



Mahatma Education Society's  
**Pillai HOC College of Arts, Science and Commerce**  
Pillai HOCL Educational Campus, Rasayani  
NAAC Accredited with A+ Grade in Cycle 2  
(ISO 9001: 2015 Certified)



## 6.1.2. QIM.

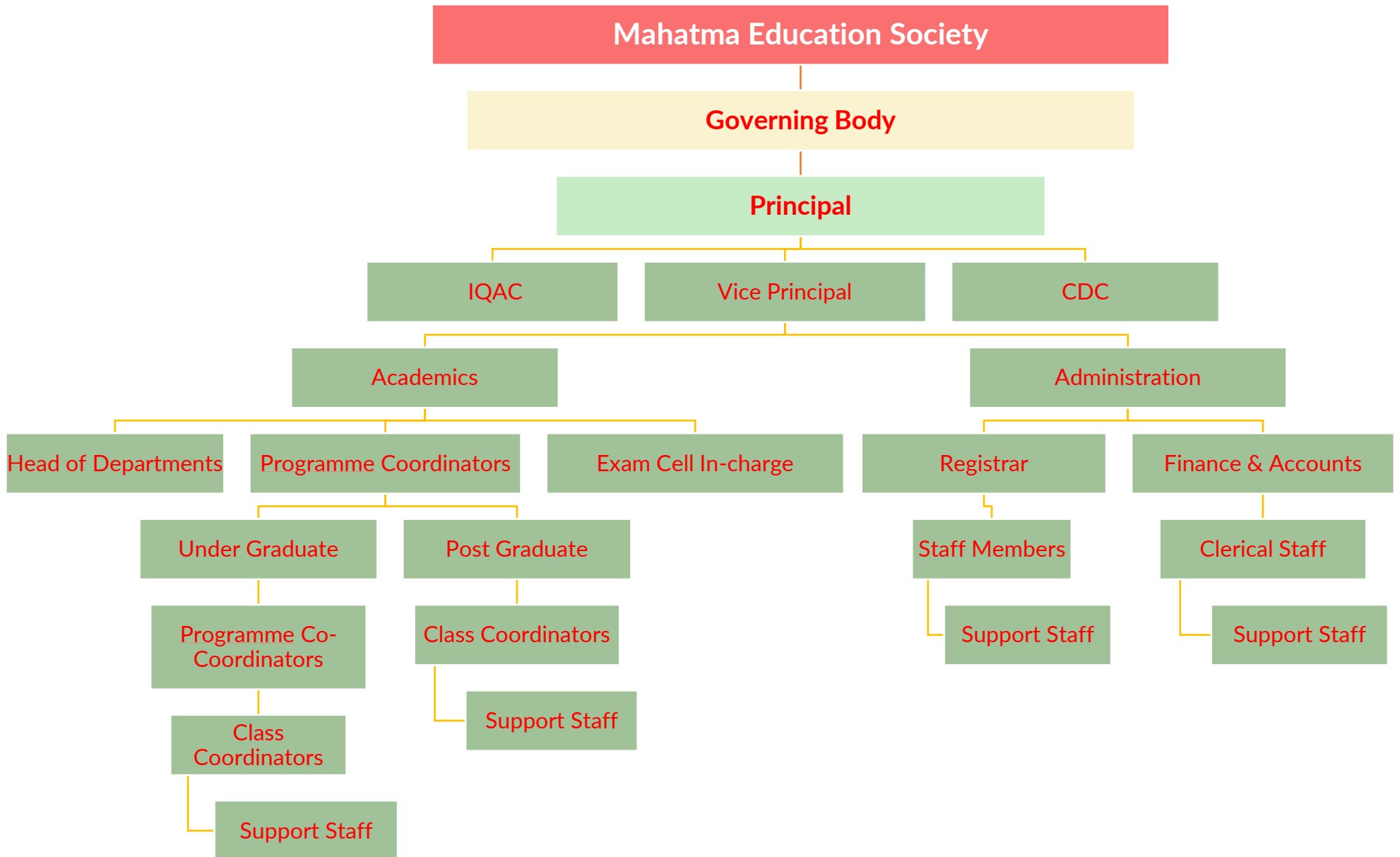
# Decentralization and Participative Management

(A.Y. 2022-23)



*Calam*  
**PRINCIPAL**  
Mahatma Education Society's  
Pillai HOC College of  
Arts, Science & Commerce  
Pillai HOC Educational Campus  
Rasayani, Taluka: Khalapur  
Dist: Raigad, Pin- 410 207

# ORGANOGRAM



**Mahatma Education Society's**  
**Pillai HOC College of Arts, Science & Commerce, Rasayani**  
**List of Statutory Committees**

<b>Sr. No.</b>	<b>Committees</b>
1	Governing Body
2	CDC
3	IQAC
4	Finance & Accounts Committee
5	SC/ST/OBC Cell
6	Anti-Ragging Committee/Squad
7	Students Grievance Redressal Cell (SGRC)
8	Internal Complaint Committee (ICC)
9	Students' Council
10	WDC
11	Library Committee
12	Admission Committee
13	N.S.S
14	Research & Development Committee
15	Attendance
16	Canteen Committee
17	Placement Committee
18	Cultural Association
19	Alumni Association
20	Equal Opportunity Cell
21	Policy Document Committee
22	Unfair Means Committee
23	Institutional Innovation Council

*Aslan*



Ref No : PHCASC/GB Nov 2022/123A

05 November 2022

The next meeting of the Governing Body of Pillai HOC College of Arts, Science and Commerce, Rasayani will be held online on Saturday, 19 November 2022 at 11:00 a.m. in the BoardRoom of the Society at Dr. K.M. Vasudevan Pillai Campus, New Panvel, Navi Mumbai. to discuss the following agenda.

1. To review and approve the minutes of the previous meeting held on 09 April 2021.
2. To review the action taken on the suggestion of the previous meeting.
3. To discuss academic matters related to the regular conduction of physical classes and curricular and co curricular activities.
4. To review the quality initiative of IQAC.
5. To review recommendations of CDC.
6. To discuss/review administrative matters related to the New Programme introduction, admissions and Grievances Committees .
7. To discuss financial matters related to the income & expenditure and Balance Sheet for 2021-22, Financial Support to students in form of fee waiver for all in house add-on programmes and students group accident insurance.
8. Any other matter with the permission of the chair.

You are requested to make it convenient to attend the meeting.

Dr. Lata Menon

Principal and Member Secretary

CC to:

1. Dr. K.M. Vasudevan Pillai
2. Dr. (Mrs) Daphne Pillai
3. Dr. Priam V. Pillai
4. Mr. Franav Pillai
5. Prof. Munawira Pillai
6. University Representative
7. Dr. M. Sasikumar
8. Dr. Bernard Menezes
9. Mr. Pramod Sadarjoshi
10. Mr. Tushar Pradhan C
11. Mr. Kamlesh Bafna
12. Mr. Satish Shetty President
13. Mr. Sanjay Bishnoi
14. Mr. Maruti Babu Pawar
15. Mr. Hitesh Modi
16. Ms. Nivedita Shreyans
17. Prof. Pragnesh N. Shah



Mahatma Education Society's

College Code: 870

## PILLAI HOC COLLEGE OF ARTS, SCIENCE & COMMERCE

Pillai HOCL Educational Campus, HOC Colony, Rasayani, Via. Panvel, Dist. Raigad. Pin 410207

Tel: 02192 - 669000 / 01 / 02 / 03 / 04 / 05 / 06 / 07 / 08 / 09 Website : [www.phcasc.ac.in](http://www.phcasc.ac.in) Email : [phcasc@mes.ac.in](mailto:phcasc@mes.ac.in)

(NAAC Accredited 'A+' Grade, CGPA - 3.26 in Cycle 2 & ISO 9001:2015 Certified)

Affiliated to the University of Mumbai, Approved by Government of Maharashtra

Ref No : PHCASC/GB April 2023/232 A

20 February 2023

The next meeting of the Governing Body of Pillai HOC College of Arts, Science and Commerce, Rasayani will be held online on Saturday, 16 April 2023 at 11:00 a.m. in the Board Room of the Society at Dr. K.M. Vasudevan Pillai Campus, New Panvel, Navi Mumbai. to discuss the following agenda.

1. To review and approve the minutes of the previous meeting held on 19 November 2022.
2. To review the action taken on the suggestion of the previous meeting.
3. To review the NAAC Peer Team report.
4. To review the quality initiative of IQAC.
5. To review recommendations of CDC.
6. To discuss/review administrative matters related to introduction of new Programmes and Grievances and other Committees.
7. To discuss financial power to the principal
8. Any other matter with the permission of the chair.

You are requested to make it convenient to attend the meeting.

  
Dr. Lata Menon  
Principal and Member Secretary

CC to:

1. Dr. K.M. Vasudevan Pillai
2. Dr. (Mrs) Daphne Pillai
3. Dr. Priam V. Pillai
4. Mr. Franav Pillai
5. Prof. Munawira Pillai
6. University Representative
7. Dr. M. Sasikumar
8. Dr. Bernard Menezes
9. Mr. Pramod Sadarjoshi
10. Mr. Tushar Pradhan C
11. Mr. Kamlesh Bafna
12. Mr. Satish Shetty President
13. Mr. Sanjay Bishnoi
14. Mr. Maruti Babu Pawar
15. Mr. Hitesh Modi
16. Ms. Nivedita Shreyans
17. Prof. Pragnesh N. Shah 

**PILLAI HOC COLLEGE OF ARTS, SCIENCE & COMMERCE**

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Affiliated to the University of Mumbai, Approved by Government of Maharashtra

Ref No: PHCASC/CDC-19/206 A

04 January 2023

**NOTICE**

All the members are required to note that the meeting of the College Development Committee is scheduled for Saturday, January 14, 2023, at 11:00 a.m. in the conclave to discuss the following agenda:

1. To read and confirm the minutes of the previous meeting held on 22 October 2022.
2. To review the NAAC peer team visit and accreditation process.
3. To discuss the progress of IQAC towards quality benchmarking
4. To discuss celebration of Republic day
5. To discuss organisation of FDP on National Education Policy
6. To discuss organisation of National Conferences
7. To discuss ISO Surveillance Audit for AY 2022-23
8. Any other matter with the permission of the Chair.

All members are requested to be present for the said meeting.

