YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Mahatma Education Society's PILLAI HOC COLLEGE OF ARTS, SCIENCE AND COMMERCE
• Name of the Head of the institution	Dr. Lata Menon
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02192669004
• Mobile no	9820389930
• Registered e-mail	phcasc@mes.ac.in
• Alternate e-mail	latakm@mes.ac.in
• Address	Mahatma Education Society's Pillai HOC College of Arts, Science and Commerce, Pillai HOCL Educational Campus, Taluka-Khalapur, Dist- Raigad
• City/Town	Rasayani
• State/UT	Maharashtra
• Pin Code	410207
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education

• Location	**Semi-Urban**
• Financial Status	**Self-financing**
• Name of the Affiliating University	**University of Mumbai**
• Name of the IQAC Coordinator	**Ms. Remya Madan Gopal**
• Phone No.	**9958624503**
• Alternate phone No.	**9757317296**
• Mobile	**7744851223**
• IQAC e-mail address	**iqac.phcasc@mes.ac.in**
• Alternate Email address	**remyagopal@mes.ac.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.phcasc.ac.in/wp-content/uploads/2022/04/AQAR-2020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://phcasc.ac.in/wp-content/uploads/2023/04/Academic-Calendar-Even-Odd-2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.34**	**2017**	**30/10/2017**	**30/10/2022**
Cycle 2	**A+**	**3.26**	**2023**	**10/01/2023**	**09/01/2028**

6.Date of Establishment of IQAC	**05/06/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	08	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Multidisciplinary national level conferences in hybrid mode. * Merit scholarships for academic toppers across all streams. * Establishment of Institutes Innovation Council. * Mapping of activities based on Course and Programme outcomes and Mission and Vision of the institution. * NEP- 2020 based professional development activities.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Orientation Programmes on hybrid mode of teaching- learning, activities and admission process across all streams to acquaint the students of institutional policies.	IQAC organised multiple Orientation Programmes across all streams to parents and their wards, institution, department and course wise, regarding the new mode of hybrid teaching and learning addressed by our Principal, followed by departmental orientation by

	Programme Coordinators and subject teachers to explain the entire digitised mode of education. The students were introduced to google classrooms, google meet, online assignments, quizzes and other curricular aspects without compromising on the quality of the process.
Strengthening hybrid Curricular Interaction with Students using Google classrooms and digital library	IQAC introduced the concept of google classrooms, google meet, online attendance records, online assignments, quizzes along with various strategies to engage the students by organising hybrid mode of activities in curricular and co-curricular facets. hybrid teaching and learning, discussions, assignments, e-mail access, digital library, light-board video recordings, presentations and e-notes were shared with the students to improve their academic skills. Other than the regular pedagogy of chalk and talk and offline sessions, Google Classrooms were created, course-wise where the concerned faculty member uploads all subject related information for the access of the students along with assigning them projects, case studies or tasks. Weekly sharing of lesson plan and pedagogy with the students were also practiced to strengthen the process
Redesign the structure of best practices to effectively maintain through hybrid mode (Trivariate Mentoring and Positive Psychology Sessions)	The Mentor-Mentee Mode (MMM), Mentoring through Peer groups(MPGs)and Vertical Mentoring have been a successful practice in our institution. IQAC introduced an hybrid

	characteristic to the Mentoring practice to maintain its effectiveness. Third session of one of the Mondays of every month was completely devoted to MMM sessions (online or offline)so as to help, support and guide the mentees. The MPG and VM practices were also well managed under the observation of subject teachers through online or offline sessions, quizzes and other activities. This way, the quality of student performances and interactions improve, with support and guidance. The hybrid mode of Positive Psychology Sessions works as an effective adjunct to faculty - mentoring (Ward system) and peer-mentoring and ward- senior mentoring. The IQAC revamped the full fledged 3-year modules of the course structure of Positive Psychology to make a smooth transition to hybrid mode without compromising on effective content delivery. Online short story videos, presentations and activities were designed to serve the purpose and help maintain the positive outlook of our students.
Participation in NIRF, ISO certification and conducting quality audits	Our institution secured A+ grade in second cycle of Accreditation process by NAAC. We also successfully completed surveillance audit of ISO to ensure quality sustenance. Green audit, Energy audit, Electrical Safety audit, Exam-cell audit and Academic audit are regularly conducted to maintain and assure quality in academic process

Encourage research culture and quality research paper publications among faculty members and students	The IQAC organised three different hybrid mode conferences faculty wise i.e.- Arts, Commerce and Science, provided a platform where delegates could analyse, study and present the research in the respective domain, making the research more interactive and interesting. The plan also facilitates research paper and article presentation and submission by faculty members across all departments. The research aptitude of students are substantially supported for their paper presentation, in the hybrid platform for APJ Abdul Kalam Memorial Students' Seminar Series. The teacher mentors also motivated the students to participate in first ever online Avishkar Research Convention competition for students organised by University of Mumbai. 9 patents were published by the institution and many students were also involved in patent related activities with faculty members as a part of IIC initiatives.
Revamping and streamlining the process of Track Act as a part of Management Information System to organise documentation process for accreditation	With multitudes of activities being conducted and recorded, TrackAct became an integrated digital management tool where all these activities converged, thereby giving a bird's eye view of all the activities of the institution. Also, such convergence also helps in inter-disciplinary projects and assignments which in turn acts as a catalyst in the teaching-learning process and accreditation process by

	segregation of events criterion - wise and sharing the same in respective criterion mail created to manage organised documentation. The reports of activities are prepared in line with the format provided by IQAC which act as an information repository which helps to provide direct input to the accreditation process (AQAR or NIRF) of the institutions. The activities are also mapped with vision, mission, CO's and PO's of the institution. This practice also helps to keep a track of online events and meticulously keep records and reports of events, as in this year where about 100 activities were conducted by the institution.
Conduction of regular IQAC meetings and timely submission of SSR and AQAR	There were eight IQAC meetings regularly conducted to quality check at various levels of functioning of the institution which are continuously done and quality enhancement protocols implemented to involve over curriculum development, regular feedback analysis from stakeholders, activities to be planned and data collection, compilation and submission for SSR from academic year 2017-18 to 2021-22, AQARs and NIRF. Faculty guidance programs about SSR, various metrics of qualitative and quantitative aspects and AQAR submission were conducted. IQAC and criterion - incharges were briefed on data collection, compilation and timely submission of the same.

Focus on Faculty Development and Faculty Exchange programmes	The IQAC organised three different online faculty wise development programmes i.e.- Arts, Commerce and Science, provided a platform to brush up on their knowledge base and improve their professional skills. IQAC initiated the faculty exchange programmes also with higher educational institutions such as KLE College of Commerce and Science, Kalamboli, Changu Kana Thakur Arts, Commerce and Science College, New Panvel and St. Wilfreds College of Arts, Commerce & Science, Panvel to promote joint teaching programs, integrate activities with students from other institutions and open doors to possibilities for future collaborations in research also.
Reinforce on Capability Enhancement Activities for students and staff members	IQAC organised various skill enhancement activities such as Yoga Sessions, Meditation Session for students and faculty members in association with Brahma Kumaris , Art of Living, Seminars or Webinars on Health, hygiene and Immunity Management, events and competitions for personality development, interview skills, IT skills communication and language skills and writing skills. Career counselling sessions and competitive exam cell events were also conducted in Arts, Science and Commerce to provide the students career options in line with their graduation programme. Faculty members from various programmes participated in the Orientation

	Programmes/Subject Refresher Courses and Faculty Development Programmes organised by various state/central universities and other reputed institutions.
Regular planning of internal Academic Audits and Exam Cell Audits	Inter- departmental audit checks the documentation and record keeping of one department by the other department representatives as delegated by IQAC to ensure efficiency in the operations of the department. IQAC also conducts exam cell audit to verify the implementations of policies and procedures, along with maintenance of transparent students grievance redressal system
Boost up MoUs and collaborative activities to develop industry-academia interface	IQAC has significantly contributed in developing interactions with other institutions or other industries that helped to provide a platform for quality improvement in education. A functional MOU with Tata Institute of Social Sciences is initiated through the NUSSD programme in Digital Marketing for our students. Multiple MOUs are signed with NGOs for women empowerment such as SIBC (Soroptimist International Bombay Chembur, gram panchayats and other start-ups to be a part of collaborative curricular and social awareness activities. MoUs and collaborations with various other reputed educational institutions and industries are also functional.
Catering to student needs of professional and planning Add-on Courses and career oriented	The IQAC initiated to implement programme wise Add-on or Certificate courses, in-house as

events	well as in collaboration with reputed institutes such as TISS and Satyam, to improve the employability skills and holistic development of the students. The establishment and functioning of a competitive examination cell as a part of providing insights to career opportunities and guidance for preparation of competitive examinations. The cell focuses on employability and career goals of our students and provided guidance on preparation for NET, SET Examinations, CET, CAT, GMAT and other Similar competitive examinations. Career counselling sessions were also conducted in Arts, Science and Commerce to provide the students career options in line with their graduation programme in association with reputed institutes such as NISM, BSEBF and BIAP.
Implementation of 360 Degree Feedback System	IQAC has implemented a multi faceted and well structured feedback system collected online from all stakeholder including students, faculty members, alumni and employers in addition to course and faculty wise feedback taken across all classes of every stream on curricular aspects. Moreover, we also designed faculty to faculty, faculty to programme coordinator, faculty to Principal and Vice Principal of our institution. The feedback analysis put forth the information on areas to focus on for overall efficient functioning of our institution

	and help to draft and implement policies accordingly. Course Exit Surveys and Programme Exit Surveys are also conducted to collect the feedback from the students on various subjects and UG and PG degree programmes .
Observation of Important National/International Days through institutional outreach programmes organised by ISR Cell Youth Red Cross and N.S.S. Unit	IQAC has implemented a policy to create awareness to students about the importance of observing national and international days in our daily life, realizing our social responsibility, to maintain green planet, celebrate relationships and reinstating the motive for observation of 'National/International Days' to inculcate citizenship of global standards. IQAC has emphasized to inculcate Social awareness, values and environmentally responsible behaviour amongst students and to nurture students as citizens with moral, ethical and social values so as to provide service to the society. Through such extension activities, they are encouraged to fulfil their obligations towards the society by participation in ISR Cell, NSS and YRC. The Youth Red Cross and NSS Unit also have effectively planned and executed outreach activities to create awareness and contribute for the betterment of the society.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	23/12/2022

15.Multidisciplinary / interdisciplinary

Pillai HOC College of Arts, Science and Commerce which is affiliated to Mumbai University adheres to the guidelines of the UGC, affiliating University and the Government of Maharashtra. The vision of National Education Policy to provide holistic multidisciplinary education at various academic levels is clearly reflected in the academic pursuits and endeavours of the institution. A discussion on the key principles of NEP such as diversity in curriculum and pedagogy, logical decision making and innovation, critical thinking and creativity is initiated as part of the institution's adherence to the soul of NEP, 2020. Our institution strives to provide our students with an opportunity to explore multidisciplinary programmes. Our curriculum offers credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based education towards the attainment of holistic and multidisciplinary outcomes. At institutional level, we conduct curricular, co-curricular and extracurricular events such as 'Xtenso', 'Food Fest', 'Insolito', and 'Dr. A. P. J. Abdul Kalam' Memorial Students' Seminar Series to promote interdisciplinary education.

16.Academic bank of credits (ABC):

Pillai HOC College of Arts, Science & Commerce follows a choice-based credit system for all of our UG and PG programmes as per the directive of University of Mumbai for its affiliated colleges. Academic bank of credits shall facilitate students for multiple entries and exit points in their academic programmes. This is an innovative idea to earn and deposit credit through National schemes like SWAYAM, NPTEL, V-Lab. The provision will enable students to earn credits and complete the programme with additional advantage. Our college shall abide by the curriculum structure and credits as prepared by the affiliating university in this regard to implement the same.

