

# FACULTY HANDBOOK



**Name** :

**Designation** :

**Department** :

**Semester** : **A.Y** :

**Semester Duration:**



MAHATMA EDUCATION SOCIETY'S

PILLAI HOC COLLEGE OF ARTS, SCIENCE & COMMERCE

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## Individual Time Table

Date/Time	Mon	Tue	Wed	Thu	Fri	Sat
10:00 - 10:50						
10:50 - 11:40						
11:40 - 12:30						
12:30 - 01:00	<b>BREAK</b>					
01:00 - 01:50						
01:50 - 02:40						
02:40 - 03:30						
03:30 - 04:20						

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Faculty

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Programme Coordinator





# Semester Plan

Semester:

Class:

Subject:

Lect. No.	MONTH	Week No.	Unit No.	Topics Planned	Planned Date	Actual Date	Pedagogy
1	JUN	1 (15-18 JUN 22)					
2							
3							
4							
5							
6	JUN	2 (20 -25 JUN 22)					
7							
8							
9							
10							
11	JUN	3 (27 JUN- 02 JULY 22)					
12							
13							



14						
15						
16	<b>JULY</b>	<b>4</b> <b>(04-09</b> <b>JULY 22)</b>				
17						
18						
19						
20						
21	<b>JULY</b>	<b>5</b> <b>(11-16</b> <b>JULY 22)</b>				
22						
23						
24						
25						
26	<b>JULY</b>	<b>6</b> <b>(18-23</b> <b>JULY 22)</b>				
27						
28						



29						
30						
31	<b>JULY</b>	<b>7 (25-30 JULY 22)</b>				
32						
33						
34						
35						
36	<b>AUG</b>	<b>8 (01-06 AUG 22)</b>				
37						
38						
39						
40						
41	<b>AUG</b>	<b>9 (08-13 AUG 22)</b>				
42						
43						



44						
45						
46	<b>AUG</b>	<b>10</b> <b>(15 -20</b> <b>AUG 22)</b>				
47						
48						
49						
50						
51	<b>AUG</b>	<b>11</b> <b>(22 -27</b> <b>AUG 22)</b>				
52						
53						
54						
55						
56	<b>AUG</b>	<b>12</b> <b>(29</b> <b>AUG-03</b> <b>SEP 22)</b>				
57						
58						



59						
60						
61	<b>SEP</b>	<b>13 (05-10 SEP 22)</b>				
62						
63						
64						
65						
66	<b>SEP</b>	<b>14 (12-17 SEP)</b>				
67						
68						
69						
70						
71	<b>SEP</b>	<b>15 (19-24 SEP)</b>				
72						
73						



74						
75						
76	<b>OCT</b>	<b>16 26 SEP- 1 OCT)</b>				
77						
78						
79						
80						
81	<b>OCT</b>	<b>17 (3-8 OCT)</b>				
82						
83						
84						
85						
86	<b>OCT</b>	<b>18 (10-15 OCT)</b>				
87						
88						



89						
90						
91	<b>OCT</b>	<b>19 (17-21 OCT)</b>				
92						
93						
94						
95						

<b>List of Reference Books</b>	





## Committee Activity

*Fillari*

Signature of Faculty Member



## Syllabus Completion Status

Month	Subject Name	Total No of Lectures	Percentage of expected Syllabus Completion	Percentage of Syllabus Completed	Deviation and reason for deviation	Signature of Coordinator
JUNE						
JULY						
AUGUST						



SEPTEMBER						
OCTOBER						
NOVEMBER						



## Syllabus Completion Certificate

I \_\_\_\_\_ certify that I have completed the syllabus of the following subjects:

Sr. No.	Subject Name	Date
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

\_\_\_\_\_  
Signature of Faculty Member:





## Details of Publications

*Fillari*



# Summary

**Seminars/Conferences:**

*Fillan*



**Workshops/Faculty Development Programmes:**

*Fillan*