*Lata Menon*  
Prin. (Dr.) Lata Menon  
Member Secretary, CDC

CC to

- |                          |   |                                 |
|--------------------------|---|---------------------------------|
| 1. Dr. Priam Pillai      | - | Chairperson <i>Priam Pillai</i> |
| 2. Mr. Pragnesh Shah     | - | Member <i>Pragnesh Shah</i>     |
| 3. Mr. Sumeet Mhatre     | - | Member <i>Sumeet Mhatre</i>     |
| 4. Mr. Binit Kumar       | - | Member <i>Binit Kumar</i>       |
| 5. Ms. Remya Madan Gopal | - | Member <i>Remya Madan Gopal</i> |
| 6. Dr. Jayanta Behera    | - | Member <i>Jayanta Behera</i>    |
| 7. Mr. Rakesh Jacob      | - | Member <i>Rakesh Jacob</i>      |
| 8. Mr. Amar Mange        | - | Member <i>Amar Mange</i>        |
| 9. Mr. Ashish Yadav      | - | Member <i>Ashish Yadav</i>      |
| 10. Dr. Aditya Sontakke  | - | Member <i>Aditya Sontakke</i>   |
| 11. Ms. Sucheta Joshi    | - | Member <i>Sucheta Joshi</i>     |
| 12. Mr. Sujith Babu      | - | Member <i>Sujith Babu</i>       |
| 13. Mr. Jay Thakur       | - | Member <i>Jay Thakur</i>        |
| 14. Ms. Bhavika Goyal    | - | Member <i>Bhavika Goyal</i>     |



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Ref No: PHCASC/CDC-20/2310

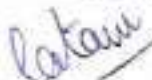
20 February, 2023

**NOTICE**








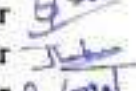
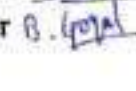





All the members are required to note that the meeting of the College Development Committee is scheduled for Saturday, April 08, 2023, at 11:00 a.m. in the Conclave to discuss the following agenda.

1. To read and confirm the minutes of the previous meeting held on 14 Jan 2023.
2. To decide about the overall teaching programmes and annual calendar of the college for AY 2023-24
3. To review the NAAC Peer Team report.
4. To discuss the progress of IQAC towards quality benchmarking
5. Feedback from various stakeholders
6. To discuss the workings of IIC.
7. To Review National conferences conducted in the academic year 2022-23
8. Any other matter with the permission of the Chair

All members are requested to be present for the said meeting.

  
Prin.(Dr.) Lata Menon  
Member Secretary, CDC

CC to

- |                          |   |   |
|--------------------------|---|---|
| 1. Dr. Priam Pillai      | - | Chairperson  |
| 2. Mr. Pragnesh Shah     | - | Member       |
| 3. Mr. Sumeet Mhatre     | - | Member       |
| 4. Mr. Binit Kumar       | - | Member       |
| 5. Ms. Remya Madan Gopal | - | Member       |
| 6. Dr. Jayanta Behera    | - | Member       |
| 7. Mr. Rakesh Jacob      | - | Member       |
| 8. Mr. Amar Mange        | - | Member       |
| 9. Mr. Ashish Yadav      | - | Member       |
| 10. Dr. Aditya Sontakke  | - | Member       |
| 11. Ms. Sucheta Joshi    | - | Member       |
| 12. Mr. Sujith Babu      | - | Member       |
| 13. Mr. Jay Thakur       | - | Member       |
| 14. Ms. Bhavika Goyal    | - | Member       |

**IQAC Composition – AY 2022-23**

Sr. No.	Name and Designation	Post
1	Dr. Lata Menon, Principal	IQAC Chairperson
2	Mr. Pragnesh Shah	Management Representative
3	Mr. Binit Kumar, Vice-Principal	Senior Administrative Officer
4	Mr. Rakesh Jacob, Registrar	Senior Administrative Officer
5	Ms. Remya Madan Gopal	IQAC Coordinator
6	Mr. Sujith Babu	IQAC Co-Coordinator
7	Ms. Rewati Soman	Teacher Representative
8	Ms. Arushi Dube	Teacher Representative
9	Dr. Babita Panda	Teacher Representative
10	Mr. Sumeet Mhatre	Teacher Representative
11	Ms. Harshita Singh	Teacher Representative
12	Dr. Jayant Behera	Teacher Representative
13	Dr. Archana Bhagwat	Teacher Representative
14	Mr. Ravi Bari	Teacher Representative
15	Mr. R. B. Patil	Local Representative
16	Mr. Jay Thakur	Students' Council Representative
17	Ms. Bhavika Goyal	Students' Council Representative
18	Ms. Tanushree Ghosh	Alumni Representative
19	Mr. Ashish Yadav	Alumni Representative

  
(Dr. Lata Menon)

IQAC Chairperson

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Arts, Science & Commerce  
Campus  
Pillai HOC  
Rashtreeya  
Dist. Ra.  
410 207



  
(Ms. Remya Madan Gopal)

IQAC Coordinator





**PILLAI HOC COLLEGE OF ARTS, SCIENCE & COMMERCE**

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5<sup>th</sup> July, 2022

NOTICE

A meeting of the members of Finance and Accounts Committee of Pillai HOC College of Arts, Science and Commerce, Rasayani will be held on 11<sup>th</sup> July 2021 at 11.00 a.m. in the BoardRoom of Pillai HOCL educational campus where you are requested to remain present.

The following is the agenda of the meeting:

**Agenda**

1. To confirm the audited balance sheet of 2021-22.
2. Any other matter with the permission of the Chair.

Dr. Lata Menon  
Principal and Member Secretary

Copy to:

1. Dr. K. M. V. Pillai  
Chairman, MES
2. Dr. Daphne Pillai  
Secretary, MES
3. Dr. Priam V. Pillai  
COO, MES
4. Mr. Murali Nair  
Chief Accountant, MES
5. Ms. Sheena Nair  
Accountant, PHCASC
6. Mr. Rakesh Jacob  
Registrar, PHCASC
7. Mr. Swapnil S Gourkar  
Admin Officer

- Chairperson
- Member
- Member
- Member
- Member
- Member
- Member

**MAHATMA EDUCATION SOCIETY'S  
PILLAI HOC COLLEGE OF ARTS SCIENCE & COMMERCE  
Rasayani, Panvel**

Date : 28/06/2022

**NOTICE**

All students and staff are hereby informed that as per the directives received from various statutory bodies the institute has constituted a Committee for Prevention of Atrocities to SC/ST/OBC for the year 2022-23 consisting of the following staff and students to prevent Atrocities to SC/ST/OBC students and staff members in the institute.

1	Mr. Sumeet Mhatre	Chairman
2	Mr. Binit Kumar	Member
3	Mr. Mukesh Pawar	Member
4	Ms. Harshita Singh	Member
5	Mr. Rakesh Jacob	Member
6	Mr. Abhishek Jadhav	Student Representative
7	Ms. Prema Mahato	Student Representative
8	Ms. Surbhi Mhatre	Student Representative
9	Ms. Neethumol K.G	Member Secretary

If any student or staff is facing any kind offences of atrocities as described in The Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989 is directed to contact the members of Prevention of Atrocities to SC/ST/OBC Committee on 8th Floor, Room no 808, SC/ST/OBC Cell.

1. Mr. Sumeet Mhatre – (+91 97666 93362)
2. Ms. Neethumol K G – ( +91 70454 37633)

  
Mr. Sumeet Mhatre  
Chairman

Mahatma Education Society's  
PILLAI HOC COLLEGE OF ARTS, SCIENCE & COMMERCE,  
RASAYANI

Date: 16<sup>th</sup> June 2022

**Subject: Constitution of Anti Ragging Committee**

In pursuant to following regulations the anti-ragging committee has been constituted for the year 2022-23 consisting of the following staff to prevent ragging in the institute.

- a) "Maharashtra Prohibition of Ragging Act, 1999" from Govt. of Maharashtra.
- b) "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009"

Dr. Lata Menon	Chairperson
Rewati Soman	Member
Sumeet Mhatre	Member
Sujith Babu	Member
Harshita Singh	Member
Remya Madan Gopal	Member
Ashwini Khillari	Member
Disha Chotalia	Member
Hardik Dave	Member
Pallavi Chandavat	Female Students Representative
Jay Thakur	Male Students Representative
Mr. Binit Kumar	Member Secretary

The Committee is responsible to give extensive publicity against ragging, monitor and oversee the performance of the Anti-Ragging Squad, solicit affidavits from parents/guardians and from students, conduct counseling sessions for senior students in the classes and for freshers at the time of admission and induction etc. Fresher students' representatives will be added once the first year classes start.

  
Dr. Lata Menon  
Chairperson

Mahatma Education Society's  
PILLAI HOC COLLEGE OF ARTS, SCIENCE & COMMERCE,  
RASAYANI

Date: 15/06/2022

**Subject: Constitution of Anti Ragging Squad**

In pursuant to following regulations the anti-ragging committee has been constituted for the year 2022-23 consisting of the following staff to prevent ragging in the institute "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009"

The following Anti-Ragging squad is constituted for the year 2022-23

1. Mr.Prathamesh Gokhale
2. Dr.Archana Bhagwat
3. Ms.Vishakha Gajghate
4. Mr.Vineet Murli
5. Mr.Rakesh Jacob

**Roles and Responsibilities of Anti-Ragging Squad:**

The Anti-Ragging Squad is to maintain vigil, oversight, and patrolling functions, conducting raids at vulnerable places and other Anti-Ragging measures as per the directions of the Anti-Ragging Committee.

The Squad shall work in the Consonance and Guidance of Anti-Ragging Committee.



Dr. Lata Menon  
Chairperson

**Mahatma Education Society's  
Pillai HOC College of Arts, Science and Commerce, Rasayani  
(NAAC Accredited and ISO 9001:2015 Certified )**

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September 05, 2022

**MINUTES OF THE MEETING OF COLLEGE GRIEVANCE REDRESSAL CELL**

Meeting of the members of the College Grievance Redressal Cell (CGRC) was called to order by the Principal, Dr. Lata Menon on September 05, 2022 at 3.00 p.m.

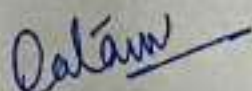
The following members were present:

- |                      |             |
|----------------------|-------------|
| 1. Dr. Lata Menon    | Chairperson |
| 2. Mr. Sumeet Mhatre | Member      |

**Agenda :**

1. To approve the resignation of the Member Secretary, Dr Sapna Chilate
2. To appoint Dr Sheeba S Rajan as a new Member Secretary
3. To approve the appointment of Dr Sheeba S Rajan as new member Secretary of the College Grievance Redressal Cell .