17.Skill development:

Realizing the importance and the necessity for Developing skills among students, and creating work ready manpower, our institution focuses on IndustryInstitution Interface, Internship Initiatives and Skill development programmes. This is a strong step towards integrated knowledge acquisition and upgrading human skills towards creating a new league of employable youth. At the institutional level, to enhance employability skills and ensure holistic development of students, the institution offers Programme-wise In-house add-on or certificate courses. MoUs have been signed with Tata Institute of Social Sciences, Satyam Institute to develop skill set of our students. We also have collaborations with Coursera and similar digital platforms which offer short-term courses free of charge for our students. A certificate course on Positive Psychology is also provided to students across all streams, to improve life skills and develop overall personality of our students. By implementing such steps, we hope to incorporate the vital aspects of NEP and enhance the employability of our students as per industry's current human resources requirements.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution has adopted an innovative teaching learning method integrating Indian knowledge system with an intention to inculcate values and ethics in students. The greatness of our national language is being upheld in all curricular and co-curricular activities organised by the institution. The institution understands the relevance of celebrating or observing days of national importance and organises various activities to foster the sense of belonging and social responsibilities. The topics prescribed in the curriculum of UG programmes such as Indian Ethos, Ethical Practices, Cultural and Linguistic Plurality and Indian Polity help students and faculty members to understand the concept of Indian Knowledge system and its implementation in the academic system. The institution preserves cultural heterogeneity and upholds institutional distinctiveness through the initiatives and activities of various associations.

19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

All the programmes offered by the college focus on Outcomes-Based Education (OBE) keeping in mind the regional and global requirements. We implemented outcome-based education with clearly stated Programme Outcomes and Course Outcomes for all subjects across all streams. The syllabus is designed as per the revised Bloom's Taxonomy which we follow meticulously. Apart from the domain-specific skills, learning outcomes at all levels ensure social

responsiveness and ethics as well so that students can contribute proactively to economic, environmental and social well-being of the nation. The Course Objectives (COs) are also in line with the respective POs, the attainment for the same is calculated, so as to align with NEP guidelines

20.Distance education/online education:

Due to Covid -19 pandemic, educational institutions in the country have increasingly involved in using the digital platforms for engaging classes, conducting conferences and meetings. This has paved the way for hybrid or blended mode of teaching-learning process. Due to the experience gained during the closure period of Covid-19, access to online resources by educators and students will not be a constraint anymore. Faculty members are also encouraged to participate in online refresher courses, orientation programmes, short-term courses, workshops and other professional development programmes which promote exposure and expertise in new and advanced age of teaching and learning.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**13**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1816**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**769**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**553**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**58**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**58**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**46**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**11231056.00**
4.3 Total number of computers on campus for academic purposes	**273**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented

process

Orientation programme is organized for the newly admitted students to inform them of the mechanism involved in curriculum delivery and implementation. The Principal, Vice-principal and coordinators provide relevant information and guidelines to be followed by the students.

For effective planning and execution, each coordinator prepares an academic calendar. The Principal monitors the effective implementation of the Calendar and timetable through formal meetings with Heads of Departments. All the faculty prepares a Semester teaching plan, and a Week-wise teaching plan and ensures effective implementation of the same which is also shared with the students. The Syllabus completion status sheet is maintained on a monthly basis.

The faculty uses various pedagogies. They also use methods like seminar, group discussion, debate, quiz, case study etc. Study materials, notes and question banks are provided. Group projects are assigned to inculcate team spirit, sharing and develop presentation skills. Educational field visits, Expert lectures and Guidance lectures are organized to support the Classroom teaching-learning process. Audio-visual aids are also utilized regularly.

Our well-equipped laboratories are used to the optimum level by the students for practical purposes.The college encourages the faculty to participate in Orientation and Refresher courses and workshopsto update their subject knowledge.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/1.1.1-Syllabus-and-Handbook.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution prepares an 'Academic calendar' containing relevant information regarding the teaching-learning schedule (working days), various events to be organized, holidays, dates of internal examination, practical examination, viva-voce, semester examination etc. It is prepared according to the directives received from the University of Mumbai and uploaded on the website. A programme level

academic calendar is also prepared by the coordinators.

The academic progress of students is monitored regularly by adopting the strategy of Continuous Internal Evaluation which areconducted in two forms namely 'Pen and Paper' and 'Online'. The record of continuous internal evaluation is maintained at the college level. The marks scored by the students are uploaded on the University (MKCL) Portal,promoted by the department of higher and technical education.

The laboratory schedule is prepared by the concerned faculty, which includes a Practical examination timetable and batch-wise details.CIE is carried out also through preliminary examinations, study camps, class tests, project submissions, PPT presentations, assignments, case study and viva-voce.Students are given regular feedback about their academic performance.

The schedule of external examination is fixed by the University and the same is displayed on the notice board for the benefit of the students.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/1.1.2-Exam-TT-and-Academic-Calendar-Upload.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

14

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1804

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college is committed to its stakeholders, so the practice of professional ethics and code of conduct are inviolable. Grievance redressal cell and Anti-ragging committee pay special attention to the sensitive issues. The current curriculum includes the basics of professional ethical values in courses such as Ethical Hacking, Marketing Ethics, Business Ethics, Corporate Social Responsibility, Corporate Governance, Business Law, E-commerce and Organizational Behavior etc.

The college believes in gender equity in admission and employment. Several activities are carried out by 'Women Development Cell'. Gender-related courses are an integral component of various programs. Compulsory core courses along with the wide range of community outreach programs create awareness about gender equity.

Many courses like history and foundation course, Principles of Management, Human Resource Management discuss human values.

Environmental Studies is a University prescribed course for creating awareness and developing the importance of the environment among students. The other courses like Green computing create awareness about environmental consciousness, Solid Waste Management, Environmental issues related to agriculture, Green Business, Green Consumerism. Students are motivated to take part in various events to address diverse environmental and sustainability issues.

The College has an integrated waste management system and rainwater harvesting system on campus.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

465

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1816

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students   **A. All of the above**

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://phcasc.ac.in/wp-content/uploads/2023/12/1.4.1-Feedback-from-Stakeholders.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows   A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://phcasc.ac.in/wp-content/uploads/2023/12/1.4.2-Feedback-Process-updated.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

739

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

318

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college facilitates educational opportunities for students from diverse backgrounds.These are the measures implemented to meet the requirements of both slow and advanced learners

Bridge Courses and tutorials for various courses are conducted for slow learners. Orientation programmes are conducted at the beginning of every academic year.Continuous Internal Evaluation both in the form of internal assessments, projects, field visits, assignments,etc. facilitate consistent and proactive tracking of the academic performance of the students. The College endorses ward system as the part of our Trivariate Mentoring Model in every academic programme. ? Measures in force for advanced learners:

- Competent students are encouraged to take up internships at various top organizations.

- Access to research labs,ample opportunities to participate and present papers inSeminars, Conferences

- Students are encouraged to take projects,additional add on/certificate courses

? Measures in force for slow learners:

Remedial Teaching and Bridge Courses are being conducted to help students pass examination Language lab is also made available to students who need support to learn languages. Mentoring through peer Groups (MPG) is practiced where slow learners are supported by their peers to help in studying.E-content materials are made available in G-classroom and Lib-Space facility of library.

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/2.2.1-Special-Programmes-for-Slow-and-Advanced-Learners.pdf
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1816	**58**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Choice Based Credit System (CBCS) is functional that not only provides a variety of electives across courses to choose according to their domain and interest. For various UG and PG programmes, internship programmes are mandatory and is a valuable part of the curriculum. Induction of experiential learning through periodic industrial visits and extension activities are practiced.

Career Counselling Cell regularly conducts various workshops, lectures, talks apt for industry-academia requirements giving them insights about their future career path. Periodic guidance lectures, conferences, orientations, workshops, seminars, etc. make a positive impact on their impressionable minds.

Add - on courses/ Certificate Programmes / Skill Development Programmes offer a range of courses to opt from.

Libraries maximize the research potential of the students who are inquisitive about creating an impact in society or create their own individual business etc. Mandatory research work at PG level is practiced, that enhances the learning and application of the learned concepts.

Laboratories for specific programmes of Sciences and Language is

also extremely beneficial which practically helps to develop exemplary projects and assignments for the reference.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/2.3.1-STUDENT-CENTRIC-METHODS-FOR-ENHANCING-LEARNING-EXPERIENCES.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In PHCASC, the classrooms and labs are ICT enabled with projectors installed and the campus is enabled with high-speed Wi-Fi connection. The faculty at PHCASC use various ICT enabled tools to enhance the quality of teaching- learning like: Google Classroom ,Virtual Labs , Online Drawing tools , Presentations with animations and simulations , Audio Visual Lab ,Online quizzes and polls, Seminar Halls, Smart Board, Auditorium, Hybrid mode of Add-On Courses, Digital Library resources (Lib SPACE etc.) andLight Board Recordings

ICT TOOLS

1. **Teachers use various online tools like- Whiteboard, Jam board in Google meet, etc.**

2. **Projectors- projectors are available in different classrooms/labs**

3. **Desktops,Laptops andPrinters-**

Use of ICT By Faculty

1. **PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors.**

2. **Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.**

3. Online competitions- Various events such as Poster making, Project presentations, Business quiz, Debates, paper presentations etc. are organized.

4. Workshops- Teachers use various ICT tools for conducting workshops

5. Light Board Recordings – Therecorded lectures are uploaded in the college website as well as sent to students through student official group

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

58

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

58

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

4

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A streamlined and transparent mechanism for continuous monitoring and evaluation is developed where every student is aware of the

process of evaluation of theory and practical. It includes viva-voce and practical examinations which is conducted twice every semester.Examination time tables are prepared by exam cell as per dates provided by University and same is communicated to the teachers and students well in advance via email, official groups, college website and is also displayed on exam cell notice board.The evaluation system consists ofcontinuous internal evaluation and end semester examination.Our Exam Cell coordinates and conducts both the university ex aminations and internal examinations. The Examination Cell is divided into-Examination section, Records Section and Administration Section. Examination In-charge is the Head of the Examination Cell. The Chief Co nductor, Joint Chief Conductors, Senior Supervisors, Junior Supervisors , and Unfair-means Committee are in charge of ensuring the smooth condu ct of university examinations.The college has developed an online student portal system where each student can view his/her own result.The Internal Assessment is conducted through in sem examinations as per university guidliness.In addition to this, we also conduct class tests, tutorials, as signments, projects and presentations to make assessment more transparent.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/2.5.1-MECHANISM-FOR-INTERNAL-ASSESSMENT.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The student related examination grievances such as corrections in grade card, changes in name or spelling, updating of marks after revaluationand pending results of lower semesters, etc. are promptly handled and addressed on time and forwarded to the university with regular follow-up. Unfair Means Committee is constituted to resolve complaints from the student or from the examination administration regarding malpractice during the examination. The objectives are to ensure fairness during both Internal and External Examinations.

The responsibilities of Unfair Means Committee include:

To report to the Joint Chief Conductor of any malpractice.

To complete all the necessary formalities for lodging a complaint

To promote and maintain discipline in the college

The college provides the option for revaluation of answer sheetsas per guidelines from University of Mumbai.

