chair:


Dr. Lata Menon
Chairperson


Mr. Binit Kumar
Member Secretary

ATTENDANCE RECORD 18th December 2023

NAME	DESIGNATION	SIGN
Dr. Lata Menon	Chairperson	
Rewati Soman,	Member	
Sumeet Mhatre	Member	
Sujith Babu	Member	
Harshita Singh	Member	
Remya Madan Gopal	Member	
Ashwini Khillari	Member	
Disha Chotalia	Member	
Hardik Dave	Member	
Nishanthini Kamraj	Female Students' Representative	
Aarsh Sharma	Male Students' Representative	
Sakshi Vartak	Female Students' Representative	
Yash Khandelwal	Male Students' Representative	
Mr. Binit Kumar	Member Secretary	



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Date : 19/12/2023

NOTICE

All students (Boys & Girls) are hereby informed that as per the directives received from various statutory bodies our college has constituted Anti Ragging Committee and Anti Ragging Squad of our Institute. The following are the members of Anti-Ragging Committee:

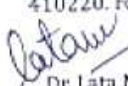
Anti-ragging Committee		Email ID	Anti-ragging Squad	
Dr. Lata Menon	Chairperson	latak@mes.ac.in	Mr. Vineet Murl	Member
Rewati Soman	Member	rsoman@mes.ac.in	Dr. Archana B	Member
Sumeet Maatre	Member	smaatre@mes.ac.in	Dr. Richa C	Member
Sujith Baba	Member	sbaba@mes.ac.in	Mr. Sadiq Shaikh	Member
Harshita Singh	Member	hsingh@mes.ac.in	Mr. Unmesh Paril	Member
Remya M G	Member	remyagopal@mes.ac.in		
Ashwini Khilari	Member	kashwini@mes.ac.in		
Disha Chotalia	Member	dishachotalia@mes.ac.in		
Hardik Dave	Member	hardikdave@mes.ac.in		
Nishanthini Kumra	Students' Representative	kumra_n23haaf@student.mes.ac.in		
Aarsh Sharma	Students' Representative	aarshs23hams@student.mes.ac.in		
Ms. Saesbi Vartak	Students' Representative	vartaksaksun21hbms@student.mes.ac.in		
Mr. Yash Khandelwal	Students' Representative	khandelwalyasmah21haaf@student.mes.ac.in		
Mr. Binat Kumar	Member Secretary	bkumar@mes.ac.in		

The above committee has been constituted to take preventive measures for curbing the menace of ragging. The following kind of acts/discrimination constitutes ragging, any "Act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background".

All students are hereby informed that if they are facing any of the above-mentioned acts/discrimination they should report to any of the above committee or squad members immediately so as to enable the committee to take immediate action against the accused person in accordance with the directives issued by the various authorities.

Further all the students are hereby informed that ragging is a criminal offense and the victims can approach the local police station and lodge a criminal complaint against the accused students, if their grievances are not addressed properly at institute level. The accused person will have to be dealt with by the prevailing criminal law and will be held responsible for all the consequences. The contact details of the local police station is given below.

Rasayani Police Station-Phone number: 02192 250 133, Address: V5PF+689, Ambivali, Tarf Wankhal, Maharashtra 410220. For Complaints Contact Anti-Ragging Cell, 1st Floor Staffroom, Entry Point.


Dr. Lata Menon
Chairperson



Mahatma Education Society's
Pillai HOC College of Arts, Science and Commerce
Pillai HOCL Educational Campus, Rasayani
Re-accredited 'A+' Grade by NAAC (CGPA 3.26, 2nd Cycle)
(ISO 9001: 2015 Certified)



CRITERION V

5.1.5: Student Grievances

SC/ST/OBC CELL

Academic Year: 2023 - 2024

**MAHATMA EDUCATION SOCIETY'S
PILLAI HOC COLLEGE OF ARTS SCIENCE & COMMERCE
Rasayani, Panvel
(NAAC Accredited A+ Grade, CGPA 3.26 in Cycle II and ISO 9001:2015 Certified)
Date: 22/06/2023**

Subject: Constitution of Committee for Prevention of Atrocities to SC/ST/OBC

In pursuant to following regulations the Committee for Prevention of Atrocities to SC/ST/OBC has been constituted for the year 2023-24 consisting of the following staff and students to prevent Atrocities to SC/ST/OBC students and staff members in the institute.

- a) The Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989
- b) According to the 1998 UGC Guidelines for the establishment of Special Cell for Scheduled Castes and Scheduled Tribes, for the universities and deemed to be Universities.