The meeting was adjourned at 4: 00 P.M.



Dr. Lata Menon  
Chairperson



Mahatma Education Society's

CollegeCode:870

## PILLAI HOC COLLEGE OF ARTS, SCIENCE & COMMERCE

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Date: 27 JUNE 2022

### SUB : RECONSTITUTION OF INTERNAL COMPLAINTS COMMITTEE

The Internal Complaints Committee constituted for three academic years from the academic year 2017-18 to 2019-2020. Some changes has been carried out in the committee as **Mr. Ahmad Laskar and Ms. Vaishnavi Budhkar** the student members have passed out in 2021-22. In place of them **Mr. Chirag Bhoir and Ms. Vaibhavi Jadhav** have been nominated as the new committee members. The other members of the committee will remain same and the tenure of the committee will be continued for one more year 2022-23. The necessary changes has to be brought to the notice of all committee members.

A Committee against Sexual Harassment Internal Complaints Committee consisting of following members is being constituted in compliance with the Supreme Court Judgment , circular from Mumbai University no: CONCOL/24/ of 2014-15 dated 12/11/2014 and guidelines particularly against sexual harassment of women at work places (Prevention, Prohibition and Redressal), Act Sexual Harassment 2013) as per the guidelines of UGC for three academic years from 2017-18 to provide a healthy and congenial atmosphere to the staff and students of the College.

Names	Designation	Contact No	Email address
Ms. Arushi Dube	Presiding Officer	9321599018	<a href="mailto:arushidube@mes.ac.in">arushidube@mes.ac.in</a>
Ms. Babita Panda	Teaching staff	9861281719	<a href="mailto:babitapanda@mes.ac.in">babitapanda@mes.ac.in</a>
Ms Kalavati Upadhaya	Teaching staff	7506675332	<a href="mailto:kalavati@mes.ac.in">kalavati@mes.ac.in</a>
Mr. Rakesh Jacob	Non -Teaching staff	9167725369	<a href="mailto:rjacob@mes.ac.in">rjacob@mes.ac.in</a>
Ms Deepthi Nobin	Non -Teaching staff	8693049529	<a href="mailto:dnobin@mes.ac.in">dnobin@mes.ac.in</a>
Ms. Prema Mahato	Student Representative	7738134029	<a href="mailto:mahatoprer19baf@student.mes.ac.in">mahatoprer19baf@student.mes.ac.in</a>
Ms. Vaibhavi Jadhav	Student Representative	9322411492	<a href="mailto:jadhavvaiani21arts@student.mes.ac.in">jadhavvaiani21arts@student.mes.ac.in</a>
Mr. Chirag Bhoir	Student Representative	9673667905	<a href="mailto:chiragjb20bscgen@student.mes.ac.in">chiragjb20bscgen@student.mes.ac.in</a>
Ms. Suchita Joshi Secretary, Vanwasi Kalyan Ashram	Member - NGO	9767544070	---

The committee has to meet at least once in every semester to monitor the status of complaints received and also to suggest preventive measures to curb the harassment to the women in the campus.

Dr. Lata Menon  
Principal

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Dist. Raigad, Pin-410207

Mahatma Education Society's  
PILLAI HOC COLLEGE OF ARTS , SCIENCE AND COMMERCE , RASAYANI

Date : 27/06/2022

**NOTICE**

All the students (Boys & Girls) and the staff members (Male & Female) are hereby informed that as per the directives received from various statutory bodies our college has constituted Internal Complaints Committee of our institute with the following members for the academic year 2022-2023:

Names	Designation	Contact nos	Email address
Ms. Arushi Dube	Presiding Officer	9321599018	arushidube@mes.ac.in
Ms. Babita Panda	Teaching staff	9861281719	babitapanda@mes.ac.in
Ms Kalavati Upadhaya	Teaching staff	7506675332	kalavati@mes.ac.in
Mr. Rakesh Jacob	Non -Teaching staff	9167725369	rjacob@mes.ac.in
Ms Deepthi Nobin	Non -Teaching staff	8693049529	dnobin@mes.ac.in
Ms. Prema Mahato	Student Representative	7738134029	mahatoprer19baf@student.mes.ac.in
Ms. Vaibhavi Jadhav	Student Representative	9322411492	jadhavvaiani21arts@student.mes.ac.in
Mr. Chirag Bhoir	Student Representative	9673667905	chiragb20bsegen@student.mes.ac.in
Ms. Suchita Joshi Secretary, Vanwasi Kalyan Ashram	Member - NGO	9767544070	

The above committee has been constituted to take preventive measures for curbing the menace of sexual harassment, gender discrimination or harassment of any nature to the girls students as well women employees.

All the students and staff member are hereby informed that if they are facing any kind of eve teasing, sexual harassment or harassment of any nature should report to any of the above committee members immediately so as to enable the committee to take immediate action against the accused person in accordance with the directives issued by the various authorities.


Further all the students (Boys & Girls) and employees (Male & Female) are hereby informed that sexual harassment is a criminal offense and the victim can approach to the local police station and lodge criminal complaint against the accused student or male employee. The accused person will have to be dealt by the prevailing criminal law and will be held responsible for all the consequences. The contact details of the local police station is given below.

Rasayani Police Station

Phone numbers : 02192 250 133

Address : V5PF+689, Ambivali Tarf Wankhal, Maharashtra 410220

For Complaints Contact ICC Room, 1st Floor Staffroom, Cubical II

  
Ms. Arushi Dube  
Presiding Officer

**MAHATMA EDUCATION SOCIETY'S**  
**PILLAI HOC COLLEGE OF ARTS, SCIENCE AND COMMERCE, RASAYANI**

Date: 20/6/2022

### Constitution of Students' Council

In pursuant to directives issued in notification dated 26 October 2018, from Higher and Technical Department, Government of Maharashtra, Mumbai under section no 99. (3) from (a) to (g), we have constituted college student committee of the following category students and NSS Programme Officer, Director, Sports and Physical Education and a Senior teacher as Co-ordinator of the Students' Council as a permanent invitee under section 99.3 (a) to (g) of the Maharashtra Public Universities Act 2016.

#### List of Students' Council Members

S. no	Name of the member	Department	Class	Designation/Position	Sign.
1.	Dr. Lata Menon	-	-	Chairperson	<i>Lata Menon</i>
2.	Mr. Binit Kumar	Commerce	-	Vice-Principal	<i>Binit Kumar</i>
3.	Ms. Harshita Singh	Commerce	-	Faculty Coordinator	<i>Harshita Singh</i>
4.	Mr. Jay Thakur	Commerce	T.Y.B.M.S.	President	<i>Jay Thakur</i>
5.	Ms. Bhavika Goyal	Science	S.Y. M.Sc	Secretary, M.Sc OC Department Representative	<i>Bhavika Goyal</i>
6.	Ms. Kalavati Upadhyay	Arts	-	NSS Programme Officer	<i>Kalavati Upadhyay</i>
7.	Mr. Hardik Dave	Commerce	-	Sports and Physical Education	<i>Hardik Dave</i>
8.	Ms. Aadira Anoopkumar	Science	T.Y.B.Sc.	Lady Representative, B.Sc. Department Representative	<i>Aadira Anoopkumar</i>
9.	Ms. Sawant Srushti Satyawan	Science	T.Y.B.Sc.	Category Representative	<i>Srushti Satyawan</i>
10.	Mr. Karthik Sherugar	Commerce	T.Y.B.M.S.	Cultural Representative	<i>Karthik Sherugar</i>
11.	Ms. Kritika Wagh	Commerce	T.Y.B.Com.(A & F)	Sports Representative	<i>Kritika Wagh</i>
12.	Mr. Hemant Jha	Commerce	T.Y.B.M.S	NSS Representative	<i>Hemant Jha</i>
13.	Mr Siddharth Shinde	Commerce	S.Y.B.M.S.	B.M.S. Department Representative	<i>Siddharth Shinde</i>
14.	Ms Pallavi Chandavat	Commerce	T.Y.B.Com.	B.Com. Department Representative &	<i>Pallavi Chandavat</i>



**Mahatma Education Society's  
Pillai College of Arts, Science and Commerce  
Rasayani**

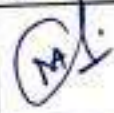
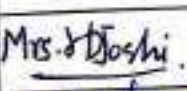
**Constitution of Women Development Cell for the Academic Year 2022-23**

According to the Vice-Chancellor's Directions under Sec. 14 (8) of Maharashtra Universities Act 1994, the 'University Women Development Cell (UWDC) in 2008 formed with the key purpose of making the University a gender-sensitive space. It directed all its affiliated colleges to set up a 'Women Development Cell' at college level.

In compliance with this directive of the University, the Women Development Cell Pillai HOC College of Arts Science and Commerce was set up under the Convenor of **Dr. Babita Panda**. It is an active committee comprising of staff members and students of our College, and functions with an aim to prevent sexual harassment, promote well-being of all the female students and staff members and create a gender sensitized community within campus as well as in the society.

**Objectives of WDC-**

- The aim and objective of the WDC is to prevent sexual harassment at workplace (colleges and university campuses) and to promote general wellbeing of female students teaching and non-teaching women staff on the university and colleges.
- The cell is also responsible to undertake the awareness programmes on gender sensitization, women rights and women empowerment in university campuses and colleges.

Sr. No	Name	Post	Signature
1	Dr. Lata Menon	Principal (Ex-Officio)	
2	Dr. Babita Panda	Convener (Member from Teaching Staff)	
3	Ms. Arushi Dube	Co- Convener (Member from Teaching Staff)	
4	Ms. Manasi Choudhari	Member (from Non-Teaching Staff)	
5	Ms. Suchitra Joshi	NGO Representative	
6	Mr. Sumit Mhatre	Reserved Category Representative	
7	Ms. Bhavika Goyal	Student Council	

Principal



Date: 1<sup>st</sup> Sept., 2022

### Constitution of Library Committee

The following Library Committee of PHCASC is constituted to function as a channel between the library and its users, for monitoring of access and availability of learning resources.