Unfair Means Procedure -1.In case of any malpractice, the institution has established policies to deal with the same in line with University of Mumbai. 2.Unfair Means forms are to be submitted in the Exam Cell as evidence of any malpractice.3. Unfair Means Committee sets a hearing panel for reported the malpractice .4.Hearing gives the student an opportunity to present his/her defense and the committee will decide upon the quantum of punishment.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/2.5.2-Grievances-Related-to-Examination.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college adopts course outcome based education. Course Outcomes are stated and explained to the students so that they will be able relate to the concepts after completing a course successfully. COs have been thoughtfully defined for all courses provided across various programmes. Course Outcomes can be defined based on the number of modules of a course. These course outcomes are usually defined by the affiliating university. COs are often developed by the respective course instructor with the help of subject experts and uploaded to the college website at the beginning of the semester.The Programme Outcomes (POs) are the skills, ability and knowledge required for professional success. Programme Outcomes (POs) are deve loped with the students' cognitive, affective, and psychomotor domains in mind. The Programme Outcomes (POs) are distributed to all stakeholde rs and are displayed on the college website, notice boards, laboratories, lecture halls, Google classrooms and the official student groups.The Programme Outcomes and Course Outcomes are discussed and explained during the orientation programme with students. The POs and COs are shared with students in official groups by the respective programme

coordinators. POs and COs are also shared in Google classroom by the respective su bject teachers

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/2.6.1-PO-and-CO-Displayed-and-Communicated.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Course Outcome is directly calculated through internal an d external assessments. The knowledge and skills are assessed internally based on the the performance in assignments, experiments, lab assignm ents, projects, class tests and assessment tests. However, the internal assessment process is not the same for all programmes.Both direct and indirect methods are used to calculate overall CO Attainment.

Steps to evaluate the levels of CO-PO attainment:1. Define Programme Outcomes2. Define Course Outcomes 3. Mapping of Course Outcomes with Programme Outcomes.4. CO measurement through assessment.5. Obtain CO attainment table through direct and indirect assessment methods.6. Obtain PO attainment table through direct and indirect asses sment methods.

CO Attainment Internal Attainment is the average of attainments obtained using various internal assessment tools. Direct attainment is calculated -Total Direct Attainment =20% internal attainment + 80% university attainment Indirect Attainment is calculated using the CES.

Overall PO Attainment is determined by taking sum of 80% of PO attainment by direct method and 20% of PO attainment by indirect method. Overall indirect method is the 100% attainment through GES. Overall PO attainment is the sum of 80% of direct attainment and 20% of indirect attainment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/2.6.2-CO-PO-Attainment.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

352

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://phcasc.ac.in/wp-content/uploads/2023/11/Annual-Report-AY-2022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://phcasc.ac.in/iqac/students-satisfaction-survey/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1,00,000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://gehresearch.com/index.php

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The R&D ecosystem of our institution facilitates our students and faculty members to think innovatively and as a result, we have filed

and published nine patents in the "Office of the Controller General of Patents, Designs, and Trademarks in Maharashtra, Ministry of Commerce & Industry, and Government of India".To educate staff and students about patenting and conducting research, the Research and Development Cell has conducted a number of workshops on intellectual property rights and research methodologies. As a consequence, the faculty members' numbers of publications significantly increased.

The college has the necessary infrastructure including laboratories such as Chemistry, Physics, Information Technology,Language lab and Research and Innovation Lab to comprehendresearch and projects work. In order to assist research paper writing, the library has plagiarism checking software 'Turnitin',to make our own research authentic and ethical. Faculty-wise, national conferences and student seminars have been held to promote research culture of faculty members and students.Research and Innovation Lab has been operational to facilitate innovations such as Patents, IPs, Copyrights. It has signed an MoU with the Dnyan Foundation, an NGO that focuses on innovation and inventions, to foster a research culture and patents among staff and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/3.2.1-Innovation-Ecosystem.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

17

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

92

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute promotes regular engagement of students and staff with the neighborhood community for their holistic development and sustained community development through various activities. Every year, programmes are organized under which students and staff participate voluntarily in community-based activities with their neighborhood. The institution is committed to serving the community through its extension activities by involving students and faculty members from all programmes and various committees such as NSS, DLLE, WDC, ISR, YRC, and Student Council, which mould the students in nation-building activities as listed below:

?Swachh Bharat Abhiyan & Swachhta Pakhwada ? Unnat Bharat Abhiyan ? Tree Plantation ? Literacy Movement (Each One Teach One) ? Blood Donation, Organ Donor Pledge ? Tribal development through village adoption ? World Environment Day ? International Yoga Day ? Independence Day, Republic Day & Constitution Day ? International Women's Day ? Ekta Diwas, Parakram Diwas ? Birth Anniversary of Mahatma Gandhi ? Fit India movement

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/iqac/iqac-activities/aqar-2022-23/criterion-iii-research-innovations-and-extension/3-4/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1069

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

96

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Pillai HOC College of Arts, Science and Commercehas always ensured high quality education through effective classroom teaching, interactive and vocational training, interaction with industries and other organizations. It aims at giving high quality learning experience to a diverse population of students providing excellent infrastructure and physical facilities and by introducing advanced technical teaching aids.

The details of Infrastructural Resources at the Institution are as follows:

- **Lecture Halls with ICT: 45,**

- Laboratory: 05,

- Library: 01,

- Training and Placement Office: 01,

- First Aid Room: 01,

- Counselling Centre: 01,

- Administrative Office: 01,

- Principal's Cabin: 01,

- Exam Cell and (CAP)Assessment Rooms: 02,

- Faculty Rooms: 05,

- Boys Common Room: 01,

- Girls Common Room: 01,

- Conference Halls (Conclave): 02 (Seating 193 & 225),

- Auditorium: 01(Seating 1200),

- Smart Class rooms: 02,

- Store Room: 01,

- Photocopy Centre:02,

- Kitchen in hospitality studies 02,

- Restaurant 01,

- Guest room 01,

- Housekeeping lab 01 ,

- Pantry 01and all laboratories are well equipped.

The institution has ramps, elevators and toilets for differently abled students and staff. Digital learning tools like Google classroom and light board are available for students. The

installation of high-capacity generators ensures an uninterrupted power supply.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.phcasc.ac.in/wp-content/uploads/2022/08/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Pillai HOC College of Arts, Science and Commerce strives not only for the educational development of young students but also gives immense importance to their physical and cultural development by facilitating with adequate facilities such as Sports, games, athletics, performing arts, cultural events, etc. The Institute promotes, assists, and makes all necessary resources available for students to develop their intrinsic skills. It has a well-designed sports ground with facilities for multiple games and sports. The facilities includea Sports Authority of India sponsored sports training centre. Experienced coaches are available for indoor and outdoor sports.

The institution benefits its students with a fully equipped Gymnasium. Here, professional trainers andqualified instructors who played at National level are recruited to provide physical guidance and assistance to the students and staff. Sports quota is available for the sports students during the time of their admission. The students participate in the Inter collegiate tournaments and competitions organized by University of Mumbai. Sports achievers and coaches are felicitated every year.

Cultural Initiatives:

The Institute positively motivates the students to participate in various co-curricular, extra-curricular, social and cultural activities which willboost their creative, managerial and hidden talents and holistic skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.phcasc.ac.in/wp-content/uploads/2022/08/4.1.1.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

46

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://phcasc.ac.in/about/infrastructure/facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

37,50,000.00

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

PHCASC library is housed in 230.09 sq.mt area & is situated on 3rd floor of Arts, Science & Commerce building.

Library is an integral part of teaching learning processes of PHCASC. It has in stock more than 7342 books in the

field of Arts, Science & Commerce & related disciplines. Library subscribes to 13 national journals & print

magazines and 8 newspapers.

Library also provides access to various in-house publications like

1: Disha –Students Journal

2: Nirman – Annual College Magazine

3: PHCASC Mirror – Newsletters of Dept. of Arts, Dept. of Science & Dept. of Commerce

Digital Resources

Library subscribes to NLIST database, which provides access of 6000+ e-journals & 1,99,000+ e-books to students,

faculty members & researchers.

PHCASC also uses Moodle Libspace which helps in providing access to learning content

1: (Lecture Notes, Assignments, Syllabus, Question Papers, Video's) contributed by PHCASC faculty.

2: Project Reports, Dissertations

3: Career, Internship & Job related information

4: Book Reviews

5: Competition &Training

1: URL link to Libspace from outside, Remote login http://114.143.219.19/libspace/

2: On intranet within PHOC Campus http://172.17.0.5/libspace/

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://phcasc.ac.in/about/infrastructure/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

281012.40

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

280

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

With the increasing demand for internet access in educational campuses due to evolving standards of education and flexibility offered by the Internet - colleges, educational institutes, etc., are instantly stepping forward to set up secure and stable wired or Wi-Fi network campuses for their students. As per the current market trend, most of the students like to carry 1 or 2 devices like mobiles, laptops, etc. with them to campus. As these devices require more bandwidth, colleges are struggling hard to keep up with the bandwidth demand. Educational campuses have major requirements of user access control, control over bandwidth consumption, and differentiated policy control for management faculty's access and student's access. The campuses with wired and wireless internet access require a smooth and continuously roaming facility to access the internet from classroom to library to labs and residential (hostel) areas. Laying a complete network with different vendor solutions would be a very costly effort and difficult to manage while technical issues.

Pillai HOC College of Arts, Science and Commerce regularly updates its IT facilities. We have provided high quality Wi-Fi facilities to the students on campus. The campus has 500 MBPS high-speed internet facility.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

273

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the **A. ? 50MBPS** Institution

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

71,53,026.00

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our collegepolicy believes in maximum utilization of available resources. Resource in charges is to make sure that: 1. Resources are all set and provided whenever required. 2. Resources are maintained and upgraded from time to time 3. Resource utilization and maintenance is recorded. 4. The Principal is informed about usage of particular resource Utilization of Resources: Permission for the utilization is taken from the in-charge.Procedure for

Repairs and Maintenance of Resources: 1) Every in-charge regularly checks the resource available in their custody and verifies its working condition. There are designated Lab In-charge, and Lab assistant as per need. Duties and responsibilities of the Lab Assistant include Maintaining the Dead Stock Registers and Consumables Registers, estimating and procuring required equipment and consumables for the laboratories, making the infrastructure facilities in the labs adequate before the start of every semester, assisting the Lab In-charge for smooth functioning of the laboratories and for maintenance and care of resources/services of the institution. Library also has arrangements and protocols like laboratories.A well-equipped Gym, Sport Authority of India supported indoor and outdoor sports facilities with qualified coaches are available 2) Accordingly report of nonworking equipment is communicated to the Principal. 3) In-charge segregates complaints in urgent and annual maintenance categories.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://phcasc.ac.in/about/infrastructure/procedure-policy-for-physical-facility-utilization/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

68

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1816

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://phcasc.ac.in/wp-content/uploads/2023/11/5.1.3-final-22-23-original-size.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

87

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

87

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

87

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

229

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

123

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

32

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Council has representation from every class and programme and therefore, they are the spokespersons for student recommendations and suggestions, which are duly taken into consideration. The Council members are a vital part of all the significant meetings and, thus they are a part of a transparent and participative decision-making culture where they are free to share their ideas, concerns and interests. We have an open-door policy where any Student council member or any student can directly approach the Vice- Principal and Principal in case of any concern. All student-related activities are designed and implemented by the student council members under the guidance and supervision of the teachers. The council has given permission to plan and organize events on their own with the consent of the Principal and under the guidance of the teacher in charge. Insolito, the annual co-curricular fest, the brainchild of the Student Council, has been organized successfully for the last five years. The Council keeps a continuous track of all co-curricular, sports and cultural activities organized in other colleges and ensures participation from our students in the events. The council representatives ensure participation in all the events thereby making it a grand success.

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/Students-Council-Constitution-2022-23.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

46

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

A contribution of over 1.4 lakhs rupees speaks volumes of the Alumni engagement. The departments of BA & BAMMC organized an Alumni Panel Discussion which enabled the students to communicate with their alumni. The department of BMS organized an alumni talk for the benefit of students. The department of BSc IT organized an alumni event titled "Start-up Idea" to help students. The department of MSc IT organized an alumni event titled "Career Opportunities in AI ''. The department of BAMMC organized an event titled "Principles of Editing '' to enlighten the students. The department of BCom(A & F) organized an alumni guidance session to help students excel in the field of Accounting & Finance. The department of BSc organized a session to apprise the students of the future scope of BSc degree.