1	Mr. Sumeet Mhatre	Chairman
2	Mr. Binit Kumar	Member
3	Ms. Harshita Singh	Member
4	Mr. Balaji Nagarajan	Member
5	Mr. Yadav Dhanashree Vijay	Student Representative
6	Ms. Kadu Sayee Jitendra	Student Representative
7	Mr. Nidhi Nilesh Mahadik	Student Representative
8	Ms. Neethumol K.G	Member Secretary

The above committee shall maintain a register and record of all the complaints received from the aggrieved SC/ST/OBC students and teaching and non-teaching staff. After receipt of any complaint the Member Secretary shall call an immediate meeting of the committee to dispose off the complaint within fifteen days from the date of receipt of complaint. Taking into consideration the nature of complaint the decision should be taken in accordance with the provisions laid down in 'The Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989'.

The Committee is responsible to give extensive publicity regarding prevention of Atrocities to SC/ST/OBC staff and students in the institute. The above act shall be brought to the notice of all the staff and students by putting the copy of the same on the notice board of the institute so as to make aware all the students and staff to avoid any act of atrocity as listed in the act, which is punishable for imprisonment for a period of six month or more under provisions of IPC.

The above committee will be for the tenure of one year and will be dissolved by the directions or orders of the head of the institution.

Lata
Dr. Lata Menon
Principal

PRINCIPAL
Mahatma Education Society's
Pillai HOC College of
Arts, Science & Commerce
Pillai HOC Educational Campus
Rasayani, Taluka - Khalepur
Dist. Raigad, Pin- 410 207



**MAHATMA EDUCATION SOCIETY'S
PILLAI HOC COLLEGE OF ARTS SCIENCE & COMMERCE
Rasayani, Panvel**

(NAAC Accredited A+ Grade,CGPA 3.26 in Cycle II and ISO 9001:2015 Certified)

Date: 23/06/2023

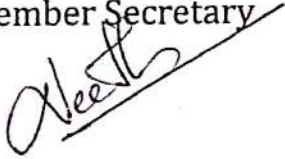
NOTICE

All the members of the Committee for Prevention of Atrocities to SC/ST/OBC are hereby informed to attend a meeting which will be held on 29/06/2023 at 3.30 p.m, in the Principal's Conference Room on the following agenda -

1. Discussion on the directives given by the statutory authorities regarding the prevention of Atrocities to SC/ST/OBC students and staff members in the institute.
2. Discussion on complaints, if any received.
3. Discussion about the publication of notice and orientation programme

All the members are requested to attend the meeting positively.

Ms. Neethumol K.G
Member Secretary



1	Mr. Sumeet Mhatre	Chairman
2	Mr. Binit Kumar	Member
3	Ms. Harshita Singh	Member
4	Mr. Balaji Nagarajan	Member
5	Mr.Yadav Dhanashree Vijay	Student Representative
6	Ms. Kadu Sayee Jitendra	Student Representative
7	Mr. Nidhi Nilesh Mahadik	Student Representative
8	Ms. Neethumol K.G	Member Secretary

**MAHATMA EDUCATION SOCIETY'S
PILLAI HOC COLLEGE OF ARTS SCIENCE & COMMERCE
Rasayani, Panvel
(NAAC Accredited A+ Grade,CGPA 3.26 in Cycle II and ISO 9001:2015 Certified)**

Date: 28/06/2023

NOTICE

All students and staff are hereby informed that as per the directives received from various statutory bodies the institute has constituted a Committee for Prevention of Atrocities to SC/ST/OBC for the year 2023-24 consisting of the following staff and students to prevent Atrocities to SC/ST/OBC students and staff members in the institute.

1	Mr. Sumeet Mhatre	Chairman
2	Mr. Binit Kumar	Member
3	Ms. Harshita Singh	Member
4	Mr. Balaji Nagarajan	Member
5	Mr.Yadav Dhanashree Vijay	Student Representative
6	Ms. Kadu Sayee Jitendra	Student Representative
7	Mr. Nidhi Nilesh Mahadik	Student Representative
8	Ms. Neethumol K.G	Member Secretary

If any student or staff is facing any kind offences of atrocities as described in The Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989 is directed to contact the members of Prevention of Atrocities to SC/ST/OBC Committee on First Floor, Room no 109, SC/ST/OBC Cell.

Mr. Sumeet Mhatre
Chairman

M. Mhatre

**MAHATMA EDUCATION SOCIETY'S
PILLAI HOC COLLEGE OF ARTS SCIENCE & COMMERCE**

Rasayani, Panvel

(NAAC Accredited A+ Grade,CGPA 3.26 in Cycle II and ISO 9001:2015 Certified)

Date: 29/06/2023

**MINUTES OF THE MEETING OF COMMITTEE FOR PREVENTION OF ATROCITIES TO
SC/ST/OBC**

A meeting of the Committee for Prevention of Atrocities to SC/ST/OBC was conducted in the Principal's Conference Room on 29/06/2023 at 03.30 p.m.

The following members were present for the meeting.

1	Mr. Sumeet Mhatre	Chairman
2	Mr. Binit Kumar	Member
3	Ms. Harshita Singh	Member
4	Mr. Balaji Nagarajan	Member
5	Mr.Yadav Dhanashree Vijay	Student Representative
6	Ms. Kadu Sayee Jitendra	Student Representative
7	Mr. Nidhi Nilesh Mahadik	Student Representative
8	Ms. Neethumol K.G	Member Secretary

Mr. Sumeet Mhatre was in the chair. He welcomed all the members present and discussed the following points of the Agenda of the meeting.