#### Members of the Committee

1. Mr. Priyeesh Keekan	Chairman	Dept. of Arts
2. Ms. Darshana Wajekar	Member	Dept. of Science
3. Mr. Sumit Mhatre	Member	Dept. of Commerce
4. Ms. Ankita Surve	Member	Dept. of Arts
5. Ms. Navneet Sandhu	Member Secretary	Librarian

#### Responsibilities:

- 1) To assist the college authorities in formulating library policy
- 2) To initiate ways to inculcate reading habits in users
- 3) To monitor the maintenance of the library in terms of learning resources and infrastructure
- 4) To identify and shortlist vendors
- 5) To recommend withdrawal and weeding out of outdated material to the competent authority
- 6) To prepare the agenda and minutes of the meetings and circulate it to the stakeholders
- 7) If any amendment is required to be carried out in the roles and responsibilities of above committee, will be carried out by the principal with the concurrence of the member of present committee

  
(Dr. Lata Menon)  
Principal

PHCASC

# University of Mumbai



No. Enrol./Elg./Admission/(2022-23)/385/of 2022

## CIRCULAR:-

In continuation of our earlier circular No. Enrol./Elg./Admission/(2022-23)/298-A/of 2022/ (Revised), dated 8<sup>th</sup> June, 2022, the Principals of the affiliated colleges in Arts, Science, Commerce and Director, University Sub-campus (Thane and Ratnagiri) are hereby informed that the procedure for admission for the Academic year 2022-23 is as follows.

<b>Sale of Admission Forms (Online/Offline)</b>	:	<b>Thursday, 9<sup>th</sup> June, 2022 to Saturday, 25<sup>th</sup> June, 2022 (up to 1.00 p.m.)</b>
<b>Pre Admission Online Enrolment (On University Website: mum.digitaluniversity.ac)</b>	:	<b>Thursday, 9<sup>th</sup> June, 2022 to Saturday, 25<sup>th</sup> June, 2022 (up to 1.00 p.m.)</b>
<b>Online Submission of Admission forms along with Pre- Enrolment forms (Mandatory)</b>	:	<b>Thursday, 9<sup>th</sup> June, 2022 to Saturday, 25<sup>th</sup> June, 2022 (up to 1.00 p.m.)</b> (In house admissions and Minority quota admission to be completed during this period)
<b>First Merit List</b>	:	<b>Wednesday, 29<sup>th</sup> June, 2022 (11.00 a.m.)</b>
<b>Online Verification of Documents &amp; Online payment of fees (with Undertaking form)</b>	:	<b>Thursday, 30<sup>th</sup> June 2022 to Wednesday, 6<sup>th</sup> July, 2022 (up to 3.00 p.m.)</b>
<b>Second Merit List</b>	:	<b>Thursday, 7<sup>th</sup> July, 2022 (11.00 a.m.)</b>
<b>Online Verification of Documents &amp; Online payment of fees</b>	:	<b>Friday, 8<sup>th</sup> July, 2022 to Wednesday, 13<sup>th</sup> July, 2022 (up to 3.00 p.m.)</b>
<b>Third Merit List</b>	:	<b>Thursday, 14<sup>th</sup> July, 2022 (11.00 a.m.)</b>
<b>Online Verification of Documents &amp; Online payment of fees</b>	:	<b>Thursday, 14<sup>th</sup> July, 2022 to Saturday, 16<sup>th</sup> July, 2022</b>

All Colleges should strictly follow the above admission procedure. The Colleges including Autonomous Colleges will have to admit students as per sanctioned intake only. The Colleges may get permission from University for additional seats in excess of the intake to admit CBSC and ICSE Board Students as per College merit Cut-off in due course.

The Principals of all Affiliated Colleges and Directors of Sub-campus of Thane, Ratnagiri and Sindhudurg are hereby directed to strictly adhere to the schedule of admission. Colleges shall provide an online admission system to avoid the physical presence of students.

**Note:-** The Link for online application of pre-admission online Enrolment forms has been made available since **9<sup>th</sup> June, 2022** on website:- [mum.digitaluniversity.ac](http://mum.digitaluniversity.ac). The Helpline Numbers are available on the same website i.e. [mum.digitaluniversity.ac](http://mum.digitaluniversity.ac).

Mumbai-400 098  
20<sup>th</sup> June, 2022

  
(Dr. Vinod Patil)  
Director, B.O.E.E.

To,

The Principals of the all affiliated colleges in Arts, Science, Commerce, Management and Director, University Sub-campus, Thane, Ratnagiri and Sindhudurg for information and necessary action.

\*\*\*\*\*

Copy forwarded for information to:-

1. The Deputy Registrar, Affiliation Section.
2. The Deputy Registrar, (Public Relation)
3. The Deputy Registrar, Special Cell
4. The Co-ordinator, U.C.C., Vidyanagari
5. P.A. to Vice Chancellor
6. P.A. to Pro-Vice Chancellor
7. P.A. to Director, (A&P).
8. P.A. to Registrar
9. P.A. to Director of Examination & Evaluation
10. P.A. to F & A.O.
11. P.A. to Director, IDOL
12. Receptionist/ Telephone Operators (Fort/Vidyanagari/Campus)

**CONSTITUTION OF NATIONAL SERVICE SCHEME ACADEMIC YEAR 2022-23**

The aim of the NSS Programme is to bring youth face to face with the community and make efforts to improve their life. The National Service Scheme is to build sense of social responsibility through teacher and students involvement in constructive service with the motto of "Not Me But You". NSS volunteers work in rural areas, adopted villages and school to the serving the cause of society through survey, education and health awareness programme. Although the focus of the NSS changes periodically and regular programmes are organized in response to the community needs at the micro-level.

The Committee consists of following members:

1	Ms. Kalavati Upadhyay	Programme Officer
2	Ms. Anita Mhatre	Member
3	Mr. Hardik Dave	Member
4	Mr. Viraj Mayekar	Student Member

❖ The main objectives of National Service Scheme (NSS) are :

- understand the community in which they work
- understand themselves in relation to their community
- identify the needs and problems of the community and involve them in problem-solving
- develop among themselves a sense of social and civic responsibility
- utilise their knowledge in finding practical solutions to individual and community problems
- develop competence required for group-living and sharing of responsibilities
- gain skills in mobilising community participation
- acquire leadership qualities and democratic attitudes
- develop capacity to meet emergencies and natural disasters and
- practise national integration and social harmony

**Mahatma Education Society's**

**PILLAI HOC COLLEGE OF ARTS, SCIENCE AND COMMERCE RASAYANI**

**Minutes of Meeting of Research and Development Committee**

Minutes of the Meeting held on 10<sup>th</sup> September , 2022

Venue: Conference Hall

**Agenda: -**

**Discussion on: -**

1. Discussion on conducting on Patent filing work status.
2. Planning to conduct research based activities such as student seminar faculty wise conference, Minor research submission to spread awareness among students and faculty members
3. Discussion on publishing papers in UGC approved journals , book chapters in conference proceedings
4. Planning to set up infrastructure for R&I cell
5. Discussion on budget allocation and library facilities for R & I lab
6. Any other matter as permitted by the Principal and Convener
7. Adjournment till the next meeting.

Chaired by: -Dr. Lata Menon, Principal

Attended by: -

Dr. Babita Panda	Member Secretary
Dr. Jayanta Kumar Behera	Member
Dr. Archana Bhagwat	Member
Ms. Remya Madan Gopal	Member
Ms. Kalavati Upadhyay	Member
Mr. Binit Kumar	Member
Mr. Shreejith Nair	Member

**Report:**

Following points were discussed

**Agenda I (Discussion on conducting on Patent filing work status).**

It was decided that continuous evaluation of the patent work.

**Agenda II (Planning to conduct research based activities such as student seminar faculty wise conference, Minor research submission to spread awareness among students and faculty members)**

It was decided to conduct a student seminar and faculty wise conference. It was decided that the PI's of Minor research grant in 2019-2020 (MU) have submit the report to University

**Agenda III( Discussion on encouraging faculty members to publish paper in UGC approved journals)**

It was discussed that faculty members will publish their research work only in the UGC care list journal and the list of approved journals will be shared by the R & D for guidance.

**Agenda IV (Planning to set up infrastructure for R&I cell)**

It was decided that more infrastructure facilities should be added for the R & I lab.

**Agenda V (Discussion on budget allocation and library facilities for R & I lab)**

It was decided that more financial assistants are required for development of R&I facilities.

As no other issue was raised for discussion by any of the members, the meeting was called off.

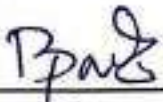

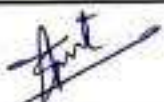
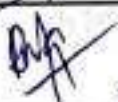



**ADJOURNMENT**

It was decided to review the discussed matter in the next meeting for further planning.

The meeting ended with a vote of thanks to the chair.



Chairperson

Sr. No.	Name of the Faculty Member	Sign
1.	Dr. Babita Panda	
2.	Dr. Jayanta Kumar Behera	
3.	Dr. Archana Bhagwat	
4.	Ms. Remya Madan Gopal	
5.	Ms. Kalavati Upadhyay	
6.	Mr. Binit Kumar	
7.	Mr. Shreejith Nair	



# Attendance Committee

## Objective:

1. The objective of the attendance committee is to supervise the attendance of students of the college
2. To monitor students attendance subject wise.
3. Taking out the defaulter's list and black list of students failing to maintain minimum required attendance.
4. To ensure all the students are having minimum attendance to write University exam.
5. To arrange for extra classes in few problems oriented subjects if the absenteeism is of genuine medical reasons.
6. To mentor and orientate students regularly about the importance of attendance.

## Responsibilities

1. To ensure attendance is taken for every session.
2. Attendance percentage is calculated weekly.
3. Mentors must inform the parents about their wards attendance if it is below minimum or frequent absenteeism.
4. Conducting extra classes for deserved students.

## Members:

1. Ashwini Khillari (Convener) *Ashwini*
2. Sadiq Shiakh (Co-Convener) *Sadiq*
3. Paulmi Rao, Member *Paulmi*
4. Kranti Vartak, Member *Kranti*
5. Akanksha Rawat, Member *Akanksha*
6. Linu George, Member *Linu*
7. Ankita Surve, Member *Ankita*

**Mahatma Education Society's  
Pillai HOC College of Arts, Science & Commerce  
Rasayani**

**CANTEEN COMMITTEE 2022-23**

The undersigned is pleased to constitute the Canteen Committee (CC) with the following members for the academic year 2022-23 to monitor and updating the quality of all canteen facilities in the college.