The department of BA conducted a session on Budget Analysis. The department of BCom organized a session to enlighten the students in the field of Finance. The department of BSc CS organized an Alumni Interaction Session to facilitate an interaction between the students and alumni. The department of MCom organized a guidance session on job opportunities. The department of BMS organized an interactive session to enlighten the students.

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/5.4.1-Alumni-Contribution-Final-11zon.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION:

The vision of the college is to provide education to all, irrespective of region, religion, caste, economic strata, and academic performance thereby becoming the real catalyst for change in society.

MISSION:

1. To ensure excellence in education by maintaining high standards of teaching

2. To help the students enhance their skill-sets

3. To work for the personality development of the students

4. To inculcate in them scientific temper and civic sense

5. To provide the best infrastructure comparable to international standards.

The members of the teaching fraternity in our college are proactive in whatever endeavor they take up. They are equally involved in both the academic and decision-making processes of our institution. Our college adheres to its vision of 'Education for All' by catering to the needs and preferences of all the students coming from various socio-economic backgrounds. Participation of the faculty members in various Orientation, Refresher, Short Term, and Faculty Development Programmes are also ensured for the holistic development of both knowledge givers and knowledge seekers. The institution has holistically worked to achieve its vision and mission. It is for sure that the same will be continued in years to come.

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/6.1.1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

•Decentralization of Operational Autonomy within the Institutional Hierarchy:

i) The Principal is the chairperson of CDC and IQAC.

ii) For the smooth functioning the institution has in place, a committee of governing body members.

iii) Programme Coordinators and Department heads are appointed for the meticulous planning and execution of academic activities at the institution.

iv) All the teachers are a part of some of the statutory or non-

statutory committees to ensure uniform exposure to duties for academic and professional development of faculty members. Statutory committees such as Internal Quality Assurance Cell (IQAC), College Development Cell (CDC), Anti-Ragging Committee etc. and non-statutory committees like Academic Calendar Committee, Time Table Committee, and Cultural Committee are also formed to maintain high academic standards of the institution. Members of the committee give their suggestions and directions for the smooth running of the college in academic aspect.

v) Students and Alumni are also deputed as the members of governing bodies, Local Managing Committee, and other non -statutory committees.

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/6.1.2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our college initiated and implemented Programme wise Add-On Courses based on the

strategic plan to impart quality and extended education with a noble objective to enhance and enrich the students' learning experience in college by bringing in a holistic approach to learning and also to cultivate necessary skills for various careers. It was designed in such a manner that it would improve their prospects of future employability and life skills.

List of Add on Courses implemented during AY 2022-23:

1. Advanced Course in Digital Marketing and Content Creation

2. New Literatures

3. Fundamentals of Microsoft office and creating google form

4. Search Engine Optimization

5. Wordpress - An Ultimate Website Builder

6. Data analysis using excel & Power BI

7. Training on Soft Skills

8. Entrepreneurship and SME Management

9. Financial Market

10. Negotiation & Selling Skills

11. Language Acquisition for Professional Development (LAPD)

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/Strategic-Planning-Development-Document.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Apex body - the Governing body - has fifteen members comprising the Chairman, Secretary MES, Chief Operating Officer, MES, two Members from Management Board, four Industry Representatives, two R&D Institution representatives, one member from reputed academic institutions, chief public relation officer, management representative and Principal as a Member Secretary.

The next in the hierarchy is the Principal of the Institution. The Principal is the academic and administrative head of our college and reports to both the Chairman, and Chief Operating Officer, Mahatma Education Society. The line of authority has further been divided into Programme Coordinators, Heads of various departments, the Registrar, the Librarian, Exam Cell Coordinator, the Heads of various statutory and other committees, and the Students' Council.

The Administrative Department is headed by the Registrar, who has the staff and sub-staff to assist him for the same. The Registrar manages the administration and reports to the Principal. The

Registrar's Office, Finance and Accounts, Sports, Maintenance, and Hostel come under the Registrar.

The institute has a policy handbook for staff and students in which various schemes, policies, rules and regulations are published and available on the institute's website.

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/6.2.2.pdf
Link to Organogram of the institution webpage	https://phcasc.ac.in/about/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our college offers worthwhile welfare schemes to all the teaching and non-teaching staff to ensure and boost their work culture and efficiency.

Staff welfare measures:

1.Financial assistance to attend various professional development programmes.

2. Various leaves apart from casual, medical, maternity, additional and special leaves are granted on a case to case basis.

3. Employee Provident Fund for staff.

4. MES E-learning Studio and Infrastructural facilities like Gymnasium are available for staff.

5. Letter of appreciation and monetary incentives are given to the faculty members who complete PhD successfully.

6. MES credit cooperative society for teaching and non-teaching staff Faculty Performance

7. Flexi working hours to nursing mothers.

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

52

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

15

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

56

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal System: A well-planned Performa has been designed for assessment and documentation purposes. Each faculty member needs to do self-assessment for reviewing and improving the teaching methods.

Non-Teaching staff performance appraisal system: The performance of non-teaching staff is assessed every academic year based on fourteen

parameters for a total of 150 marks.

Based on the appraisal report, the head of the institution takes corrective measures; appreciation letters are given to those whose performance is satisfactory and praiseworthy. Those members of nonteaching fraternity whose reports are not upto the mark are called and counselled by the principal and the improvement of the areas are mentioned.

The following are the criteria and their allotted marks -

1. Performance in lectures, seminars, tutorials, practical [60]

2. Imparting knowledge as per curriculum [20]

3. Use of participatory and innovative teaching-learning methodologies [50]

4. Examination work [25]

5. Co-curricular and extension activities [40]

6. Contribution to corporate life and management of the Institution [50]

7. Professional development [50]

8. Research and academic contributions assessment [150]

9. Research projects- sponsored projects and consultancy projects [55]

10. Completed projects quality evaluation [95]

11. Research guidance [45]

12. Training, courses and conference/ seminar/ workshops attended [55].

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Pillai HOC College of Arts, Science and Commerce conducts both internal and external financial audits on a regular basis. The Finance and Accounts Committee of the institute prepares the budget under the supervision of the head of the institution and the head of the institution presents that budget to the governing body for approval. The Finance and Account Committee always takes the review of previous year expenditure and based on that they prepare budgetary requirements for the next year along with the requirements submitted by different programme coordinators. Based on the various quotations received, a comparative statement is prepared and submitted to the principal and the same has been sanctioned by the governing body. Any requirement which is other than budgetary provisions is fulfilled in consultation with the head of the institution and management by providing required funds. Whenever the process of budgeting and actual expenditure is completed, the details are prepared and submitted to the internal auditor who issues utilization certificates.

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/12/PHCASC-BALANCE-SHEET-2022-23.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

14,45,876

File Description	Documents
Annual statements of accounts	View File
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college generates income from tuition fee, research grant and infrastructure usage fee. For effective and efficient use of available financial resources, the finance and accounts committee prepares the annual budget by collecting the estimated/ expected budgetary requirements from all programmes. The budget statement for every year is presented in the governing committee meeting for approval. The financial statements are audited and utilization certificates are regularly sent to the authorities concerned. The management has developed a centralized policy for the purchase of common utility items and services (stationery, printing, cleaning material and computers, etc.).

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Vertical Mentoring

Our institution has established a comprehensive mentoring model that includes Mentor-Mentee Mode and Mentoring through Peer Groups. Vertical mentoring facilitates the transition into higher education by having senior students assist their junior counterparts with lectures on various subjects. This arrangement benefits both groups, as senior students refine their presentation and communication skills, while junior students learn, interact with their peers, and

build confidence. Faculty members identify advanced learners to serve as mentors for this program, which has led to improved success rates and career progression for our students. Furthermore, meaningful connections have formed between course content and personal goals.

2. Research Platform for Students

Our Institutional Quality Assurance Cell (IQAC) and Research and Development Committee are actively promoting a research culture. Initiatives such as the Dr. APJ Abdul Kalam Students' Seminar series, Intellectual Property Rights seminars, and Research Methodology workshops encourage research aptitude among students. The Institutions Innovation Cell (IIC) and Research Development Committee have boosted patent filings by faculty and students and encouraged entrepreneurship activities. Students' seminars have positively impacted academic pursuits and personality development. Our institution aligns with the National Education Policy (NEP) of 2020, fostering a research culture among both students and faculty.

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College, through College Development Cell and IQAC, periodically reviews and continuously upgrades the quality of the teaching-learning process by way of developing e-class rooms as digital initiative, robust feedback mechanism, timely planning and monitoring of Faculty Handbook, and an academic audit for quality assurance.

Develop e-class rooms as a digital initiative

Internal Quality Assurance Cell (IQAC) has contributed significantly to institutionalizing the quality assurance strategies and processes. Developing e-learning methods has always been one of the priorities in the Teaching-Learning process of the institution. Steps to digital learning using e-resources were initiated by

providing institutional mail-id and password to all students and staff members to involve maximum participation and connectivity with students. In line with the objective, Google classrooms for each course, e-library system, The faculty members upload-contents, e-notes, ppts, presentations, question banks, and share videos in the Google classrooms and lib-Space, which can be accessed by the students. ICT- enabled classrooms and A/V room-assisted e-teaching and learning methodology, blending well into a new age of technology, in the process to streamline the concept and internalize the same.

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/6.5.2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://phcasc.ac.in/wp-content/uploads/2023/11/Annual-Report-AY-2022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college prioritizes the safety and security of its students, faculty, and staff, demonstrating an unwavering commitment to this responsibility. Several gender equality initiatives are actively promoted through dedicated clubs, including the Women Development Cell, NSS, Youth Red Cross, and Institutional Social Responsibility cell.

Initiatives taken by college to ensure well-being of its community:

1. Comprehensive CCTV surveillance

2. ID cards for students & staff strict security checks for outsiders

3. Counseling center with a robust mentoring system.

4. The campus provides separate washroom facilities for both genders, equipped with sanitary napkin vending and disposal machines.

5. The institution also adheres to prescribed norms by establishing committees mentioned above

6. College has common rooms for male and female students.

Activities conducted by institution:

1. "Hospitality Skills and Attributes for Class IV Employees/Attendants" for International Women's Day.

2. "Walkthon" on February 16, 2023, promoting Women's Safety.

3. "Promoting Gender Equality & Empowering Women" seminar on December 08, 2022, with Soroptimist Welfare Association (SWA).

4. "Yoga Workshop" for International Yoga Day with Soroptimist Welfare Association.

5. Poster competition: "Our time is now - our rights, our future" for International Day of the Girl Child on October 11, 2022, with Soroptimist Welfare Association.

6. Two-week "English for Specific Purpose" program from February 22 to March 03, 2023.

File Description	Documents
Annual gender sensitization action plan	https://phcasc.ac.in/wp-content/uploads/2023/12/7.1.1-Gender-sensitisation-Action-Plan-2022-23.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://phcasc.ac.in/wp-content/uploads/2023/12/7.1.1-Specific-Facilities.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution has established a comprehensive waste management system to addresswaste effectively. The institution maintains a designated area for the collection and segregation of solid waste like paper, plastics, glass, metals, edibles, and other materials. The campus generates roughly about 40-50 kg of solid garbage waste every day. The maximum amount of solid waste comes from the canteen (kitchen garbage). Canteen solid waste is separated into dry and wet waste. The college has a sewage treatment plant to treat liquid waste generated on the campus. An E-Waste Collection Drive has been initiated by the Research and Innovation Lab in association with the Physics Department. E waste generated is handed over to the Scrap

Dealer. College in association with Patalganga River and Environment Conservation Charitable Trust had organized a rally against use of plastic, Tree plantation drive dam cleaning drive at Devloli to create awareness. College has maintained greenery on campus. We practice planting of saplings through students to increase the awareness of a clean and green environment and also to maintain greenery within the campus. Overall our college is committed to responsible waste management , environmental sustainability and safe disposal of various types of waste materials, contributing to a cleaner and greener campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

A good foundation provides a comprehensive climate to everyone in order to be tolerant and harmonious towards cultural, regional, linguistic, communal socio-economic and other diversities. Sports and other social exercises conducted within the college campus aids in nurturing a tolerant and peaceful atmosphere.