Agenda 1: Discussion about the directives of prevention on Atrocities.

All members of the committee discussed the directives given by the statutory authorities regarding the prevention of Atrocities to SC/ST/OBC students and staff members in the institute. The committee reaffirmed that zero tolerance shall be adopted at the highest level in our college and serious action will be taken against the students, teaching and non-teaching staff if found indulging and involved in any kind of atrocities to SC/ST/OBC students.

Agenda 2: Discussion on complaints received.

Ms. Neethumol K.G has informed that the committee has not received any complaints from any student or staff member belonging to SC/ST/OBC category till date.

Agenda 3: Discussion about the publication of notice and orientation programme.

Mr. Sumeet Mhatre informed the committee that we have informed the fresh students during the orientation program that the atrocities against SC/ST/OBC students is a criminal offense and strongest punitive action shall be initiated against erring students, teaching and non-teaching staff. We also distributed copies of 'The Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989' during the orientation program.

The members were informed that the Notice will be displayed on the Notice Board for all the students.

The meeting ended with a vote of thanks to the chair.

Mr. Sumeet Mhatre
Chairman

A handwritten signature in black ink, appearing to read 'Mhatre', with a horizontal line underneath the name.

**MAHATMA EDUCATION SOCIETY'S
PILLAI HOC COLLEGE OF ARTS SCIENCE & COMMERCE**

Rasayani, Panvel

(NAAC Accredited A+ Grade, CGPA 3.26 in Cycle II and ISO 9001:2015 Certified)

Date: 10/10/2023

NOTICE

All the members of the Committee for Prevention of Atrocities to SC/ST/OBC are hereby informed to attend a meeting which will be held on 12th October 2023 at 03.30 p.m, in the Principal's Conference Room on the following agenda -

1. To read and confirm the minutes of the meeting held on 29/06/2023 in the Principal's Conference Room.
2. Discussion on the directives given by the statutory authorities regarding the prevention of Atrocities to SC/ST/OBC students and staff members in the institute.
3. Discussion on complaints, if any received.
4. Any other matter with the permission of the chair.

All the members are requested to attend the meeting positively.

Ms. Neethumol K.G
Member Secretary



1	Mr. Sumeet Mhatre	Chairman
2	Mr. Binit Kumar	Member
3	Ms. Harshita Singh	Member
4	Mr. Balaji Nagarajan	Member
5	Mr. Yadav Dhanashree Vijay	Student Representative
6	Ms. Kadu Sayee Jitendra	Student Representative
7	Mr. Nidhi Nilesh Mahadik	Student Representative
8	Ms. Neethumol K.G	Member Secretary

**MAHATMA EDUCATION SOCIETY'S
PILLAI HOC COLLEGE OF ARTS SCIENCE & COMMERCE**

Rasayani, Panvel

(NAAC Accredited A+ Grade, CGPA 3.26 in Cycle II and ISO 9001:2015 Certified)

Date: 12/10/2023

**MINUTES OF THE MEETING OF COMMITTEE FOR PREVENTION OF ATROCITIES TO
SC/ST/OBC**

A meeting of the Committee for Prevention of Atrocities to SC/ST/OBC was conducted in the Principal's Conference Room on 12th October 2023 at 03.30 p.m.

The following members were present for the meeting.

1	Mr. Sumeet Mhatre	Chairman
2	Mr. Binit Kumar	Member
3	Ms. Harshita Singh	Member
4	Mr. Balaji Nagarajan	Member
5	Mr. Yadav Dhanashree Vijay	Student Representative
6	Ms. Kadu Sayee Jitendra	Student Representative
7	Mr. Nidhi Nilesh Mahadik	Student Representative
8	Ms. Neethumol K.G	Member Secretary

Mr. Sumeet Mhatre was in the chair. He welcomed all the members present and discussed the following points of the Agenda of the meeting.

Agenda 1: The secretary has read the minutes of the previous meeting.

Agenda 2: Discussion about the directives of prevention on Atrocities.

All members of the committee discussed the directives given by the statutory authorities regarding the prevention of Atrocities to SC/ST/OBC students and staff members in the institute. The committee reaffirmed that zero tolerance shall be adopted at the highest level in our college and serious action will be taken against the students, teaching and non-teaching staff if found indulging and involved in any kind of atrocities to SC/ST/OBC students.

Agenda 3: Discussion on complaints received.

Ms. Neethumol K.G has informed that the committee has not received any complaints from any student or staff member belonging to SC/ST/OBC category till date.

Agenda 4: As no other issue was raised for discussion by any of the members, the meeting was called off.

The meeting ended with a vote of thanks to the chair.

Mr. Sumeet Mhatre
Chairman