Sr.No.	Name of the staff	Designation	Role
1.	Dr. Lata Menon	Principal	Chairman
2.	Susmit Khedkar	Faculty BSc HS	Convener
3.	Vineet Murli	Faculty BMS	Co-convener
4.	Hardik Dave	Faculty B.Com & B.Com (A&F)	Member
5.	Linu George	Faculty BA & BAMMC	Member
6.	Sadiq Shiekh	Faculty B.Sc IT , CS ,	Member
7.	Varsha Sivan	Faculty B.Sc Data Science	Member
8.	Mr. Vivek Bagul	B.Sc IT	Student Member B,Sc IT
9.	Ms. Shruti Patil	B.Sc CS	Student Member B.Sc CS
10.	Ms. Pallavi Chandavat	B.Com	Student Member B.Com
11.	Mr. Siddharth Shinde	BMS	Student Member BMS
12.	Ms. Aayushi Baraskar	B.Com (A&F)	Student Member B.Com (A&F)
13.	Ms. Prema Mahato	M.Com	Student Member M.Com
14.	Ms. Aarti Patil	B.Sc Hospitality Studies	Student Member B.Sc Hospitality Studies
15.	Ms. Rutuja More	B.Sc Data Science	Student Member B.Sc Data Science.
16.	Ms. Aadira Anoopkumar	B.Sc	Student Member B.Sc
17.	Mr. Prateek Mhatre	B.A.M.M.C	Student Member B.A.M.M.C
18.	Ms. Zahara Khandalawala	B.A	Student Member B.A.
19.	Ms. Bhavika Goyal	M.Sc (OC)	Student Member M.Sc (OC)
20.	Ms. Akshata Patil	M.Sc I.T.	Student Member M.Sc I.T.

*Lata*  
Dr. Lata Menon

**Chairman**



**Mahatma Education Society's  
Pillai HOC College of Arts, Science and Commerce, Rasayani  
Accredited by NAAC  
ISO 9001:2015 Certified**

*Pillai*

**Constitution of Training and Placement Committee**

The following Training and Placement Committee have been constituted for academic year (2022-23)

1. Dr. Lata Menon(Principal)	Chair person
2. Mr. Binit Kumar (Commerce)	Convener
3. Ms. Sonam Jangam (Science)	Member
4. Mr. Vineet Murli (Commerce)	Member
5. Ms. Ankita Surve (Arts)	Member

**Objective:** To help the Training and Placement Office in conducting training programs and coordinating campus placement process.

The committee is responsible for:

- a. Supervision in the labs during the aptitude test conducted by recruiting companies.
- b. Maintain modesty and obedience in the Assembly Hall where the students are assembled during placement.
- c. Assist in setting up labs along with lab assistants during online test.
- d. To maintain and update TPO data time to time.
- e. Coordinate for Quizzes and competitions organised by different companies
- f. If any amendment is required to be carried out in the roles and responsibilities of above committees, will be carried out by the Principal with the concurrence of members of the present committee.

*Lata Menon*

(Dr. Lata Menon)  
Principal  
PHCASC

## **Mahatma Education Society's**

### **Pillai HOC College of Arts, Science & Commerce, Rasayani**

#### **Constitution: Cultural Association (Academic Year 2022-23)**

The following Cultural Association at institute level is being constituted to contribute in developing the artistic talents of students by giving opportunities to exhibit their talents in the form of intra and inter collegiate cultural festivals and also provide a platform for students to go beyond their academic quest and explore their creative and artistic sensibilities.

#### **Cultural Association**

Ms.. Harshita Singh	Convener
Ms Remya Madan Gopal	Co-convener
Ms. Anita Mhatre	Member
Ms. Kalavati Upadhyay	Member
Ms. Arushi Dube	Member
Ms. Priyanka Sorte	Member
Ms. Disha Chotalia	Member
Ms. Ashwini Khillari	Member
Ms. Priyanka Sonawane	Member
Mr. Prathamesh Gokhale	Member

#### **Student Core Committee Members**

<b>Name</b>	<b>Position</b>	<b>Contact No.</b>	<b>Year/Program me</b>
Jay Thakur	Stream Head	9284587362	TYBMS
Karthik Sherugar		7775976428	TYBMS
Ritesh Mote	Stage Head	8108486782	TYBAF
Sankalp Mane	Non-Stage Head	9226564132	TYBA MMC
Pallavi Chandavat		9527295584	TYB Com
Yash Khandelwal	Marketing Head	8007311411	SY B Com A&F

Bhavika Sabale	Finance Head	7219058532	SYBMS
Om Raut	Media Head	9158027769	TY B Com A&F
Viraj Dhumal		8450921266	TY BAMMC
Khushi Shetye	Creative Head	8237635868	FY BMS
Pratik Mhatre	Publicity Head	7744824420	TY BAMMC
Aadira Anoop Kumar	Hospitality Head	8104418995	TY BSc
Sankalp Mahajan	Discipline Head	7499250963	SY B Com A&F
Shruti Kulaye		9767997101	SYBSC
Shreya Pathania	Documentation Head	9324010587	SY B Com A&F
Rutuja More		9158411120	SYDS

The above committee regulates the conduction of all the cultural and allied events such as Annual Day, Fresher's Day, Christmas Day, Farewell etc.

**MAHATMA EDUCATION SOCIETY'S**

**PILLAI HOC COLLEGE OF ARTS, SCIENCE & COMMERCE, RASAYANI**

**ALUMNI ASSOCIATION COMPOSITION 2022-23**

Sr. No.	NAME OF THE MEMBER	DESIGNATION
1	Dr. Lata Menon	CHAIRPERSON
2	Ms. Priyanka Sanjay Sonawane	FACULTY COORDINATOR
3	Mr. Nitesh Patil	TREASURER
4	Mr. Rohit Kanhere	MEMBER
5	Ms. Anuradha Jain	MEMBER
6	Mr. Harshal Shete	MEMBER
7	Mr. Shubham Koltekar	MEMBER
8	Mr. Jay Raval	MEMBER
9	Ms. Priyanka Hange	MEMBER
10	Mr. Aditya Baukar	MEMBER SECRETARY

*Lata*

**Chairperson**

**Mahatma Education Society's**  
**Pillai HOC College of Arts, Science and Commerce, Rasayani**  
**(Accredited by NAAC & ISO 9001:2015 Certified)**

Discrimination against any person on the grounds of his/her disability or physical limitations and minority status is a gross violation of universally accepted principles of equality and human rights and even constitutional obligations. The main problem faced by persons with disabilities and those belonging to the marginalized sections of society stem from disabling environment and socio-cultural and economic barriers. Our country is segregated on the basis of language, ethnicity, class, caste, religion, etc. and such inequitable situation warrants a redemption which is possible through Equal Opportunity measures and policies.

To address these and other urgent issues concerning SC, ST, OBC, and PwD, the Equal Opportunity Cell was set up by the college in June 2022 in line with the UGC Guidelines for Scheme of Equal Opportunity Centre for Colleges XII Plan (2012-2017).

### **Aims and Objectives**

To oversee the effective implementation of policies and programmes for disadvantaged groups, to provide guidance and counselling with respect to academic, financial, social and other matters and to enhance the diversity within the campus.

### **Scope**

The scope lies in creating an atmosphere of equality with special privileges to the least advantaged groups of the educational institution. The society also focuses on the academic discourses to sensitise the college community. Extra-curricular activities are conducted to bring knowledge and awareness among the student community.

### **Functions**

- To ensure equity and equal opportunity to the community at large in the college and bring about social inclusion
- To enhance the diversity among the students, teaching and non-teaching staff population and at the same time eliminate the perception of discrimination

- To create a socially congenial atmosphere for academic interaction and for the growth of healthy interpersonal relationships among the students coming from various social backgrounds
- To make efforts to sensitize the academic community regarding the problems associated with social exclusion as well as aspirations of the marginalized communities
- To help individuals or a group of students belonging to the disadvantaged section of society to contain the problems related to discrimination
- To look into the grievances of the weaker sections of society and suggest amicable solution to their problems
- To disseminate the information related to schemes and programmes for the welfare of the socially weaker section as well as notifications/memoranda, office orders of the Government, or other related agencies/organizations issued from time to time.
- To prepare barrier free formalities/procedures for admission/ registration of students belonging to the disadvantaged groups of society.
- To establish coordination with the Government and other agencies/organizations to mobilize academic and financial resources to provide assistance to students of the disadvantaged groups.
- To organize periodic meetings to monitor the progress of different schemes.

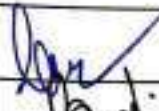
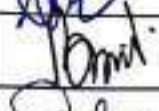
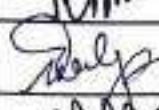
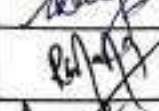



### **Roles and Responsibilities**

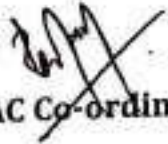
- ✓ To create an atmosphere of Equal Opportunity through awareness generation programmes.
- ✓ To provide auxiliary support towards skill development and enhancing the employability of students.
- ✓ To tailor development and sensitization programmes to meet the distinct needs of the students.
- ✓ To expedite legal redressal in matters of violation of equal opportunity.
- ✓ The cell headed by the Principal, heads of all the department, other staff and student members chalk out action plans time-to-time to leverage the functionalities of an all-inclusive educational environment.



### Constitution of EOC Advisory Committee

Sl. No.	Name	Designation	Contact Details
1.	Dr. Lata Menon	Principal, Chairperson	9820389930 latak@mes.ac.in
2.	Mr. Rakesh Jacob	Registrar, Member	9167725369 rjacob@mes.ac.in
3.	Ms. Remya Madan Gopal	Member	9958624503 remyagopal@mes.ac.in
4.	Ms. Akanksha Rawat	Member	8828279749 akanksharawat@mes.ac.in
5.	Dr. Archana Bhagwat	Advisor	7977628390 archanabhagwat@mes.ac.in

Sr. No.	Name	Signature
1.	Dr. Lata Menon	
2.	Mr. Binit Kumar	
3.	Mr. Balaji Nagarajan	
4.	Ms. Remya Madan Gopal	
5.	Ms. Akanksha Rawat	
6.	Dr. Archana Bhagwat	
7.	Ms. Kranti Vartak	

  
IQAC Co-ordinator

  
Principal

Ref. No. PHCASC/Policy Committee/2021/111A

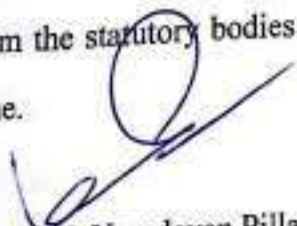
06 May 2021

**Office Order****Constitution of Policy Decision Committee for Pillai HOC College of Arts, Science & Commerce, Rasayani**

The following Policy Decision Committee has been constituted in order to amend the existing Policies for Mahatma Education Society's Pillai HOC College of Arts, Science & Commerce, Rasayani regarding Service rules, procedures, recruitment and promotional policies, etc.