The institution has taken various initiatives to create an inclusive environment:

1. Cultural Inclusivity: Celebrating Christmas, Diwali and Constitution Day recognizes and respects cultural diversity.

2. Community Development: Participation in Unnat Bharat Abhiyan demonstrates a commitment to rural development and addressing underprivileged communities.

3. Gender Equality: Seminars on gender equality and women's empowerment highlight the institution's dedication to addressing gender discrimination.

4. Justice and Equality: Celebrating Constitution Day reinforces principles of justice and equality.

5. Wellness Promotion: Offering a yoga workshop promotes physical and mental well-being for all.

6. Gender Rights: Observing International Day of the Girl Child supports gender equity.

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7. Environmental Responsibility: Rallies against plastic use contribute to environmental sustainability and involve the entire community.

8. Health Awareness: Cancer awareness campaigns address health concerns that affect people from diverse backgrounds.

These initiatives collectively aim to provide an inclusive environment that addresses cultural, social, gender, environmental, and health-related aspects, fostering a diverse and supportive community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college believes that every student, teaching and non-teaching staff is a responsible citizen and is obligated to be guided by the duties and social responsibilities related to the same.

To equip students with the knowledge, skills, and values that are necessary for sustaining balance between livelihood and life, an effective, supportive, safe, accessible, and affordable learning environment is provided to the students by encouraging them to participate in various programs on culture, traditions, values, duties, and responsibilities.

Various Initiatives taken by college:

1. A seminar was conducted titled "India: The Mother of Democracy" on 26 November 2022.

2. Implemented a range of activities within the framework of '75 Azadi ka Amrit Mahotsav' as part of the Unnat Bharat Abhiyan initiative.

3. Observed International Day of Girl Child in association with Soroptimist Welfare Association (SWA) on 11 October 2022.

4. Organized seminar "Promoting Gender Equality & Empowering Women" in association with Soroptimist Welfare Association (SWA) on December 08, 2022.

5. Organized a Rally against use of plastic on August 13, 2022.

6. Observed National Cancer Awareness Day on November 8, 2022.

7. Organized Workshop on Waste Management on August 26, 2022.

8. Celebrated "Gandhi Jayanti" on October 02, 2022.

9. Conducted various activities like tree plantation, cleanliness drives etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://phcasc.ac.in/wp-content/uploads/2023/12/7.1.9-Human-Values-and-Professional-Ethics-2022-23.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Pillai HOC college of Arts, Science and Commerce, Rasayani actively participates in celebrating and organizing national and international commemorative days, events, and festivals. The institution recognizes the importance of such occasions in promoting cultural diversity, raising awareness and fostering a sense of community among students and staff.We have celebrated several national and international days like World Environment Day, International Yoga Day, Pi Approximation Day-Poster Competition on 'Pi-Craft, Kargil Vijay Diwas, International plastic bag free day, Independence Day, Diwali Celebration, National Cancer Day, National Constitution Day (Samvidhan Divas), National Mathematics day, Community Service Day, Shivjayanti, National Science day.etc

Objectives of celebrations of these national and international days are as follows

1. **Unity and patriotism: National holidays bring people together and foster a sense of national unity and pride. They provide an opportunity for citizens to celebrate and honor their country, its history, culture, and achievements**

2. **To educate the general public on issues of concern, to mobilize political will and resources to address global problems, and to celebrate and reinforce achievements of humanity**

3. **To promote peace among the countries, strengthening the idea of peace and fostering a non-violent culture.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Positive Psychology

In response to the escalating stress and mental health challenges faced by students, our institution introduced Positive Psychology Sessions. Pioneering mental health awareness in educational settings, these sessions aim to enhance Emotional Quotient by cultivating positive thought patterns, building resilience, and fostering personal growth. Administered by the Internal Quality Assurance Cell (IQAC), the program employs activity-based learning for undergraduates, achieving its objectives through lectures, discussions, projects, and indoor activities. Despite initial skepticism, the program's success is evidenced by increased student and faculty morale, improved performance, and the Positive Psychology course's popularity, solidifying its institutional impact. Essential for ongoing success are teaching materials, qualified-faculty, and sufficient infrastructure.

Trivariate Mentoring

Initiating a Trivariate Mentoring program, our commitment to student development unfolds in three phases: Mentor-Mentee Mode (MMM), Mentoring through Peer Groups (MPG), and Vertical Mentoring (VM). Objectives include guiding career paths, cultivating professional networking, and instilling a vision for employment opportunities. This program enhances reasoning, communication, leadership, and self-management skills. In MMM, mentors track academic progress, while VM involves senior-junior engagement through lectures. MPG encourages peer learning and formal support-systems. Despite challenges, success is evident through faculty-guided sessions, promoting interactive learning. Active student participation and a Mentoring

Booklet ensure effectiveness.

File Description	Documents
Best practices in the Institutional website	https://phcasc.ac.in/wp-content/uploads/2023/11/About-PPSY-Mentoring.pdf
Any other relevant information	https://phcasc.ac.in/wp-content/uploads/2023/12/PPSY-and-Mentoring-Booklets.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Outreach Programme

Our Institute's unique Outreach Program reflects our commitment to larger societal causes. College extends a helping hand to the community, aiming for the greater good. We provide services to those who lack access to essential resources, offering education, social planning, health support, and more to empower and uplift underserved individuals.

Participating in community service empowers students to be active community members, fostering a lasting, positive influence on society while equipping them with valuable life skills and knowledge. Every year, college visits and engages with elderly residents of old age homes and students from the 'Vanvasi Kalyan Ashram,' offering support and entertainment.

Initiatives:

- **The Department of Arts conducted a Social Outreach program on June 25, 2022.**

- **On June 28, 2022, the Departments of Information Technology, Computer Science, and Data Science organized a similar Outreach program for 7th and 8th-grade students at Raigad**

Zilla Parishad School in Mohpada, Rasayani.

- On July 15, 2022, the Department of Science, hosted an Outreach program at the same school.

- The Programme of M.Com organized a visit to ZP School, Parade for Outreach program on March 11, 2023

- Valedictory Session for English for Specific Purpose on 10 March 2023.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Orientation programme is organized for the newly admitted students to inform them of the mechanism involved in curriculum delivery and implementation. The Principal, Vice-principal and coordinators provide relevant information and guidelines to be followed by the students.

For effective planning and execution, each coordinator prepares an academic calendar. The Principal monitors the effective implementation of the Calendar and timetable through formal meetings with Heads of Departments. All the faculty prepares a Semester teaching plan, and a Week-wise teaching plan and ensures effective implementation of the same which is also shared with the students. The Syllabus completion status sheet is maintained on a monthly basis.

The faculty uses various pedagogies. They also use methods like seminar, group discussion, debate, quiz, case study etc. Study materials, notes and question banks are provided. Group projects are assigned to inculcate team spirit, sharing and develop presentation skills. Educational field visits, Expert lectures and Guidance lectures are organized to support the Classroom teaching-learning process. Audio-visual aids are also utilized regularly.

Our well-equipped laboratories are used to the optimum level by the students for practical purposes.The college encourages the faculty to participate in Orientation and Refresher courses and workshopsto update their subject knowledge.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/1.1.1-Syllabus-and-Handbook.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)

The Institution prepares an 'Academic calendar' containing relevant information regarding the teaching-learning schedule (working days), various events to be organized, holidays, dates of internal examination, practical examination, viva-voce, semester examination etc. It is prepared according to the directives received from the University of Mumbai and uploaded on the website. A programme level academic calendar is also prepared by the coordinators.

The academic progress of students is monitored regularly by adopting the strategy of Continuous Internal Evaluation which areconducted in two forms namely 'Pen and Paper' and 'Online'. The record of continuous internal evaluation is maintained at the college level. The marks scored by the students are uploaded on the University (MKCL) Portal,promoted by the department of higher and technical education.

The laboratory schedule is prepared by the concerned faculty, which includes a Practical examination timetable and batch-wise details.CIE is carried out also through preliminary examinations, study camps, class tests, project submissions, PPT presentations, assignments, case study and viva-voce.Students are given regular feedback about their academic performance.

The schedule of external examination is fixed by the University and the same is displayed on the notice board for the benefit of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/1.1.2-Exam-TT-and-Academic-Calendar-Upload.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for	B. Any 3 of the above

UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

14

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total

number of students during the year

1804

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college is committed to its stakeholders, so the practice of professional ethics and code of conduct are inviolable. Grievance redressal cell and Anti-ragging committee pay special attention to the sensitive issues. The current curriculum includes the basics of professional ethical values in courses such as Ethical Hacking, Marketing Ethics, Business Ethics, Corporate Social Responsibility, Corporate Governance, Business Law, E-commerce and Organizational Behavior etc.

The college believes in gender equity in admission and employment. Several activities are carried out by 'Women Development Cell'. Gender-related courses are an integral component of various programs. Compulsory core courses along with the wide range of community outreach programs create awareness about gender equity.

Many courses like history and foundation course, Principles of Management, Human Resource Management discuss human values.

Environmental Studies is a University prescribed course for creating awareness and developing the importance of the environment among students. The other courses like Green computing create awareness about environmental consciousness, Solid Waste Management, Environmental issues related to agriculture, Green Business, Green Consumerism. Students are motivated to take part in various events to address diverse environmental and sustainability issues.

The College has an integrated waste management system and rainwater harvesting system on campus.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

465

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1816

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**A. All of the above**

from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	https://phcasc.ac.in/wp-content/uploads/2023/12/1.4.1-Feedback-from-Stakeholders.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://phcasc.ac.in/wp-content/uploads/2023/12/1.4.2-Feedback-Process-updated.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

739

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

318

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college facilitates educational opportunities for students from diverse backgrounds.These are the measures implemented to meet the requirements of both slow and advanced learners

Bridge Courses and tutorials for various courses are conducted for slow learners. Orientation programmes are conducted at the beginning of every academic year.Continuous Internal Evaluation both in the form of internal assessments, projects, field visits, assignments,etc. facilitate consistent and proactive tracking of the academic performance of the students. The College endorses ward system as the part of our Trivariate Mentoring Model in every academic programme. ? Measures in force for advanced learners:

- Competent students are encouraged to take up internships at various top organizations.

- Access to research labs,ample opportunities to participate and present papers inSeminars, Conferences

- Students are encouraged to take projects,additional add on/certificate courses

? Measures in force for slow learners:

Remedial Teaching and Bridge Courses are being conducted to help students pass examination Language lab is also made available to students who need support to learn languages. Mentoring through peer Groups (MPG) is practiced where slow learners are supported by their peers to help in studying.E-content materials are made available in G-classroom and Lib-Space facility of library.

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/2.2.1-Special-Programmes-for-Slow-and-Advanced-Learners.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1816	58

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Choice Based Credit System (CBCS) is functional that not only provides a variety of electives across courses to choose according to their domain and interest. For various UG and PG programmes, internship programmes are mandatory and is a valuable part of the curriculum. Induction of experiential learning through periodic industrial visits and extension activities are practiced.

Career Counselling Cell regularly conducts various workshops, lectures, talks apt for industry-academia requirements giving them insights about their future career path. Periodic guidance lectures, conferences, orientations, workshops, seminars, etc. make a positive impact on their impressionable minds.

Add - on courses/ Certificate Programmes / Skill Development Programmes offer a range of courses to opt from.

Libraries maximize the research potential of the students who are inquisitive about creating an impact in society or create their own individual business etc. Mandatory research work at PG level is practiced, that enhances the learning and application of the learned concepts.

