

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Since the college is affiliated to the University of Mumbai, it follows the guidelines set by the university for the conduct of examinations. A streamlined and transparent mechanism for continuous monitoring and evaluation is developed where every student is aware of the process of evaluation. The evaluation system consists of two components: continuous internal evaluation and end semester examination .PHCASC has a dedicated Examination Cell that coordinates and conducts both the university examinations and internal examinations. The Examination Cell is divided into : Examination section, Records Section and Administration Section. Examination In-charge is the Head of the Examination Cell. The Chief Conductor, Joint Chief Conductors, Senior Supervisors, Junior Supervisors , and Unfair-means Committee are in charge of ensuring the smooth conduct of university examinations.Examination time tables are prepared by the Examination Cell as per dates declared by the university and the same is communicated to the teachers and students well in advance via email, official student groups, college website and is also displayed on Exam Cell notice board. The college has developed an online student portal system where each student can view his/her own result.The Internal Assessment is conducted through insem examinations as per university guidliness .In addition to this, we also conduct class tests, tutorials, assignments, projects and presentations to make assessment more transparent.