Dr. K.M. Vasudevan Pillai Chairman & CEO, MES	Chairman
Dr. Daphne Pillai Secretary, MES	Member
Dr. Priam Pillai COO, MES	Member
Dr. Lata Menon Principal, PHCASC	Member
Prof. Pragnesh Shah Management Representative	Member Secretary

The committee has to review the exiting policy and is allowed to amend and do necessary changes in the exiting policy after considering the various rules, regulations, directives issued from the statutory bodies and Governing Body of Mahatma Education Society from time to time.

  
Dr. K. M. Vasudevan Pillai  
Chairman, MES

MAHATMA EDUCATION SOCIETY'S  
Pillai HOC College of Arts, Science and Commerce, Rasayani  
(Accredited by NAAC)  
(ISO 9001: 2015 Certified)

Date: 2<sup>nd</sup> July 2022

Subject: Constitution of Unfair Means Enquiry Committee

The committee is set up to inquire about the alleged unfair means and practices by the students during any examinations (Internal/ External/ Practical) by following the procedures and guidelines issued by University of Mumbai under Ordinance 5050 for the academic year 2022-23.


1.	Dr. Archana Bhagwat	Convener
2.	Dr. Babita Panda	Member
3.	Ms. Priyanka Sorte	Member
4.	Ms. Priyanka Sonawane	Member
5.	Mr. Linu George	Member.

The above committee shall maintain a record of all the cases received during the regular and ATKT examinations of all semesters. After the examination, investigation of all cases should be done within a week. Taking into consideration the nature of cases the decision should be taken in accordance with the provisions laid down in University of Mumbai under Ordinance 5050.

The objectives of the committee are:

- 1) To investigate the cases of students involved in unfair means during examinations and reported by the Examination committee
- 2) To recommend action(s) (if any) to the Principal regarding unfair practices
- 3) To conduct transparent and unbiased investigation against any unfair means case
- 4) To counsel the student(s) indulging in unfair means to avoid any drastic step being taken
- 5) To act as the investigative body for any complaints of alleged unfair practices against Junior Supervisor/ Paper Setter and any other person involved directly or indirectly in the examination work.

The above committee will be for the tenure of one year and will be dissolved by the directions or orders of the head of the institution.

  
Dr. Archana Bhagwat  
Convener

+ Add Teaching/Non teaching Members

Roles	Name & Details	Department	Designation	Qualification	Experience in Years	Action
President	<b>Dr. Lata Menon</b> latak@mes.ac.in 9820389930		Principal			 
Convener	<b>Dr. Jayanta K Behera</b> jayanta@mes.ac.in 9022876037	Physics	Assistant Professor	Doctorate	6	 
Vice President	<b>Binit Kumar</b> bkumar@mes.ac.in 9757317296	Commerce	Vice Principal	Post Graduate	8	 
Social Media	<b>Shreejith Nair</b> shreejithnair@mes.ac.in 9167260469	Information Technology	Assistant Professor	Post Graduate	2	 
Innovation Activity	<b>Dr. Babita Panda</b> babitapanda@mes.ac.in 9861281719	Economics	Assistant Professor	Doctorate	5	 
Internship Activity Coordinator	<b>Hardik Dave</b> hardikdave@mes.ac.in 9930830304	Commerce	Assistant Professor	Post Graduate	7	 
IPR Activity Coordinator	<b>Dr. Archana Bhagwat</b> archanabhagwat@mes.ac.in 7977628390	Chemistry	Assistant Professor	Doctorate	7	 
Start up Activity Coordinator	<b>Vineeth Murlu</b> vinit85@mes.ac.in 9769504527	Management	Assistant Professor	Post Graduate	9	 
ARIIA Coordinator	<b>Priyanka Sorte</b> psorte@mes.ac.in 9689157442	Information Technology	Assistant Professor	Post Graduate	9	 
NIRF Coordinator	<b>Remya Madan Gopal</b> remyagopal@mes.ac.in 9958624503	Commerce	Assistant Professor	Post Graduate	8	 
Member	<b>Arushi Dube</b> arushidube@mes.ac.in 9321599018	Commerce	Assistant Professor	Post Graduate	5	 

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#### QUICK LINKS

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-  Innovation Council
-  SIH

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-  Twitter
-  Facebook
-  Youtube

#### CONTACT US

-  www.mic.gov.in
-  iic.mhrd@aicte-india.org



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**Mahatma Education Society's**  
**Pillai HOC College of Arts, Science & Commerce, Rasayani**  
**List of Non-Statutory Committees**

<b>Sr. No.</b>	<b>Committees</b>
1	Research & Innovation Cell
2	Academic Calendar
3	Staff Welfare Committee
4	Teaching Plan & HandBook
5	Career Counseling & Competitive
6	Feedback
7	Sports
8	Yoga
9	Industrial Visit
10	Nature Club
11	Institutional Social Responsibility Cell
12	Youth Red Cross
13	Green Audit
14	Marathi Vangmay Mandal
15	Literary Association (Arts)
16	Film, Drama and Music Club (Arts)
17	Commerce Club (Commerce)
18	Entrepreneurship Club (Commerce)
19	Economics Club (Commerce)
20	IT Club (Science)
21	Maths Club (Science)
22	Science Club (Science)
23	Website Committee

*Palani*



Pillai

**Mahatma Education Society's**  
**Pillai HOC College of Arts, Science and Commerce, Rasayani**  
[Accredited by NAAC and ISO 9001:2015 Certified]

## **Research and Innovation Lab**

### **Members:**

1. Dr. Jayanta Kumar Behera
2. Dr. Babita Panda
3. Ms. Kalavati upadhyay
4. Mr. Shreejith Nair
5. Ms. Pallavi Patil
6. Ms. Shrikala Sawant
7. Ms. Varsha Menon

### **Objective:**

1. To develop research skills among the faculty and students.
2. To promote and to encourage the aspiring students and faculty members to carry out research in the various fields by providing necessary facilities and infrastructures required.
3. To organize various workshops/ seminars/ training related to promotion of research.
4. To create awareness about filing Patents & IPR.
5. To enhance the research output of the institute by research paper publication in journals and reputed conferences.

### **Responsibilities:**

1. To help faculty, researchers and students to Know research methodology to develop projects.
2. Advise and encourage the faculty to carry out research in-house and in collaboration with other organizations
3. Review the progress of research and offer necessary guidance whenever required
4. Encourage the faculty to attend various research-oriented Faculty development programmes.
5. Encourage the staff to attend/publish papers in various National/International conferences of their specialized areas.



**Mahatma Education Society's  
Pillai HOC College of Arts, Science & Commerce,  
Rasayani**

**Academic Calendar**

**Introduction:**

An academic calendar is to keep students, faculty, and non-teaching staff reminded of key dates throughout the academic semester and year. It can also be useful for parents to be updated about the events happening in college. The Committee collects the plan from each and every Academic and Co- curricular committee. After receiving the plan of each and every committee, the academic calendar committee prepares the whole plan for the next academic year.

**Objectives:**

1. To prepare and publish an academic calendar before the start of the academic year..
2. Every activity is planned according to the different department timetables and calendar.
3. To compile all the activities report completed at the end of every semester.

**Responsibilities:**

1. To collect information on various academic/curricular and extension activities planned by various committees.
2. To send the copy of the Academic Calendar to all the Committees for Planning, Development and Maintenance for updating the website.
3. To prepare and publish Academic Calendar before the start of every academic year
4. Submit the draft of the Academic Calendar to the principal for final approval.

**Members :** Mr. Binit Kumar  
Ms. Harshita Singh  
Ms Akanksha Rawat

## **HANDBOOK & TEACHING PLAN**

### **Members:**

1. Mrs.Anita Mhatre
2. Ms.Kranti Vartak

### **Objectives:**

1. To get all the details regarding faculty curriculum Activities.
2. To ensure correct contents are available in to a Hand Book.
3. To get the report of Syllabus Completion, Work allocation and Timetable.
4. To get the detailed information of Faculty Publication and Certification, FDP and Webinar/Seminar

### **Responsibilities:**

1. To learn everything there is to know about faculty curriculum activities.
2. To ensure that the contents of a handbook are correct.
3. To obtain a Syllabus Completion Report, Work Allocation Report, and Timetable Report.
4. To collect information regarding Examination Details.
5. To obtain detailed information about Faculty Publication and Certification, FDP, and Webinar/Seminar, go to the Faculty Publication and Certification page.

Mahatma Education Society's

**Pillai Hoc College of Arts, Science and Commerce, Rasayani**

NAAC Accredited 'A+' Grade, CGPA - 3.26 in Cycle 2 & ISO 9001:2015 Certified

**Composition of Teaching Plan & Handbook Committee**

**AY 2022-23**

<b>Sr. No</b>	<b>Name</b>	<b>Designation</b>
1	Mrs. Anita Mahtre	Convener
2	Ms. Kranti Vartak	Member

# Mahatma Education Society's Pillai HOC College of Arts, Science and Commerce, Rasayani

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## Feedback Committee

PHCASC has a well-structured feedback mechanism which involves major stakeholders such as students, teachers, alumni and employers. Our institution obtains feedback from all the above mentioned stakeholders to improve the quality of teaching learning process. The institution is affiliated to University of Mumbai and follows the curriculum prescribed by the board of studies for all programmes. The feedback is collected in online mode using Google forms or Moodle as a part of the curriculum enrichment process.

### **Members:**

1. Ashwini Khillari (Convener)
2. Vinaya Bhoir (Member)
3. Aditi Moholkar (Member)
4. Shireen Jalgaonkar (Member)
5. Ankita Surve (Member)

### **Objectives:**

1. To provide various stakeholders with the opportunity to contribute their opinion on the quality of their learning experiences, as required in preparation for and as part of review processes.
2. To assess the success of academic delivery in relation to the expectations of students.