Laboratories for specific programmes of Sciences and Language is also extremely beneficial which practically helps to develop exemplary projects and assignments for the reference.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/2.3.1-STUDENT-CENTRIC-METHODS-FOR-ENHANCING-LEARNING-EXPERIENCES.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In PHCASC, the classrooms and labs are ICT enabled with projectors installed and the campus is enabled with high-speed Wi-Fi connection. The faculty at PHCASC use various ICT enabled tools to enhance the quality of teaching- learning like: Google Classroom ,Virtual Labs , Online Drawing tools , Presentations with animations and simulations , Audio Visual Lab ,Online quizzes and polls, Seminar Halls, Smart Board, Auditorium, Hybrid mode of Add-On Courses, Digital Library resources (Lib SPACE etc.) andLight Board Recordings

ICT TOOLS

1. **Teachers use various online tools like- Whiteboard, Jam board in Google meet, etc.**

2. **Projectors- projectors are available in different classrooms/labs**

3. **Desktops,Laptops andPrinters-**

Use of ICT By Faculty

1. **PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors.**

2. **Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.**

3. Online competitions- Various events such as Poster making, Project presentations, Business quiz, Debates, paper presentations etc. are organized.

4. Workshops- Teachers use various ICT tools for conducting workshops

5. Light Board Recordings – Therecorded lectures are uploaded in the college website as well as sent to students through student official group

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

58

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

58

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

4

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A streamlined and transparent mechanism for continuous monitoring and evaluation is developed where every student is aware of the process of evaluation of theory and practical. It includes viva-voce and practical examinations which is conducted twice every semester.Examination time tables are prepared by exam cell as per dates provided by University and same is communicated to the teachers and students well in advance via email, official groups, college website and is also displayed on exam cell notice board.The evaluation system consists ofcontinuous internal evaluation and end semester examination.Our Exam Cell coordinates and conducts both the university ex aminations and internal examinations. The Examination Cell is divided into-Examination section, Records Section and Administration Section. Examination In-charge is the Head of the Examination Cell. The Chief Co nductor, Joint Chief Conductors, Senior Supervisors, Junior Supervisors , and Unfair-means Committee are in charge of ensuring the smooth condu ct of university examinations.The college has developed an online student portal system where each student can view his/her own result.The Internal Assessment is conducted through in sem examinations as per university guidliness.In addition to this, we also conduct class tests, tutorials, as signments, projects and presentations to make assessment more transparent.

File Description	Documents
Any additional information	View File
Link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/2.5.1-MECHANISM-FOR-INTERNAL-ASSESSMENT.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The student related examination grievances such as corrections in grade card, changes in name or spelling, updating of marks after revaluationand pending results of lower semesters, etc. are promptly handled and addressed on time and forwarded to the university with regular follow-up. Unfair Means Committee is constituted to resolve complaints from the student or from the examination administration regarding malpractice during the examination. The objectives are to ensure fairness during both Internal and External Examinations.

The responsibilities of Unfair Means Committee include:

To report to the Joint Chief Conductor of any malpractice.

To complete all the necessary formalities for lodging a complaint

To promote and maintain discipline in the college

The college provides the option for revaluation of answer sheetsas per guidelines from University of Mumbai.

Unfair Means Procedure -1.In case of any malpractice, the institution has established policies to deal with the same in line with University of Mumbai. 2.Unfair Means forms are to be submitted in the Exam Cell as evidence of any malpractice.3. Unfair Means Committee sets a hearing panel for reported the malpractice .4.Hearing gives the student an opportunity to present his/her defense and the committee will decide upon the quantum of punishment.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/2.5.2-Grievances-Related-to-Examination.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college adopts course outcome based education. Course Outcomes are stated and explained to the students so that they will be able relate to the concepts after completing a course successfully. COs have been thoughtfully defined for all courses provided across various programmes. Course Outcomes can be defined based on the number of modules of a course. These course outcomes are usually defined by the affiliating university. COs are often developed by the respective course instructor with the help of subject experts and uploaded to the college website at the beginning of the semester.The Programme Outcomes (POs) are the skills, ability and knowledge required for professional success. Programme Outcomes (POs) are deve loped with the students' cognitive, affective, and psychomotor domains in mind. The Programme Outcomes (POs) are distributed to all stakeholde rs and are displayed on the college website, notice boards,

laboratories, lecture halls, Google classrooms and the official student groups.The Programme Outcomes and Course Outcomes are discussed and explained during the orientation programme with students. The POs and COs are shared with students in official groups by the respective programme coordinators. POs and COs are also shared in Google classroom by the respective su bject teachers

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/2.6.1-PO-and-CO-Displayed-and-Communicated.pdf
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Course Outcome is directly calculated through internal an d external assessments. The knowledge and skills are assessed internally based on the the performance in assignments, experiments, lab assignm ents, projects, class tests and assessment tests. However, the internal assessment process is not the same for all programmes.Both direct and indirect methods are used to calculate overall CO Attainment.

Steps to evaluate the levels of CO-PO attainment:1. Define Programme Outcomes2. Define Course Outcomes 3. Mapping of Course Outcomes with Programme Outcomes.4. CO measurement through assessment.5. Obtain CO attainment table through direct and indirect assessment methods.6. Obtain PO attainment table through direct and indirect asses sment methods.

CO Attainment Internal Attainment is the average of attainments obtained using various internal assessment tools. Direct attainment is calculated -Total Direct Attainment =20% internal attainment + 80% university attainment Indirect Attainment is calculated using the CES.

Overall PO Attainment is determined by taking sum of 80% of PO attainment by direct method and 20% of PO attainment by indirect method. Overall indirect method is the 100% attainment through GES. Overall PO attainment is the sum of 80% of direct attainment

and 20% of indirect attainment.

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/2.6.2-CO-PO-Attainment.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

352

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File]()
Upload any additional information	[View File]()
Paste link for the annual report	https://phcasc.ac.in/wp-content/uploads/2023/11/Annual-Report-AY-2022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://phcasc.ac.in/iqac/students-satisfaction-survey/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1,00,000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://gehresearch.com/index.php

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The R&D ecosystem of our institution facilitates our students and faculty members to think innovatively and as a result, we have

filed and published nine patents in the "Office of the Controller General of Patents, Designs, and Trademarks in Maharashtra, Ministry of Commerce & Industry, and Government of India".To educate staff and students about patenting and conducting research, the Research and Development Cell has conducted a number of workshops on intellectual property rights and research methodologies. As a consequence, the faculty members' numbers of publications significantly increased.

The college has the necessary infrastructure including laboratories such as Chemistry, Physics, Information Technology,Language lab and Research and Innovation Lab to comprehendresearch and projects work. In order to assist research paper writing, the library has plagiarism checking software 'Turnitin',to make our own research authentic and ethical. Faculty-wise, national conferences and student seminars have been held to promote research culture of faculty members and students.Research and Innovation Lab has been operational to facilitate innovations such as Patents, IPs, Copyrights. It has signed an MoU with the Dnyan Foundation, an NGO that focuses on innovation and inventions, to foster a research culture and patents among staff and students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/3.2.1-Innovation-Ecosystem.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

17

File Description	Documents
Report of the event	[View File](#)
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

92

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute promotes regular engagement of students and staff with the neighborhood community for their holistic development and sustained community development through various activities. Every year, programmes are organized under which students and staff participate voluntarily in community-based activities with their neighborhood. The institution is committed to serving the community through its extension activities by involving students and faculty members from all programmes and various committees such as NSS, DLLE, WDC, ISR, YRC, and Student Council, which mould the students in nation-building activities as listed below:

?Swachh Bharat Abhiyan & Swachhta Pakhwada ? Unnat Bharat Abhiyan ? Tree Plantation ? Literacy Movement (Each One Teach One) ? Blood Donation, Organ Donor Pledge ? Tribal development through village adoption ? World Environment Day ? International Yoga Day ? Independence Day, Republic Day & Constitution Day ? International Women's Day ? Ekta Diwas, Parakram Diwas ? Birth Anniversary of Mahatma Gandhi ? Fit India movement

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/iqac/iqac-activities/aqar-2022-23/criterion-iii-research-innovations-and-extension/3-4/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1069

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

96

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Pillai HOC College of Arts, Science and Commercehas always ensured high quality education through effective classroom teaching, interactive and vocational training, interaction with

industries and other organizations. It aims at giving high quality learning experience to a diverse population of students providing excellent infrastructure and physical facilities and by introducing advanced technical teaching aids.

The details of Infrastructural Resources at the Institution are as follows:

- Lecture Halls with ICT: 45,

- Laboratory: 05,

- Library: 01,

- Training and Placement Office: 01,

- First Aid Room: 01,

- Counselling Centre: 01,

- Administrative Office: 01,

- Principal's Cabin: 01,

- Exam Cell and (CAP)Assessment Rooms: 02,

- Faculty Rooms: 05,

- Boys Common Room: 01,

- Girls Common Room: 01,

- Conference Halls (Conclave): 02 (Seating 193 & 225),

- Auditorium: 01(Seating 1200),

- Smart Class rooms: 02,

- Store Room: 01,

- Photocopy Centre:02,

- Kitchen in hospitality studies 02,

- Restaurant 01,

- **Guest room 01,**

- **Housekeeping lab 01 ,**

- **Pantry 01and all laboratories are well equipped.**

The institution has ramps, elevators and toilets for differently abled students and staff. Digital learning tools like Google classroom and light board are available for students. The installation of high-capacity generators ensures an uninterrupted power supply.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.phcasc.ac.in/wp-content/uploads/2022/08/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Pillai HOC College of Arts, Science and Commerce strives not only for the educational development of young students but also gives immense importance to their physical and cultural development by facilitating with adequate facilities such as Sports, games, athletics, performing arts, cultural events, etc. The Institute promotes, assists, and makes all necessary resources available for students to develop their intrinsic skills. It has a well-designed sports ground with facilities for multiple games and sports. The facilities includea Sports Authority of India sponsored sports training centre. Experienced coaches are available for indoor and outdoor sports.

The institution benefits its students with a fully equipped Gymnasium. Here, professional trainers andqualified instructors who played at National level are recruited to provide physical guidance and assistance to the students and staff. Sports quota is available for the sports students during the time of their admission. The students participate in the Inter collegiate tournaments and competitions organized by University of Mumbai. Sports achievers and coaches are felicitated every year.

Cultural Initiatives:

The Institute positively motivates the students to participate in various co-curricular, extra-curricular, social and cultural activities which willboost their creative, managerial and hidden talents and holistic skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.phcasc.ac.in/wp-content/uploads/2022/08/4.1.1.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

46

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://phcasc.ac.in/about/infrastructure/facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

37,50,000.00

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

PHCASC library is housed in 230.09 sq.mt area & is situated on 3rd floor of Arts, Science & Commerce building.

Library is an integral part of teaching learning processes of PHCASC. It has in stock more than 7342 books in the

field of Arts, Science & Commerce & related disciplines. Library subscribes to 13 national journals & print

magazines and 8 newspapers.

Library also provides access to various in-house publications like

1: Disha -Students Journal

2: Nirman – Annual College Magazine

3: PHCASC Mirror – Newsletters of Dept. of Arts, Dept. of Science & Dept. of Commerce

Digital Resources

Library subscribes to NLIST database, which provides access of 6000+ e-journals & 1,99,000+ e-books to students,

faculty members & researchers.

PHCASC also uses Moodle Libspace which helps in providing access to learning content

1: (Lecture Notes, Assignments, Syllabus, Question Papers,

Video's) contributed by PHCASC faculty.