3. To provide feedback to college faculties in order to improve delivery and/or content of the study-unit.
4. To assure the standards and quality of college's infrastructure and prescribed curriculum.
5. To offer the platform to the students in identifying a better role in the T/L process.
6. To support the improvement and modification in the teaching methodology at the institution.
7. To develop a network that may help to flow the communication between the management and students.

**Responsibilities:**

1. The team shall announce the Academic schedule for collection of feedback from all stakeholders
2. The Question templates for collection of feedback from stakeholders are given.
3. Online submission of feedback form.
4. Online submitted feedback are analysed by the team members
5. Final report is prepared by the respective feedback committee which is further presented to the IQAC team and Principal.
6. Action taken report to be prepared by the Head of the Institute.

## Yoga and Meditation Committee

### Members

1. Mr. Ravi Bari
2. Ms. Priya Prakash
3. Ms. Harshita Singh
4. Ms. Komal M.

### Objectives:

1. To enable the student to have good health.
2. To practice mental hygiene.
3. To attain a higher level of consciousness.
4. To possess emotional stability.
5. To integrate moral values.

### Responsibilities:

1. Celebrate days of importance like International Yoga Day, Youth Day etc.
2. Conduct intra and inter college level competitions and exhibitions.
3. Promote Yoga and Meditation.
4. Cooperate with other departments in conducting various academic programmes.
5. Explore possibilities of working together with other professional bodies by entering into MoUs.

**Mahatma Education Society's**  
**Pillai HOC College of Arts, Science and Commerce, Rasayani**  
**NAAC Accredited and ISO 9001: 2015 Certified**

**June 17, 2022**

## **Constitution of Industrial Visit Committee 2022-23**

The Industrial Visit Committee at institute level is being constituted with the aim to Provide students with an opportunity to learn practically through interaction, working methods and employment practices.

The committee consists of the following members:

1. Mr. Sumeet Mhatre
2. Mr. Ravi Bari
3. Ms. Kranti Vartak

### **Objectives**

- The objective of an industrial visit is to provide students with an insight into the corporate world. It provides students with a practical real-world perspective on different functions in organizations such as Marketing, HR, Finance, Operations, Customer Service, Logistics, etc.
- To provide the students with an opportunity to learn practically through interaction, working methods and employment practices.
- To give the students an exposure to current work practices as opposed to theoretical knowledge being taught at their college classrooms.
- Industrial visits grant the student a great opportunity to interact with industries and know more about the industrial environment.
- To provide the students with an opportunity to explore the different industry sectors like IT, manufacturing, services, finance and marketing, etc.
- To provide the students with an opportunity to demonstrate the career prospects available in their industry to the student and also to pick exceptional candidates for their company.
- To create a strong bond between the company and the organization that helps the industry to recruit candidates from their college by conducting placement programs.

**Mahatma Education Society's  
Pillai HOC College of Arts, Science and Commerce,  
Rasayani**

June 03, 2022

**CONSTITUTION OF NATURE'S CLUB**

The following Nature's Club at institute level is being constituted to sensitize, create awareness, motivate and educate students about environment conservation and to inculcate Love of Nature in the minds of college youth.

The club consists of:

Ms.Neethumol K G	Convener
Ms.Akanksha Rawat	Co-convener
Mr.Priyesh Keekan	Member
Mr.Prathamesh G	Member
Ms.Tahreem Quasi	Student Member
Mr.Patil Harsh Dhananjay	Student Member

The above committee provides opportunities to students to spread environment education, especially in the informal and creative manner among the younger generation.



**Mahatma Education Society's  
Pillai HOC College of Arts, Science and Commerce, Rasayani**

**Nature's Club**

**Members:**

1. Ms. Neethumol K G
2. Mr. Priyesh Keekan
3. Ms.Akanksha Rawat

**Objective:**

1. To sensitize, create awareness, motivate and educate students about environment conservation
2. To inculcate Love of Nature in the minds of college youth
3. To conduct Field Trip activities
4. To make students conscious of the concept of ecological balance through an environmental education program.
5. To sensitize and mobilize students' participation for preservation and conservation of environment.
6. To spread environment education, especially in the informal and creative manner among the younger generation.

**Responsibilities:**

- Develop awareness of and encourage an interest in the natural environment among its students through meetings, talks, workshops, study groups, field trips.
- Promote stewardship of nature and develop the attitude of conservation among the student members.
- Co-operate and collaborate with focus groups to enable protection and saving natural resources on which we sustain.
- Develop opportunities to learn in and become better green leaders of tomorrow.



INDIAN RED CROSS SOCIETY

# Junior/Youth Red Cross

MAHARASHTRA STATE BRANCH

President : Governor of Maharashtra  
Vice-President : Minister for Public Health, Maharashtra

Indian Red Cross Chowk, Town Hall Building, 141, Shahid Bhagat Singh Road, Fort, Mumbai - 400 001.  
Tel. : 2267 4235 / 2266 1524 • E-mail : jrcmaha@gmail.com

JRC/ Reg / 2022-23

10<sup>th</sup> November 2022

The Principal,  
Pillai College of HOC Arts, Science & Commerce,  
Pillai HOCL Educational Campus  
Rasayani, Taluka Khalapur  
Dist. Raigad - 410 207

Dear Madam,

As per our telecon with Mr. Ravi Bari on Monday, we are sending 50 YRC Badges and official receipts for your college registration and students' membership for the year 2022-23.

Yours truly,

Bhavesh Sao  
Co-ordinator

Mahatma Education Society's  
**Pillai HOC College of Arts, Science and Commerce, Rasayani**  
[NAAC Accredited & ISO 9001:2015 Certified]

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Aug 25, 2022

**NOTICE**

All the students of Pillai HOC College of Arts, Science and Commerce, Rasayani are hereby informed that the **Enrollment Process for Youth Red Cross** has started. All those students who are interested in becoming a member of Youth Red Cross can register for the same by paying membership amount to Mr Keekan Priyesh Raghavan, Faculty of Arts at 6<sup>th</sup> floor Staff Room by 30<sup>th</sup> of August 2022.

**Annual membership fee ₹150/-**

For further information, please contact:

1. Mr. Ravi Bari (+91 9594596460)
2. Mr. Priyesh Keekan (+91 9769429867)



Dr. Lata Menon  
Principal, PHCASC



Mr. Ravi Bari  
YRC Counselor, PHCASC

Date: 02/05/2023

# CERTIFICATE

## GREEN AUDIT

This is to certify that a detailed **Green Audit** for **Mahatma Education Society's Pillai HOC College of Arts, Science & Commerce, Rasayani** has been conducted for the year 2022-23 to assess the green initiative planning, efforts, activities implemented in the campus like Rainwater harvesting, Solar energy Usage, Swachh Bharat Abhiyaan, wastewater management, recycle of waste etc.

The activities and measures carried out by the institute have been verified and found to be satisfactory. The efforts taken by the institute, faculty and students are highly commendable.

Mr. Umesh Waghela  
RB Energy Consultancy  
Certified Energy auditor (BEE), EA-7559 Certificate, 4541  
Mobile: 09370777100/8080911944  
[www.electricalenergyaudit.in](http://www.electricalenergyaudit.in) / [info@electricalenergyaudit.in](mailto:info@electricalenergyaudit.in)



**Mahatma Education Society's**  
**Pillai HOC College of Arts, Science and Commerce, Rasayani**  
(Accredited by NAAC and ISO 9001:2015 Certified)

Date: June 17, 2022

**Constitution of Marathi Vangmay Mandal**

Academic Year: 2022-23

The purpose of this committee is to inculcate and grow Marathi literature among students. It has provided them the platform that gives opportunities to show their skills in different art forms such as singing, dancing, poetry etc. Students are encouraged to take part at various competitions. Students also work hard to give their best performances in these competitions.

Sr. No	Name	Post	Department	Remark
1.	Ms. Sonam Jangam	Convener	Science	Teaching Faculty
2.	Ms. Rachana Choraghe	Convener	Commerce	Teaching Faculty
3.	Ms. Riya Waghmare	Student Member	IT	Student
4.	Mr. Sanskar Kondalkar	Student Member	IT	Student

Mahatma Education Society's  
**Pillai Hoc College of Arts, Science And Commerce, Rasayani**  
(NAAC Accredited and ISO 9001:2015 Certified)

# **Marathi Vangmay Mandal**

## **Aim:**

The main aim of Marathi Vangmay Mandal is to provide a common platform to all teachers and students for conducting activities like story writing, poetry writing and recitation of poetry and essay competition, etc related to Marathi Literature and to have an open and voluntary membership for all who love Marathi literature.

**Mahatma Education Society's**  
**Pillai HOC College of Arts, Science and Commerce, Rasayani**  
**NAAC Accredited and ISO 9001: 2015 Certified**

**June 13, 2022**

**Constitution of English Literary Association 2022-23**

The English Literary Association at institute level is being constituted with the aim of inculcating Literature amongst its students and nurturing creativity.

The committee consists of the following members:

- |                         |                |
|-------------------------|----------------|
| 1. Mr Sujith Babu       | Convener       |
| 2. Ms Sahima S.         | Co- Convener   |
| 3. Ms Manaswi Pedhavi   | Student Member |
| 4. Ms. Shreekkutty Nair | Student Member |
| 5. Ms Akhila Sudarshan  | Student Member |

**Objectives:**

1. To inculcate literariness amongst learners by introducing them to the world of literature
2. To instill language skills essential for personal and professional development through a plethora of activities
3. To create and sustain an interest in English language and literature
4. To harness the creativity of students that will enable them to voice their ideas
5. To encourage students to demonstrate intellectual and independent thinking skills



**Mahatma Education Society's**  
**Pillai HOC College of Arts, Science and Commerce, Rasayani**  
**NAAC Accredited and ISO 9001: 2015 Certified**

June 17, 2022

## **Constitution of Film, Drama & Music Club 2022-23**

The Film, Drama & Music Club at institute level is being constituted with the aim of fostering an appreciation for Film, Drama & Music and disseminate knowledge about them as a powerful means both of aesthetic expression and cultural understanding.

The committee consists of the following members:

- |                          |                |
|--------------------------|----------------|
| 1. Mr Prathamesh Gokhale | Convener       |
| 2. Mr Linu George        | Co- Convener   |
| 3. Mr Pratik Mhatre      | Student Member |
| 4. Ms. Shruti Gajarmal   | Student Member |
| 5. Ms Khyati Thakare     | Student Member |

### **Goals and Objectives**

- To create awareness of different art forms and their importance in the modern media world.
- To initiate the collective viewing experience and to understand how art is transferred from one person to another.
- To provide all the necessary information to enhance their critical thinking and encourage constructive criticism.
- To enhance the vocabulary skills and to learn various branches of "NATYA AND NRITYA".
- To create a generation that understands the importance of music and its various forms.
- To discover the artist within ourselves and to grow as individuals with diverse world views.

**MAHATMA EDUCATION SOCIETY'S  
PILLAI HOC COLLEGE OF ARTS, SCIENCE & COMMERCE  
RASAYANI**

Date: 19<sup>th</sup> June 2022

**CONSTITUTION OF COMMERCE CLUB**

The Commerce Club at institute level is being constituted to create awareness about the recent happenings in the Commerce World among the students community and to create the linkage with theory and their implications in the corporate world.

The Club consists of:

- |                         |                         |
|-------------------------|-------------------------|
| 1. Mr. Hardik Dave      | Convener                |
| 2. Ms. Sheetal Patariya | Co-convener             |
| 3. Ms. Paulami Rao      | Member                  |
| 4. Ms. Aditi Moholkar   | Member                  |
| 5. Ms. Mashilkar Sakshi | Student representative  |
| 6. Mr. Yash Khandelwar  | Student representatives |

The above club provides opportunities for students to learn different skills. It also enhances students' knowledge of Commerce through different activities and field visits. The club maintains all the records of activities.

**MAHATMA EDUCATION SOCIETY'S  
PILLAI HOC COLLEGE OF ARTS, SCIENCE & COMMERCE  
RASAYANI**

Commerce Club has been constituted with the following objectives.

**Goals and Objectives**

- To expose students to meet the practical challenges in the current business scenario.
- To let the students interact with business experts of industry.
- To encourage students to become event managers.
- To build self-confidence and proactive approach.
- To increase financial literacy among students.
- To develop the knowledge of e-commerce for earning money through internet.
- To generate and discuss new business ideas and business plan.
- To make students prospective entrepreneurs who is not a job seeker but a job creator.
- To develop personality and attitude of students.
- To build comprehensive understanding of the cultural, financial, geopolitical and national and international economic issues that affect commerce activities.

**Role and Functions**

- Plan and organize club meetings.
- Ensure that all relevant documents are either circulated to participants in advance or are to hand at the meeting.
- Execution of all plans and activities.
- Proper maintenance of documentary records.

**MAHATMA EDUCATION SOCIETY'S  
PILLAI HOC COLLEGE OF ARTS, SCIENCE &  
COMMERCE  
RASAYANI**

Date: 12 August, 2022

**CONSTITUTION OF ECONOMICS CLUB**

The following Economics Club at institute level is being constituted to create awareness about the recent happenings in the Economics World among the students community and to create the linkage with theoretical concepts taught in the class and their implications in the corporate world.

The Committee consists of:

- |                         |                         |
|-------------------------|-------------------------|
| 1. Ms.Kalavati Upadhyay | Converner               |
| 2. Ms. Babita Panda     | Member                  |
| 3. Ms. Rachana Choragae | Member                  |
| 4. Mr. Abhay Goodgole   | Student Respresentative |

The above committee provides opportunities for students to learn different skills. It also enhances students' knowledge of Economics through different activities and field visits. The committee maintains all the records of the activities.

MAHATMA EDUCATION SOCIETY'S PILLAI HOC COLLEGE OF ARTS, SCIENCE & COMMERCE  
RASAYANI

Economics Club

Goals and Objectives

- To let the students interact with business experts of industry.
- To build self-confidence and proactive approach.
- To increase financial literacy among students.
- To generate and discuss new business ideas and business plan.
- To make students prospective entrepreneurs who is not a job seeker but a job creator.
- To develop personality and attitude of students.

**Role and Functions**

- Plan and organize club meetings.
- Ensure that all relevant documents are either circulated to participants in advance or are to hand at the meeting.
- Execution of all plans and activities.

**Mahatma Education Society's**  
**Pillai HOC College of Arts, Science and Commerce, Rasayani**  
(Accredited by NAAC and ISO 9001:2015 Certified)

Date: 20<sup>th</sup> June 2022

**Constitution of IT Club**

Academic Year: 2022-23

The purpose of this organization shall be to promote a friendly relationship, to foster interest and support of college activities and to expand the horizon and computer knowledge of our students through interaction with others in computer related fields.

Sr. No	Name	Post	Department	Remark
1.	Ms.Kranti Vartak	Convener	IT/CS	Teaching Faculty
2.	Ms.Aahwini Lad	Co-convener	IT/CS	Teaching Faculty
3.	Ms. Priyanka Sorte	Member	IT/CS	Teaching Faculty
4.	Mr. Sadiq Shaikh	Member	IT/CS	Teaching Faculty
5.	Ms. Peerma Kathik	Student Member	CS	Student
6.	Ms. Shruti Patil	Student Member	CS	Student

**Mahatma Education Society's**  
**Pillai Hoc College of Arts, Science And Commerce, Rasayani**  
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## **IT CLUB**

### **Objectives:**

1. To keep abreast the students with latest skills in IT apart from the regular IT syllabus, and give them practical hands-on experience.
2. To enhance the analytical and logical aptitude of students.
3. To bring out the best in students & enhance their logical and creative ability.
4. To groom an individual's capacities/ potentials and provide an environment to work independently.
5. To encourage peer learning among the students.
6. To make them aware of the various career opportunities in the IT industry and related job profiles

### **Mission & Responsibilities:**

The IT Club @ Pillai's HOC ACS College was established with an aim to bridge the gap between industry and academia. The club stands to provide its students an opportunity to share and extend their ideas and hence interact with the industry to expand their horizons in the field of IT and its fast-changing technology.

The club was formed as a group of students and teachers, and its purpose is to gather people committed to technology. The club also organizes various interaction classes within the group and among interested students along with industry visits and interactions with professionals from the IT industry.

The club stands to deliver a quality student-centered support hub that encourages IT students to improve academically and participate in college and external activities. The IT club aims to provide an environment for students to share and extend their knowledge and hence improve their overall skills both technical and cognitive.

The club believes in fostering corporate social responsibility among its members and thus simulating their social responsibility awareness that will ensure them to grow to responsible citizens and face the society and its ever-growing challenges outside the college and their future workplace.

**Mahatma Education Society's**  
**Pillai HOC College of Arts, Science and Commerce,**  
**Rasayani**

June 20, 2022

**CONSTITUTION OF MATH CLUB**

The following **Math Club** at institute level is being constituted to develop abstract, logical and critical thinking and the ability to reflect critically upon their work and work of others and raise the confidence level of all students in area of Mathematics.

The club consists of:

Ms.Neethumol K G	Convener
Ms.Priya Prakash	Co-convener
Mr.Ravi Bari	Member
Ms.Harshita Singh	Member
Ms. Akanksha Rawat	Member
Ms.Mrunal Wanjale	Student Member
Mr.Bishal Dinesh	Student Member
Ms.Vedanti Kadam	Student Member

The above committee provides opportunities to students to learn different skills. It also enhances student's knowledge of Mathematics to different activities which in turn strengthens faculty-student relations.



**Mahatma Education Society's**  
**Pillai HOC College of Arts, Science and Commerce, Rasayani**

**MATH CLUB**

**Members:**

1. Ms.Neethumol K G
2. Ms.Priya Prakash
3. Mr.Ravi Bari
4. Ms.Harshita Singh
5. Ms.Akanksha Rawat

**Objectives:**

1. To inculcate the habit of self-study and independent work.
2. To develop skills like leadership, problem solving etc.
3. To develop a student's level of Math skills and knowledge.
4. To organize recreational activities in Mathematics.
5. To stimulate Mathematical curiosity.
6. Organize programmes/workshops to bridge the gaps between school education and professional college education in Mathematics.
7. To increase your competitive skill
8. To improve your math and problem-solving skills.

**Responsibilities:**

1. Celebrate days of importance like National Mathematics Day, International Mathematics Day, Pi approximation Day etc.
2. Conduct intra and inter college level competitions and exhibitions in mathematics and science.
3. Promote mathematics and science education.
4. Encourage and prepare students to take part in various math fests and quiz contests conducted by various institutions.
5. Cooperate with other departments in conducting various academic programmes.
6. Take appropriate steps to enlighten students in the applications of Mathematics and Science in Engineering and Management studies.
7. Contribute maximum in all the assignments and responsibilities bestowed upon Math Club by higher authorities.

Mahatma Education Society's  
Pillai HOC College of Arts, science and Commerce, Rasayani  
NAAC Accredited with A+ Grade in Cycle II  
(ISO 9001:2015 Certified)

**SCIENCE CLUB**

**Roles and Responsibilities**

- To improve scientific attitude and provide opportunities for practice in scientific method.
- To better understand scientific knowledge through science experiments.
- To allow them to work in the field of their interest and hone their skills in presentation.
- To maintain the students with knowledge in past and recent inventions in science.
- Celebrate days of importance like National Science Day, International Science Day, birthdays of eminent scientist etc. Conduct intra and inter college level competitions and exhibitions in science.
- Promote Science and Mathematics education.
- Encourage and prepare students to participate in diverse scientific activities.
- Take appropriate action to enlighten students with applications of science.

**The Club consists of:**

1. Ms. Varsha S Sivan	Convener
2. Ms. Komal Gunjal	Co-convener
3. Dr. Jayanta K Behera	Member
4. Ms. Vishakha Gajghate	Member
5. Ms. Malvi Rathi	Member
6. Ms. Akanksha Rawat	Member

(NAAC Accredited with 'A+' Grade in Cycle-II & ISO 9001:2015 Certified)

## WEBSITE COMMITTEE

AY 2022-23

### Composition

Sr. No.	Name	Designation
1	Ms. Priyanka Sorte	Convener
2	Mr. Sadiq Shaikh	Member
3	Ms. Arpita Kante	Member
4	Ms. Anita Mhatre	Member
5	Ms. Kranti Vartak	Member

#### OBJECTIVES :

- To communicate with authorities regarding issues with the website or online database site.
- To manage content on the website, review reports, blogs and event information when necessary.
- To regularly assess the design or features of website and make recommendations to remove, obsolete or add new features as needed.



*Balaram*  
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