2: Project Reports, Dissertations

3: Career, Internship & Job related information

4: Book Reviews

5: Competition &Training

1: URL link to Libspace from outside, Remote login http://114.143.219.19/libspace/

2: On intranet within PHOC Campus http://172.17.0.5/libspace/

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://phcasc.ac.in/about/infrastructure/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

281012.40

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

280

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

With the increasing demand for internet access in educational campuses due to evolving standards of education and flexibility offered by the Internet - colleges, educational institutes, etc., are instantly stepping forward to set up secure and stable wired or Wi-Fi network campuses for their students. As per the current market trend, most of the students like to carry 1 or 2 devices like mobiles, laptops, etc. with them to campus. As these devices require more bandwidth, colleges are struggling hard to keep up with the bandwidth demand. Educational campuses have major requirements of user access control, control over bandwidth consumption, and differentiated policy control for management faculty's access and student's access. The campuses with wired and wireless internet access require a smooth and continuously roaming facility to access the internet from classroom to library to labs and residential (hostel) areas. Laying a complete network with different vendor solutions would be a very costly effort and difficult to manage while technical issues.

Pillai HOC College of Arts, Science and Commerce regularly updates its IT facilities. We have provided high quality Wi-Fi

facilities to the students on campus. The campus has 500 MBPS high-speed internet facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

273

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

71,53,026.00

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our collegepolicy believes in maximum utilization of available resources. Resource in charges is to make sure that: 1. Resources are all set and provided whenever required. 2. Resources are maintained and upgraded from time to time 3. Resource utilization and maintenance is recorded. 4. The Principal is informed about usage of particular resource Utilization of Resources: Permission for the utilization is taken from the in-charge.Procedure for Repairs and Maintenance of Resources: 1) Every in-charge regularly checks the resource available in their custody and verifies its working condition. There are designated Lab In-charge, and Lab assistant as per need. Duties and responsibilities of the Lab Assistant include Maintaining the Dead Stock Registers and Consumables Registers, estimating and procuring required equipment and consumables for the laboratories, making the infrastructure facilities in the labs adequate before the start of every semester, assisting the Lab In-charge for smooth functioning of the laboratories and for maintenance and care of resources/services of the institution. Library also has arrangements and protocols like laboratories.A well-equipped Gym, Sport Authority of India supported indoor and outdoor sports facilities with qualified coaches are available 2) Accordingly report of nonworking equipment is communicated to the Principal. 3) In-charge segregates complaints in urgent and annual maintenance categories.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://phcasc.ac.in/about/infrastructure/procedure-policy-for-physical-facility-utilization/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

68

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1816

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://phcasc.ac.in/wp-content/uploads/2023/11/5.1.3-final-22-23-original-size.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

87

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

87

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

87

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

229

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

123

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

32

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Council has representation from every class and programme and therefore, they are the spokespersons for student recommendations and suggestions, which are duly taken into consideration. The

Council members are a vital part of all the significant meetings and, thus they are a part of a transparent and participative decision-making culture where they are free to share their ideas, concerns and interests. We have an open-door policy where any Student council member or any student can directly approach the Vice- Principal and Principal in case of any concern. All student-related activities are designed and implemented by the student council members under the guidance and supervision of the teachers. The council has given permission to plan and organize events on their own with the consent of the Principal and under the guidance of the teacher in charge. Insolito, the annual co-curricular fest, the brainchild of the Student Council, has been organized successfully for the last five years. The Council keeps a continuous track of all co-curricular, sports and cultural activities organized in other colleges and ensures participation from our students in the events. The council representatives ensure participation in all the events thereby making it a grand success.

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/Students-Council-Constitution-2022-23.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

46

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

A contribution of over 1.4 lakhs rupees speaks volumes of the Alumni engagement. The departments of BA & BAMMC organized an Alumni Panel Discussion which enabled the students to communicate with their alumni. The department of BMS organized an alumni talk for the benefit of students. The department of BSc IT organized an alumni event titled "Start-up Idea" to help students. The department of MSc IT organized an alumni event titled "Career Opportunities in AI ''. The department of BAMMC organized an event titled "Principles of Editing '' to enlighten the students. The department of BCom(A & F) organized an alumni guidance session to help students excel in the field of Accounting & Finance. The department of BSc organized a session to apprise the students of the future scope of BSc degree. The department of BA conducted a session on Budget Analysis. The department of BCom organized a session to enlighten the students in the field of Finance. The department of BSc CS organized an Alumni Interaction Session to facilitate an interaction between the students and alumni. The department of MCom organized a guidance session on job opportunities. The department of BMS organized an interactive session to enlighten the students.

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/5.4.1-Alumni-Contribution-Final-11zon.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION:

The vision of the college is to provide education to all, irrespective of region, religion, caste, economic strata, and academic performance thereby becoming the real catalyst for change in society.

MISSION:

1. To ensure excellence in education by maintaining high standards of teaching

2. To help the students enhance their skill-sets

3. To work for the personality development of the students

4. To inculcate in them scientific temper and civic sense

5. To provide the best infrastructure comparable to international standards.

The members of the teaching fraternity in our college are

proactive in whatever endeavor they take up. They are equally involved in both the academic and decision-making processes of our institution. Our college adheres to its vision of 'Education for All' by catering to the needs and preferences of all the students coming from various socio-economic backgrounds. Participation of the faculty members in various Orientation, Refresher, Short Term, and Faculty Development Programmes are also ensured for the holistic development of both knowledge givers and knowledge seekers. The institution has holistically worked to achieve its vision and mission. It is for sure that the same will be continued in years to come.

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/6.1.1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

•Decentralization of Operational Autonomy within the Institutional Hierarchy:

i) The Principal is the chairperson of CDC and IQAC.

ii) For the smooth functioning the institution has in place, a committee of governing body members.

iii) Programme Coordinators and Department heads are appointed for the meticulous planning and execution of academic activities at the institution.

iv) All the teachers are a part of some of the statutory or non-statutory committees to ensure uniform exposure to duties for academic and professional development of faculty members. Statutory committees such as Internal Quality Assurance Cell (IQAC), College Development Cell (CDC), Anti-Ragging Committee etc. and non-statutory committees like Academic Calendar Committee, Time Table Committee, and Cultural Committee are also

formed to maintain high academic standards of the institution. Members of the committee give their suggestions and directions for the smooth running of the college in academic aspect.

v) Students and Alumni are also deputed as the members of governing bodies, Local Managing Committee, and other non -statutory committees.

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/6.1.2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our college initiated and implemented Programme wise Add-On Courses based on the

strategic plan to impart quality and extended education with a noble objective to enhance and enrich the students' learning experience in college by bringing in a holistic approach to learning and also to cultivate necessary skills for various careers. It was designed in such a manner that it would improve their prospects of future employability and life skills.

List of Add on Courses implemented during AY 2022-23:

1. Advanced Course in Digital Marketing and Content Creation

2. New Literatures

3. Fundamentals of Microsoft office and creating google form

4. Search Engine Optimization

5. Wordpress - An Ultimate Website Builder

6. Data analysis using excel & Power BI

7. Training on Soft Skills

8. Entrepreneurship and SME Management

9. Financial Market

10. Negotiation & Selling Skills

11. Language Acquisition for Professional Development (LAPD)

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/Strategic-Planning-Development-Document.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Apex body - the Governing body - has fifteen members comprising the Chairman, Secretary MES, Chief Operating Officer, MES, two Members from Management Board, four Industry Representatives, two R&D Institution representatives, one member from reputed academic institutions, chief public relation officer, management representative and Principal as a Member Secretary.

The next in the hierarchy is the Principal of the Institution. The Principal is the academic and administrative head of our college and reports to both the Chairman, and Chief Operating Officer, Mahatma Education Society. The line of authority has further been divided into Programme Coordinators, Heads of various departments, the Registrar, the Librarian, Exam Cell Coordinator, the Heads of various statutory and other committees, and the Students' Council.

The Administrative Department is headed by the Registrar, who has the staff and sub-staff to assist him for the same. The Registrar manages the administration and reports to the Principal. The Registrar's Office, Finance and Accounts, Sports, Maintenance, and Hostel come under the Registrar.

The institute has a policy handbook for staff and students in

which various schemes, policies, rules and regulations are published and available on the institute's website.

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/6.2.2.pdf
Link to Organogram of the institution webpage	https://phcasc.ac.in/about/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our college offers worthwhile welfare schemes to all the teaching and non-teaching staff to ensure and boost their work culture and efficiency.

Staff welfare measures:

1.Financial assistance to attend various professional development programmes.

2. Various leaves apart from casual, medical, maternity, additional and special leaves are granted on a case to case basis.

3. Employee Provident Fund for staff.

4. MES E-learning Studio and Infrastructural facilities like Gymnasium are available for staff.

5. Letter of appreciation and monetary incentives are given to the faculty members who complete PhD successfully.

6. MES credit cooperative society for teaching and non-teaching staff Faculty Performance

7. Flexi working hours to nursing mothers.

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

52

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

15

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

56

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal System: A well-planned Performa has been designed for assessment and documentation purposes. Each faculty member needs to do self-assessment for reviewing and improving the teaching methods.

Non-Teaching staff performance appraisal system: The performance of non-teaching staff is assessed every academic year based on fourteen parameters for a total of 150 marks.

Based on the appraisal report, the head of the institution takes corrective measures; appreciation letters are given to those whose performance is satisfactory and praiseworthy. Those members of nonteaching fraternity whose reports are not upto the mark are called and counselled by the principal and the improvement of the areas are mentioned.

The following are the criteria and their allotted marks -

1. Performance in lectures, seminars, tutorials, practical [60]

2. Imparting knowledge as per curriculum [20]

3. Use of participatory and innovative teaching-learning methodologies [50]

4. Examination work [25]

5. Co-curricular and extension activities [40]

6. Contribution to corporate life and management of the Institution [50]

7. Professional development [50]

8. Research and academic contributions assessment [150]

9. Research projects- sponsored projects and consultancy projects [55]

10. Completed projects quality evaluation [95]

11. Research guidance [45]

12. Training, courses and conference/ seminar/ workshops attended [55].

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Pillai HOC College of Arts, Science and Commerce conducts both internal and external financial audits on a regular basis. The Finance and Accounts Committee of the institute prepares the budget under the supervision of the head of the institution and the head of the institution presents that budget to the governing body for approval. The Finance and Account Committee always takes the review of previous year expenditure and based on that they prepare budgetary requirements for the next year along with the requirements submitted by different programme coordinators. Based on the various quotations received, a comparative statement is prepared and submitted to the principal and the same has been sanctioned by the governing body. Any requirement which is other than budgetary provisions is fulfilled in consultation with the head of the institution and management by providing required funds. Whenever the process of budgeting and actual expenditure is completed, the details are prepared and submitted to the internal auditor who issues utilization certificates.

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/12/PHCASC-BALANCE-SHEET-2022-23.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

14,45,876

File Description	Documents
Annual statements of accounts	View File
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college generates income from tuition fee, research grant and infrastructure usage fee. For effective and efficient use of available financial resources, the finance and accounts committee prepares the annual budget by collecting the estimated/ expected budgetary requirements from all programmes. The budget statement for every year is presented in the governing committee meeting for approval. The financial statements are audited and utilization certificates are regularly sent to the authorities concerned. The management has developed a centralized policy for the purchase of common utility items and services (stationery, printing, cleaning material and computers, etc.).

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Vertical Mentoring

Our institution has established a comprehensive mentoring model that includes Mentor-Mentee Mode and Mentoring through Peer Groups. Vertical mentoring facilitates the transition into higher education by having senior students assist their junior counterparts with lectures on various subjects. This arrangement benefits both groups, as senior students refine their presentation and communication skills, while junior students

learn, interact with their peers, and build confidence. Faculty members identify advanced learners to serve as mentors for this program, which has led to improved success rates and career progression for our students. Furthermore, meaningful connections have formed between course content and personal goals.

2. Research Platform for Students

Our Institutional Quality Assurance Cell (IQAC) and Research and Development Committee are actively promoting a research culture. Initiatives such as the Dr. APJ Abdul Kalam Students' Seminar series, Intellectual Property Rights seminars, and Research Methodology workshops encourage research aptitude among students. The Institutions Innovation Cell (IIC) and Research Development Committee have boosted patent filings by faculty and students and encouraged entrepreneurship activities. Students' seminars have positively impacted academic pursuits and personality development. Our institution aligns with the National Education Policy (NEP) of 2020, fostering a research culture among both students and faculty.

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College, through College Development Cell and IQAC, periodically reviews and continuously upgrades the quality of the teaching-learning process by way of developing e-class rooms as digital initiative, robust feedback mechanism, timely planning and monitoring of Faculty Handbook, and an academic audit for quality assurance.

Develop e-class rooms as a digital initiative

Internal Quality Assurance Cell (IQAC) has contributed significantly to institutionalizing the quality assurance strategies and processes. Developing e-learning methods has always been one of the priorities in the Teaching-Learning

process of the institution. Steps to digital learning using e-resources were initiated by providing institutional mail-id and password to all students and staff members to involve maximum participation and connectivity with students. In line with the objective, Google classrooms for each course, e-library system, The faculty members upload-contents, e-notes, ppts, presentations, question banks, and share videos in the Google classrooms and lib-Space, which can be accessed by the students. ICT- enabled classrooms and A/V room-assisted e-teaching and learning methodology, blending well into a new age of technology, in the process to streamline the concept and internalize the same.

File Description	Documents
Paste link for additional information	https://phcasc.ac.in/wp-content/uploads/2023/11/6.5.2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://phcasc.ac.in/wp-content/uploads/2023/11/Annual-Report-AY-2022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college prioritizes the safety and security of its students, faculty, and staff, demonstrating an unwavering commitment to this responsibility. Several gender equality initiatives are actively promoted through dedicated clubs, including the Women Development Cell, NSS, Youth Red Cross, and Institutional Social Responsibility cell.

Initiatives taken by college to ensure well-being of its community:

1. Comprehensive CCTV surveillance

2. ID cards for students & staff strict security checks for outsiders

3. Counseling center with a robust mentoring system.

4. The campus provides separate washroom facilities for both genders, equipped with sanitary napkin vending and disposal machines.

5. The institution also adheres to prescribed norms by establishing committees mentioned above

6. College has common rooms for male and female students.

Activities conducted by institution:

1. "Hospitality Skills and Attributes for Class IV Employees/Attendants" for International Women's Day.

2. "Walkthon" on February 16, 2023, promoting Women's Safety.

3. "Promoting Gender Equality & Empowering Women" seminar on December 08, 2022, with Soroptimist Welfare Association (SWA).

4. "Yoga Workshop" for International Yoga Day with Soroptimist Welfare Association.

5. Poster competition: "Our time is now - our rights, our future" for International Day of the Girl Child on October 11, 2022, with Soroptimist Welfare Association.

6. Two-week "English for Specific Purpose" program from February 22 to March 03, 2023.

File Description	Documents
Annual gender sensitization action plan	https://phcasc.ac.in/wp-content/uploads/2023/12/7.1.1-Gender-sensitisation-Action-Plan-2022-23.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://phcasc.ac.in/wp-content/uploads/2023/12/7.1.1-Specific-Facilities.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution has established a comprehensive waste management system to addresswaste effectively. The institution maintains a designated area for the collection and segregation of solid waste like paper, plastics, glass, metals, edibles, and other materials. The campus generates roughly about 40-50 kg of solid garbage waste every day. The maximum amount of solid waste comes from the canteen (kitchen garbage). Canteen solid waste is

separated into dry and wet waste. The college has a sewage treatment plant to treat liquid waste generated on the campus. An E-Waste Collection Drive has been initiated by the Research and Innovation Lab in association with the Physics Department. E waste generated is handed over to the Scrap Dealer. College in association with Patalganga River and Environment Conservation Charitable Trust had organized a rally against use of plastic, Tree plantation drive dam cleaning drive at Devloli to create awareness. College has maintained greenery on campus. We practice planting of saplings through students to increase the awareness of a clean and green environment and also to maintain greenery within the campus. Overall our college is committed to responsible waste management , environmental sustainability and safe disposal of various types of waste materials, contributing to a cleaner and greener campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

A. Any 4 or All of the above

vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies	A. Any 4 or all of the above

of reading material, screen   **reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

A good foundation provides a comprehensive climate to everyone in order to be tolerant and harmonious towards cultural, regional, linguistic, communal socio-economic and other diversities. Sports and other social exercises conducted within the college campus aids in nurturing a tolerant and peaceful atmosphere.

The institution has taken various initiatives to create an inclusive environment:

1. Cultural Inclusivity: Celebrating Christmas, Diwali and Constitution Day recognizes and respects cultural diversity.

2. Community Development: Participation in Unnat Bharat Abhiyan demonstrates a commitment to rural development and addressing underprivileged communities.

3. Gender Equality: Seminars on gender equality and women's empowerment highlight the institution's dedication to addressing gender discrimination.

4. Justice and Equality: Celebrating Constitution Day reinforces principles of justice and equality.

5. Wellness Promotion: Offering a yoga workshop promotes physical and mental well-being for all.

6. Gender Rights: Observing International Day of the Girl Child supports gender equity.

7. Environmental Responsibility: Rallies against plastic use contribute to environmental sustainability and involve the entire community.

8. Health Awareness: Cancer awareness campaigns address health concerns that affect people from diverse backgrounds.

These initiatives collectively aim to provide an inclusive environment that addresses cultural, social, gender, environmental, and health-related aspects, fostering a diverse and supportive community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college believes that every student, teaching and non-teaching staff is a responsible citizen and is obligated to be guided by the duties and social responsibilities related to the same.

To equip students with the knowledge, skills, and values that are necessary for sustaining balance between livelihood and life, an effective, supportive, safe, accessible, and affordable learning environment is provided to the students by encouraging them to participate in various programs on culture, traditions, values, duties, and responsibilities.

Various Initiatives taken by college:

1. A seminar was conducted titled "India: The Mother of Democracy" on 26 November 2022.

2. Implemented a range of activities within the framework of '75 Azadi ka Amrit Mahotsav' as part of the Unnat Bharat Abhiyan initiative.

3. Observed International Day of Girl Child in association with Soroptimist Welfare Association (SWA) on 11 October 2022.

4. Organized seminar "Promoting Gender Equality & Empowering Women" in association with Soroptimist Welfare Association (SWA) on December 08, 2022.

5. Organized a Rally against use of plastic on August 13, 2022.

6. Observed National Cancer Awareness Day on November 8, 2022.

7. Organized Workshop on Waste Management on August 26, 2022.

8. Celebrated "Gandhi Jayanti" on October 02, 2022.

9. Conducted various activities like tree plantation, cleanliness drives etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://phcasc.ac.in/wp-content/uploads/2023/12/7.1.9-Human-Values-and-Professional-Ethics-2022-23.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness	A. All of the above

programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Pillai HOC college of Arts, Science and Commerce, Rasayani actively participates in celebrating and organizing national and international commemorative days, events, and festivals. The institution recognizes the importance of such occasions in promoting cultural diversity, raising awareness and fostering a sense of community among students and staff.We have celebrated several national and international days like World Environment Day, International Yoga Day, Pi Approximation Day-Poster Competition on 'Pi-Craft, Kargil Vijay Diwas, International plastic bag free day, Independence Day, Diwali Celebration, National Cancer Day, National Constitution Day (Samvidhan Divas), National Mathematics day, Community Service Day, Shivjayanti, National Science day.etc

Objectives of celebrations of these national and international days are as follows

1. Unity and patriotism: National holidays bring people together and foster a sense of national unity and pride. They provide an opportunity for citizens to celebrate and honor their country, its history, culture, and achievements

2. To educate the general public on issues of concern, to mobilize political will and resources to address global problems, and to celebrate and reinforce achievements of humanity

3. To promote peace among the countries, strengthening the

idea of peace and fostering a non-violent culture.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Positive Psychology

In response to the escalating stress and mental health challenges faced by students, our institution introduced Positive Psychology Sessions. Pioneering mental health awareness in educational settings, these sessions aim to enhance Emotional Quotient by cultivating positive thought patterns, building resilience, and fostering personal growth. Administered by the Internal Quality Assurance Cell (IQAC), the program employs activity-based learning for undergraduates, achieving its objectives through lectures, discussions, projects, and indoor activities. Despite initial skepticism, the program's success is evidenced by increased student and faculty morale, improved performance, and the Positive Psychology course's popularity, solidifying its institutional impact. Essential for ongoing success are teaching materials, qualified-faculty, and sufficient infrastructure.

Trivariate Mentoring

Initiating a Trivariate Mentoring program, our commitment to student development unfolds in three phases: Mentor-Mentee Mode (MMM), Mentoring through Peer Groups (MPG), and Vertical Mentoring (VM). Objectives include guiding career paths, cultivating professional networking, and instilling a vision for employment opportunities. This program enhances reasoning,

communication, leadership, and self-management skills. In MMM, mentors track academic progress, while VM involves senior-junior engagement through lectures. MPG encourages peer learning and formal support-systems. Despite challenges, success is evident through faculty-guided sessions, promoting interactive learning. Active student participation and a Mentoring Booklet ensure effectiveness.

File Description	Documents
Best practices in the Institutional website	https://phcasc.ac.in/wp-content/uploads/2023/11/About-PPSY-Mentoring.pdf
Any other relevant information	https://phcasc.ac.in/wp-content/uploads/2023/12/PPSY-and-Mentoring-Booklets.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Outreach Programme

Our Institute's unique Outreach Program reflects our commitment to larger societal causes. College extends a helping hand to the community, aiming for the greater good. We provide services to those who lack access to essential resources, offering education, social planning, health support, and more to empower and uplift underserved individuals.

Participating in community service empowers students to be active community members, fostering a lasting, positive influence on society while equipping them with valuable life skills and knowledge. Every year, college visits and engages with elderly residents of old age homes and students from the 'Vanvasi Kalyan Ashram,' offering support and entertainment.

Initiatives:

- **The Department of Arts conducted a Social Outreach program on June 25, 2022.**

- **On June 28, 2022, the Departments of Information Technology, Computer Science, and Data Science organized a similar Outreach program for 7th and 8th-grade students at Raigad Zilla Parishad School in Mohpada, Rasayani.**

- **On July 15, 2022, the Department of Science, hosted an Outreach program at the same school.**

- **The Programme of M.Com organized a visit to ZP School, Parade for Outreach program on March 11, 2023**

- **Valedictory Session for English for Specific Purpose on 10 March 2023.**

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. To strengthen our hybrid mode of teaching-learning and successfully implement the same across all programmes 2. To ensure seamless implementation and smooth management of newly approved Post- graduate Programme in M. Sc. Physics 3. To enhance institutional outreach programmes through activities of ISRCell, YRC andNSS, to inculcate service-based learning skill amongst students 4. To design and deliver Add-on/Certificate Programmes in all disciplines to foster holistic development of our students 5. To reinforce collaborations or partnerships with industries and other government or non- government organisationsto improve their employability skills 6. To facilitate institution- industry interfaces by organising career counselling sessions and provide placement opportunities for students to pursue their career goals and skill enhancement 7. To organise more professional development programmes to facilitate up- gradation of knowledge, skill and to provide opportunities for induction training

8. To plan conferences and research methodology events, for

faculty members and students to accentuate participative teaching learning and research culture 9. To encourage and support faculty members to submit research project proposals (minor or major) 10. To organise IPR related events to facilitate and guide patent-oriented research work 11. To ensure quality e-content development by faculty members and optimum use of the same by the students through D-space, a digital platform for, learning resources 12. To complete the process of ISO audits, as a part of quality maintenance for relevant processes

13. To initiate the process of obtaining permanent affiliation of the University of Mumbai and 2 (f) and 12 (B) certification of the University Grants Commission